



Republic of the Philippines
 Department of Environment and Natural Resources
PROVINCIAL ENVIRONMENT AND NATURAL RESOURCES OFFICE
 Maasin City, Southern Leyte

PURCHASE ORDER

Supplier: MAASIN UNION TRADING
 Address: Tunga-tunga, Maasin City
 TIN : _____

P.O. No.: 202105049
 Date: 5-5-2021
 Mode of Procurement: _____

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: PENRO Southern Leyte
 Date of Delivery: _____

Delivery Term: COD
 Payment Term: COD

Stock No.	Unit	Description	Quantity	Unit Cost	Amount
1	Piece	Detergent powder	12	15.00	180.00
2	Bottle	Disinfectant spray Aerosol Type	15	395.00	5,925.00
3	Piece	Mop head made of rayon, weight: 400 grms min	3	195.00	585.00
4	Piece	Mop handle	1	390.00	390.00
5	Bottle	Muriatic .	40	58.00	2,320.00
6	Piece	Toilet deodorizer	15	65.00	975.00
7	Pack	Scouring pad 6pcs/pack	2	228.00	456.00
8	Piece	Dust pan	3	68.00	204.00
9	Box	Fastener, metal	10	80.00	800.00
10	Box	Fastener, plastic	6	50.00	300.00
11	Cart	Computer ribbon LX 300	12	210.00	2,520.00
12	Box	Computer continous paper 3 ply 22x80x241	10	1,150.00	11,500.00
13	Piece	Record book 300 pages	6	105.00	630.00
14	Piece	Ballpen	50	9.00	450.00
15	Piece	Signpen, gel ink 0.7mm needle tip	45	35.00	1,575.00

(Total Amount in Words) Twenty Eight Thousand Eight Hundred Ten Pesos P 28,810.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Conforme: *Ji*
MAASIN UNION TRADING
 Signature over Printed Name of Supplier

Very truly yours,
[Signature]
Atty. DARIO O. SUAREZ
 PENR Officer

 Date
[Signature]
LEONIL S. LIGAD
 Accountant III

Funds Available: ₱ 28,810.00

ALOS No.: 02-10101-2021-05-06
 Amount: ₱ 28,810.00

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