



Republic of the Philippines
Department of Environment and Natural Resources
COMMUNITY ENVIRONMENT AND NATURAL RESOURCES OFFICE
San Juan, Southern Leyte
PURCHASE ORDER

Supplier: M AND K MERCHANDISING/ST. BERNARD
SO. LEYTE

Purchase Order No. 22-08-40
Date: AUGUST 5, 2022

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: _____ Date of Delivery: _____

Delivery Term: _____
Payment Term: _____

Stock No.	Unit	Description	Quantity	Unit Cost	Amount
	RM.	OSLO PAPER	1		185.00
	PCS.	CORK BAORD 4X6FT	2	875.00	1,750.00
	BTL.	INK BROTHER BLACK BTD 60	10	475.00	4,750.00
	SET	INK EPSON L3310	20	1,360.00	27,200.00
	PCS.	INK EPSON BLACK 664	30	340.00	10,200.00
	PCS.	STAPLE REMOVER	10	15.00	150.00
	PCS.	PUNCHER	10	185.00	1,850.00
	PCS.	LED BULB 12 WATTS	24	145.00	3,480.00
					P49,565.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one Percent for every day of delay shall be imposed.

Conform: *Maan*
M AND K MERCHANDISING
Signature over Printed Name of Supplier

Date

Very truly yours,
Alexander R. Casco
ALEXANDER R. CASCO
CENR OFFICER

Fund Cluster: *101*
Funds Available: *P49,565.00*
Leonil S. Ligad
LEONIL S. LIGAD
Chief Accountant

ORS/BURS NO. *02-101101-2022-10-1044*
Date of the ORS/BURS *10/17/22*
Amount: *P49,565.00*

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