



Republic of the Philippines  
 Department of Environment and Natural Resources  
**PROVINCIAL ENVIRONMENT AND NATURAL RESOURCES OFFICE**  
 Maasin City, Southern Leyte

**PURCHASE ORDER**

Supplier: DECOARTS MARKETING INC.  
 Address: Maasin City  
 TIN : 600-075-289-00095

P.O. No.: 2022-05-051  
 Date: May 12, 2022  
 Mode of Procurement: Small Value Procurement

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: PENRO Southern Leyte  
 Date of Delivery: \_\_\_\_\_

Delivery Term: COD  
 Payment Term: COD

| Stock No. | Unit  | Description  | Quantity | Unit Cost | Amount   |
|-----------|-------|--|----------|-----------|----------|
| 1         | Piece | Blind curtain in replacement of damaged window by Typhoon Odette (150 in. x 180 in.)<br>XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX | 2        | 4,160.00  | 8,320.00 |

(Total Amount in Words) Eight Thousand Three Hundred Thirty-Two Pesos Only. P 8,320.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Conforme: [Signature]  
**DECOARTS MARKETING INC.**  
 Signature over Printed Name of Supplier

Very truly yours,  
[Signature]  
**ALIEN S.J. CEBUANO**  
 PENR Officer

Funds Available: ₱8,320.00  
[Signature]  
**LEONIL S. LIGAD**  
 Accountant III

ORS No.: 62-10101-212-05-0480  
 Amount: ₱8,320.00

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