Appendix 61

PURCHASE ORDER

DENR-PENRO Southern Leyte
Entity Name

Supplier :	Four H Grains Merchandise	P.O. No. :	2022-03-027
Address :	Sogod, So.Leyte	Date :	3/21/22
TIN :	497-147-792	Mode of Procurement:	

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery :	DENR-CENRO Southern Leyte	Delivery Term :	
Date of Delivery :		Payment Term :	

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	ream	Polethylene bag (4x6) color black	100	280.00	28,000.00
(Total Amount in Words)		**Twenty Eight Thousand Pesos Only**			**28,000.00**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

by: Evangeline Tejano
Signature over Printed Name of Supplier

Date

Very truly yours,

ALLEN SJ. CEBUANO
Signature over Printed Name of Authorized Official
OIC, PENR Officer
Designation

Fund Cluster : 101
Funds Available : ₱ 28,000.00

LEONIL S. LIGAD
Signature over Printed Name of Chief Accountant/Head of Accounting Division/Unit

ORS/BURS No. : 02-101101-2022-03-0227
Date of the ORS/BURS: 3/23/22
Amount : ₱ 28,000.00

20220303 71