



Department of Environment and Natural Resources  
Maasin City, Southern Leyte

Appendix 60

**PURCHASE REQUEST**

Entity Name: **DENR-PENRO, MAASIN CITY, SO. LEYTE**

Fund Cluster: **101**

Office/Section: \_\_\_\_\_ PR No.: 2021-09-092

Date: 9/14/21

Responsibility Center Code: (0-09)-05-487-3

Stock/Property No.	Unit	Item Description	Quantity	Unit Cost	Total Cost
1.	ltrs.	Oil Synthetic	7	550.00	3,850.00
2.	can	Oil Filter	1	450.00	450.00
3.		Labor Services	1	450.00	450.00
		"Nothing Follows"			-
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2021 09 20 AM 9

Purpose: For repair and maintenance for Toyota Hilux.

Requested by: *Edwin P. Cabilao*  
 Signature: \_\_\_\_\_  
 Printed Name: **EDWIN P. CABILAO**  
 Designation: **DRIVER**

Approved by: *Edilberto R. Alcarde*  
 Signature: \_\_\_\_\_  
 Printed Name: **EDILBERTO R. ALCARDE**  
 Designation: **CENR Officer**