



Republic of the Philippines  
Department of Environment and Natural Resources  
**COMMUNITY ENVIRONMENT AND NATURAL RESOURCES OFFICE**  
San Juan, Southern Leyte  
**PURCHASE ORDER**

Supplier: **SHIFT TECH TRADING INC.**  
Tunga-tunga, Maasin City

Purchase Order No. 2023-04-015A  
Date: 5/4/2023

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: \_\_\_\_\_ Date of Delivery: \_\_\_\_\_

Delivery Term: \_\_\_\_\_

Payment Term: \_\_\_\_\_

Stock No.	Unit	Description	Quantity	Unit Cost	Amount
	pcs.	PRINTER EPSON L3210	2	P 8,795.00	P 17,590.00
					P 17,590.00


In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one Percent for every day of delay shall be imposed.

Very truly yours,

Conform :

  
**SHIFT TECH TRADING INC.**  
Signature over Printed Name of Supplier

5/30/23  
Date

  
ALEXANDER R. CASCO  
GENR OFFICER

2023050689

Fund Cluster:

Funds Available: 107  
17,190 -

  
LEONIL S. LIGAD  
Chief Accountant

ORS/BURS NO. 02-10101-2023-05-0521  
Date of the ORS/BURS 5/21/2023  
Amount: P 17,590