



Department of Environment and Natural Resources
Maasin City, Southern Leyte

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Appendix 60

PURCHASE REQUEST

Entity NDENR-PENRO, MAASIN CITY, SO. LEY

Fund Cluster: 101

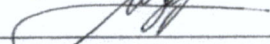
Office/S CENRO MAASIN	PR No.: 2021-02-022	Date: 2/22/2021
Responsibility Center Code: 10-001-05-0051-3		

Stock/Property No.	Unit	Item Description	Quantity	Unit Cost	Total Cost
	reams	BOND Paper A4	80		
	reams	Bond Paper legal	80		
	pieces	Box Filer	20		
	pieces	Correction Tape	30		
	packs	Folder Long	5		
	pieces	Ballpen	100		
	box	Paper Clip Jumbo	10		
	box	Paper Fastener metal	10		
	box	Paper Fastener plastic	10		
	box	Pencil Mongol 2	1		
	pieces	Record Book (Official) 300 pages	3		
	pieces	Record Book (Official) 500 pages	6		
	pieces	Sign Pen (Black) <i>(my gel)</i>	50		
	pieces	Light Bulb 18 w	5		
	pieces	Stapler Heavy Duty	3		
	bottle	Muriatic Acid	15		
	pieces	Bathroom Albatros	5		

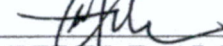
2021030174

Purpose: Office Supply

Requested by:

Signature: 
Printed: CHERRYLO B. MAPE
Designation: FR/ Supply Officer- Designate

Approved by:


EDILBERTO R. ALCARDE
OIC-CENR Officer