



Republic of the Philippines  
 Department of Environment and Natural Resources  
 COMMUNITY ENVIRONMENT AND NATURAL RESOURCES OFFICE  
 San Juan, Southern Leyte  
**PURCHASE ORDER**

Supplier: VNV TRADING  
Sto. Niño, San Juan, So. Leyte

Purchase Order No. 2022-01-11A  
 Date: 7/24/22

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: \_\_\_\_\_ Date of Delivery: \_\_\_\_\_  
 Delivery Term: \_\_\_\_\_  
 Payment Term: \_\_\_\_\_

Stock No.	Unit	Description	Quantity	Unit Cost	Amount
		Tarpauline Printing			
	p.c.s.	4 X 4 FT.	5	₱ 320.00	₱ 1,600.00
	p.c.	4 X 8 FT.	1	₱ 640.00	₱ 640.00
					₱ 2,240.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one Percent for every day of delay shall be imposed.

Conform: \_\_\_\_\_  
 Signature over Printed Name of Supplier  
 \_\_\_\_\_  
 Date

Very truly yours,  
 \_\_\_\_\_  
 ALEXANDER R. CASCO  
 CENR OFFICER

Fund Cluster: \_\_\_\_\_  
 Funds Available: ₱ 2,240.00  
 \_\_\_\_\_  
 LEONIL S. LIGAD  
 Chief Accountant

ORS/BURS NO. 2022-01-11A-090  
 Date of the ORS/BURS 8/1/22  
 Amount: ₱ 2,240.00

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