

PURCHASE ORDER

DENR-PENRO Southern Leyte
Entity Name

Supplier : <u>ABAI SCHOOL SUPPLIES</u>	P.O. No. : <u>2022-11-071</u>
Address : <u>Maasin City</u>	Date : <u>11/21/22</u>
TIN : <u>402-0556-9164</u>	Mode of Procurement : <u>Shopping</u>

Gentlemen:
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : <u>DENR-CENRO MAASIN</u>	Delivery Term :
Date of Delivery : <u>07/05/2018</u>	Payment Term :

Stock/Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	pc.	printer (function: print, scan, copy printer type: inkjet printer product dimension: (W x D x H) 435 mm x 220 mm x 145 mm print speed: 17 (mm) 11.5 (col) ipm paper size: A4, letter, executive, A5, A6, photo 4x6" index card 5"x8", photo 5x7 maximum paper capacity: 150 sheets special function: auto-duplex w/ print, scan, copy functionality, the DCP-T250 is a great all-rounder for home & office uses, w/ 20 sheets automatic doc. feeder Users are given opportunity to multi-task easy.	1	16,950.00	16,950.00
					16,950.00

(Total Amount in Words) **SIXTEEN THOUSAND NINE HUNDRED FIFTY PESOS ONLY...**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

Very truly yours,

ABAI SCHOOL SUPPLIES
Signature over Printed Name of Supplier

FOR THE PENR OFFICER
[Signature]
LEOPNA N. DELAZAR-LONBOOP
CHIEF ADMINISTRATIVE OFFICER
ALLEN SJ. CEBUANO
Signature over Printed Name of Authorized Official
PENR Officer
Designation

Date: _____

Fund Cluster : 101

Funds Available : ₱ 16,950.00

[Signature]
LEONARDO S. LIGAD
Signature over Printed Name of Chief Accountant/Head of Accounting
Division/Unit

ORS/BURS No. : 02-101101-2022-11-1217

Date of the ORS/BURS : 11/21/22

Amount : ₱ 16,950.00

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