



Republic of the Philippines
 Department of Environment and Natural Resources
COMMUNITY ENVIRONMENT AND NATURAL RESOURCES OFFICE
 San Juan, Southern Leyte
PURCHASE ORDER

Supplier: SHIFT TECH TRADING INC.
 MAASIN CITY

Purchase Order No. 2022-03-05
 Date: 3/25/2022

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: _____ Date of Delivery: _____

Delivery Term: _____
 Payment Term: _____

Stock No.	Unit	Description	Quantity	Unit Cost	Amount
	PC.	EXTERNAL HARD DRIVE	1		P2,590.00
					P2,590.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one Percent for every day of delay shall be imposed.

Conform:

LALYN E. ENDRERED
 SHIFT TECH TRADING INC.
 Signature over Printed Name of Supplier

Date

Very truly yours,

Alexander R. Casco
 ALEXANDER R. CASCO
 CNR OFFICER

Fund Cluster: 101

Funds Available: 2,590.00

Leoniz S. Ligad
 LEONIZ S. LIGAD
 Chief Accountant

ORS/BURS NO. 02-10101-2022-04-01

Date of the ORS/BURS 4/18/22

Amount: 2,590.00

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