



Department of Environment and Natural Resources
Maasin City, Southern Leyte

Appendix 60

PURCHASE REQUEST

Entity Name: **DENR-PENRO, MAASIN CITY, SO. LEYTE** Fund Cluster: **101**
 Office/Section: **PENRO Southern Leyte** PR No.: **2021-02-004** Date: **2/15/2021**
 Responsibility Center Code: **10-001-05-00051-A-2**

Stock/Property No.	Unit	Item Description	Quantity	Unit Cost	Total Cost
1.	unit	3in1 Printer (Print, Photocopy & Scan) Ink: Black, Cyan, Magenta & Yellow ADF: Letter, A4, Legal Receiving Paper Size: Letter, A4, Legal Paper Feed Method: Friction feed **Nothing Follows**	1	P	
TOTAL					P -

Purpose: For official use of PENRO Southern Leyte Accounting Section.

Requested by:

Approved by:

Signature:

Printed Name:

Designation:


LEONIL S. LIGAD
 Accountant III


ATTY. DARIO O. SUAREZ
 O/C, PENR Officer

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