

**REQUEST FOR QUOTATION**  
**RFQ No. 2023-03-001**  
**Alternative Mode of Procurement - Negotiated Specifically**  
**through Community Participation**

**Procurement of Goods and Services for the Comprehensive Site Development (CSD) to include Seedling Production, Plantation Establishment and Three (3) Years Maintenance and Protection of CY 2023-2025 Established Plantation Covering 680 Hectares for Enhanced National Greening Program (eNGP) through Community Participation of DENR-CENRO, San Juan Jurisdiction, Province of Southern Leyte.**

1. The Government of the Philippines under General Appropriation Act (GAA) for CY 2023 of the Procurement of Goods and Services for the Comprehensive Site Development (CSD) to include Seedling Production, Plantation Establishment and Three (3) Years Maintenance & Protection of CY 2023-2025 Established Plantation Covering 680 Hectares for Enhanced National Greening Program (eNGP) through Community Participation of DENR-CENRO, San Juan Jurisdiction, Province of Southern Leyte for which this Request for Quotation is issued.
2. Project Details/Listed Sites

| Municipality  | Barangay     | Name of Project                      | Target Area (Has.) | Commodity  | Project Cost   |
|---------------|--------------|--------------------------------------|--------------------|------------|--|
| Hinunangan    | Sto. Niño II | Comprehensive Site Development (CSD) | 50                 | Indigenous | 1 <sup>st</sup> Year Cost: P 850,000.00<br>2 <sup>nd</sup> & 3 <sup>rd</sup> Year M&P Cost: P 500,000.00   |
| Hinunangan    | Patong       | Comprehensive Site Development (CSD) | 50                 | Indigenous | 1 <sup>st</sup> Year Cost: P 850,000.00<br>2 <sup>nd</sup> & 3 <sup>rd</sup> Year M&P Cost: P 500,000.00   |
| Hinunangan    | Calag-itan   | Comprehensive Site Development (CSD) | 25                 | Indigenous | 1 <sup>st</sup> Year Cost: P 425,000.00<br>2 <sup>nd</sup> & 3 <sup>rd</sup> Year M&P Cost: P 250,000.00   |
| Hinundayan    | Bugho        | Comprehensive Site Development (CSD) | 35                 | Indigenous | 1 <sup>st</sup> Year Cost: P 595,000.00<br>2 <sup>nd</sup> & 3 <sup>rd</sup> Year M&P Cost: P 350,000.00   |
| Silago        | Sap-ang      | Comprehensive Site Development (CSD) | 35                 | Indigenous | 1 <sup>st</sup> Year Cost: P 595,000.00<br>2 <sup>nd</sup> & 3 <sup>rd</sup> Year M&P Cost: P 350,000.00   |
| Liloan        | Malangza     | Comprehensive Site Development (CSD) | 95                 | Indigenous | 1 <sup>st</sup> Year Cost: P 1,615,000.00<br>2 <sup>nd</sup> & 3 <sup>rd</sup> Year M&P Cost: P 950,000.00 |
| Liloan        | Pres. Quezon | Comprehensive Site Development (CSD) | 90                 | Indigenous | 1 <sup>st</sup> Year Cost: P 1,530,000.00<br>2 <sup>nd</sup> & 3 <sup>rd</sup> Year M&P Cost: P 900,000.00 |
| San Francisco | Tinaan       | Comprehensive Site Development (CSD) | 65                 | Indigenous | 1 <sup>st</sup> Year Cost: P 1,105,000.00<br>2 <sup>nd</sup> & 3 <sup>rd</sup> Year M&P Cost: P 650,000.00 |
| San Francisco | Tuno         | Comprehensive Site Development (CSD) | 90                 | Indigenous | 1 <sup>st</sup> Year Cost: P 1,530,000.00<br>2 <sup>nd</sup> & 3 <sup>rd</sup> Year M&P Cost: P 900,000.00 |

|             |               |                                      |     |            |   |
|-------------|---------------|--------------------------------------|-----|------------|---|
| San Ricardo | Esperanza Dos | Comprehensive Site Development (CSD) | 65  | Indigenous | 1 <sup>st</sup> Year Cost: P1,105,000.00<br>2 <sup>nd</sup> & 3 <sup>rd</sup> Year M&P Cost: P 650,000.00 |
| St. Bernard | Malinao       | Comprehensive Site Development (CSD) | 40  | Indigenous | 1 <sup>st</sup> Year Cost: P 680,000.00<br>2 <sup>nd</sup> & 3 <sup>rd</sup> Year M&P Cost: P 400,000.00  |
| St. Bernard | Kauswagan     | Comprehensive Site Development (CSD) | 40  | Indigenous | 1 <sup>st</sup> Year Cost: P 680,000.00<br>2 <sup>nd</sup> & 3 <sup>rd</sup> Year M&P Cost: P 400,000.00  |
| Total . . . |               |                                      | 680 |            | P 18,360,000.00   |

3. The Provincial Environment and Natural Resources herein after referred to as the "Purchaser" now requests any existing People's Organization within the project location/community to submit price quotation for the Supply and Delivery of Goods and Services for the Comprehensive Site Development (CSD) to include Seedling Production, Plantation Establishment and Three (3) Years Maintenance and Protection of CY 2023-2025 Established Plantation Covering 680 Hectares for Enhanced National Greening Program (eNGP) through Community Participation as stated in item no. 2.
4. A set of technical specifications for the items are provided in Attachment 1. Failure to meet any one of the requirements may result in rejection of the quotation.
5. Bidding procedures will be conducted in accordance with the GPPB Resolution No. 18-2021 " Adopting the Community Participation Procurement " and the Implementing Guidelines for Negotiated Procurement under Section 53.12 (Community Participation) of the revised Implementing Rules and Regulations of RA No. 9184.
6. It is the intent of the Purchaser to evaluate the quotation for each item separately, and award will be made to the quotation or combination of quotations resulting in the overall lowest cost. Contract award will be made to the lowest evaluated quotation(s) meeting purchaser's technical specifications.
7. Quotations must be delivered at the address below not later than 8:30 in the morning of March 13, 2023 at CENR Office of San Juan, So. Leyte.
8. Your prices must be quoted in Philippine Peso and must include the unit price and total price, inclusive of all taxes to be paid and other incidental cost to the delivery site of the contract is awarded.
9. All quotations be typewritten and be placed in a sealed envelope marked **REQUEST FOR QUOTATION (RFQ) NO. 2023-03-001**

**"Procurement of Goods and Services for the Comprehensive Site Development (CSD) to include Seedling Production, Plantation Establishment and Three (3) Years Maintenance and Protection for CY 2023-2025 of Established Plantation Covering \_\_\_\_\_ Hectares for Enhanced National Greening Program (eNGP) through Community Participation".**

10. Quotations shall be valid for \_\_\_\_\_ calendar days from the deadline of submission of quotation.
11. The delivery period three (3) years CY 2023-2025 shall be with
12. In One Thousand Forty-eight (1,048) calendar days from receipt of the Notice to Proceed (NTP). The supplier should inform the Purchaser (DENR – PENRO, Southern Leyte) at least seven (7) days before the date of delivery. The delivery will be made only during working days and hours.
13. DELIVERY SITE: Listed sites in item No. 2.
14. The applicable rate for late deliveries is one tenth (1/10) of one (1) percent of the cost of the unperformed portion for every day of delay. The maximum deduction shall be ten percent (10%) of the amount of contract. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the Purchaser shall rescind the contract without prejudice to other courses of action and remedies open to it.
15. The Provincial Environment and Natural Resources reserves the right to accept or reject any quotation, and to annul the bidding process or reject all quotations at any time prior to contract award, without thereby incurring any liability to the affected bidder/bidders. The Purchaser reserves the right to waive minor deviations/defects or infirmities therein. A minor deviation/defect or infirmity is one that does not materially affect the overall performance on the quantity and quality of planting materials and the capability of the supplier to perform the contract.

16. The prospective bidder shall submit the following eligibility requirements for Organized Community or Social Groups:

Legal Requirements

- a. Certificate of registration from the DTI, SEC, CDA, DA, Department of Labor and Employment, NCIP; or in the case of Civil Society Organizations, Non-Government Organizations or Peoples' Organizations that are compliant with the requirements of a CSG, registration from NGAs<sup>24</sup> or LGUs,<sup>25</sup> and
- b. A sworn affidavit (Appendix "1") executed by the head or its authorized representative that affirms that:
  - i. none of its incorporators, officers or members is an agent or related by consanguinity or affinity up to the third (3rd) civil degree to the HOPE, a member of the BAC, the Technical Working Group (TWG) or the Secretariat, or other official authorized to process and/or approve the proposal, contract, and release of funds; and
  - ii. none of its incorporators, officers or members has a related business to the Community-based Project being procured at hand; or disclosure of the members if they have related business, if any, to the Community-based Project being procured at hand and the extent or percentage of ownership or interest therein.

Technical Requirements


- c. Statement of all its completed contracts similar to the Community-based Projects to be bid and/or list indicating the work experiences of their members that reflect the capacity to deliver the Goods, or implement the Simple Infrastructure Projects, at an equal or higher established standards.

Financial Requirements

- d. Photocopy or scanned copy of the bank book with complete bank account information; or a proof that it maintains books of accounts such as cash receipts journal, cash disbursement journal, general journal, and general ledger.

*For Organized CSG that has participated in any government Community-based Project for the past two (2) years:*

- e. Latest Income Tax Return (ITR) for the preceding Tax Year or for new establishments, the most recent quarter's ITR or Business Tax Return; and
- f. Updated Audited Financial Statement (AFS), which should not be earlier than two (2) years from the date of bid submission. The AFS shall be stamped received by the GPPB Resolution No. 18-2021, dated 22 October 2021 Page 18 of 26 Bureau of Internal Revenue (BIR) or accredited and authorized institutions, or electronically received via the AFS e-submission of the BIR with a filing reference number.

  
**ENGR. NICOLAS C. LLIDO**  
BAC Chairman/LMC III  
DENR-CENRO, San Juan, So. Leyte  
Contact No. 09164168033

*NOTE: The posting in the Website is for information purposes only.*