



Department of Environment and Natural Resources
Maasin City, Southern Leyte

Appendix 60

PURCHASE REQUEST

Entity NDENR-PENRO, MAASIN CITY, SO. LEY Fund Cluster: 101

Office/S CENRO MAASIN	PR No.: 2020-09-095	Date: 9-18-20
Responsibility Center Code: 10-001-25-0007-3		

Stock/Property No.	Unit	Item Description	Quantity	Unit Cost	Total Cost
	PC	Bond Paper A4	1		
		Ballpen (black / blue)			
		Brown envelop			
		Correction Tape			
		detergent powder			
		folder (long)			
		Ink Brother			
		black			
		magenta			
		cyan			
		yellow			
		Ink Brother black BTD60			
		Ink Epson 603			
		black			
		magenta			
		cyan			
		yellow			
		muriatic acid			
		Notepad (2x 3)			
		potting Bags (4x 6)			
		push pin			
		Photo paper			
		Record Book			
		sign pen (black)			
		Trash Can			
					20101732

Purpose: Office supply

Requested by:

Signature:
Printed: CHERRYLO B. MAPE
Designation: FR / OIC, Supply officer CM

Approved by:

ALEJANDRO K. BAUTISTA
CENR Officer