



PURCHASE REQUEST

Entity Name: DENR-PENRO, MAASIN CITY, SO. LEYTE Fund Cluster: 101
Office/Section: PENRO Maasin City PR No.: 27-11-074 Date: 11/23/2020
Responsibility Center Code: 10-001-05-00051-3

Stock/Property No.	Unit	Item Description	Quantity	Unit Cost	Total Cost
1	pieces	Battery AA	12		
2	pieces	Battery AAA	12		
3	pieces	Light Bulb Led 18 watts	6		
4	cart	INK CART, HP CH561WA, (HP61), black	6		
5	cart	INK CART, HP CH562WA, (HP61), tricolor	6		
6	pieces	MARKER,permanent,black, bullet type	5		
7	pieces	MARKER,permanent,blue, bullet type	5		
8	bottles	MURIATIC	21		
9	pad	NOTEPAD,stick on,76mmx76mm (3"x3")	10		
10	reams	PAPER MULTI PURPOSE (copy)A4,70gsm.	40		
11	pieces	Sign Pen, Black, gel Ink,0.5mm needle Tip	50		
12	pieces	Staple Remover plier type	5		
13	pack	Toilet Tissue 2 ply	5		
		Nothing follows:			

Purpose: For official used in the PENRO and CENRO office.

Signature: _____
Printed Name: LEAH S. MACEDA
Designation: OIC, Supply Officer

Approved by: _____
ATEY. DARO O. SUAREZ
OIC/PENR Officer

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