



PURCHASE REQUEST

Entity Name: **DENR-PENRO, MAASIN CITY, SO. LEYTE** Fund Cluster: **101**
 Office/Section: **PENRO Maasin** **2021-04-047** Date: **4-19-2021**
 Responsibility Center Code: **10-001-05-2007-**

Stock/Property No.	Unit	Item Description	Quantity	Unit Cost	Total Cost
	bottle	Ink Brother TD00 black	20		
	bottle	Ink EPSON 664 black	20		
	bottle	Ink EPSON 003 black	20		
	bottle	Ink Cart HP CZ108AA, black	10		
	bottle	Ink Cart HP CZ108AA, (HP678), Tricolor	5		
	piece	Flash drive, 16 GB	10		
	bottle	Ink Cart HP561 (HP61), Black	10		
	bottle	Ink Cart HP562WA, (HP61) Tricolor	10		

Purpose: For official use of PENRO Office

Requested by: _____
 Signature: _____
 Printed Name: **LORNA N. SALAZAR-LONGCOP**
 Designation: **OIC, Management Service Division**

Approved by: _____
 Signature: _____
 Printed Name: **ATTY. DARIO O. USAREZ**
 Designation: **PENRO Office**

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