

PURCHASE ORDER
DENR-PENRO Southern Leyte
Entity Name

Supplier :	DERFS CATERING SERVICES	P.O. No. :	2023-05-035
Address :	MAASIN CITY, SO. LEYTE	Date :	5/10/23
TIN :		Mode of Procurement :	
Gentlemen:			

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery :	DENR-CENRO Southern Leyte		Delivery Term :		
Date of Delivery :			Payment Term :		
Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	PCS.	Siopao with drinks (AM Snacks)	50	60.00	3,000.00
2	PCS.	Empanada with drinks (PM Snacks)	50	60.00	3,000.00
3	PCS.	Rice, fish, Chopsury, chicken & pork (Lunch)	50	200	10,000.00
(Total Amount in Words) Sixteen Thousand Pesos Only					16,000.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme: _____ Very truly yours,

Signature over Printed Name of Supplier		ALLEN SJ. CEBUANO	
Date:		Signature over Printed Name of Authorized Official	
		OIC, PENR Officer	
		Designation	

Fund Cluster :	10	ORS/BURS No. :	02-10105-2023-05-0162
Funds Available :	16,000-	Date of the ORS/BURS:	5/5/2023
		Amount :	₱ 16,000
	LEONIL S. LIGAD		
	Signature over Printed Name of Chief Accountant/Head of		
	Accounting Division/Unit		

2023030541