

PURCHASE ORDER

DENR-PENRO Southern Leyte

Entity Name

Supplier : PROCUREMENT SERVICE		P.O. No. : <u>2021-09/107</u>			
Address : Maasin City		Date : <u>09/08/2021</u>			
TIN : <u>600-060-661</u>		Mode of Procurement : <u>Agency to Agency</u>			
Gentlemen: Please furnish this Office the following articles subject to the terms and conditions contained herein:					
Place of Delivery : <u>DENR-PENRO Southern Leyte</u>		Delivery Term : <u>25 working days</u>			
Date of Delivery :		Payment Term :			
Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	bot	INSECTICIDE-aerosol type 600ml	6	P143.00	858.00
2	bot	AIR FRESHENER-aerosol,280ml/15g min	12	P100.63	1,207.56
3	pcs	SIGN PEN, BLACK, liquid/gel Ink, 0.5 mm needle tip	68	P21.00	1,428.00
4	bot	STAMP PAD INK, purple or violet, 50ml (min.)	5	P35.14	175.70
5	rolls	TAPE, MASKING, width: 24mm (±1mm)	50	P109.00	5,450.00
6	pcs	CLEARBOOK, 20 transparent pockets for legal size	21	P40.00	840.00
		****NOTHING FOLLOWS****			
					9,959.26
(Total Amount in Words) Nine Thousand Nine Hundred Fifty Nine 26/100					
In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.					
Conforme:			Very truly yours,		
PROCUREMENT SERVICE Signature over Printed Name of Supplier			ATTY. DARIO O. SUAREZ Signature over Printed Name of Authorized Official PENR Officer Designation		
Date					
Fund Cluster : <u>101</u>			ORS/BURS No. : <u>02-10/101-2021-09-1351</u>		
Funds Available : <u>₱ 9,959.26</u>			Date of the ORS/BURS: <u>9/8/2021</u>		
			Amount : <u>₱ 9,959.26</u>		
LEON L. LIGAD Signature over Printed Name of Chief Accountant/Head of Accounting Division/Unit					

2021091930