

**PURCHASE ORDER**  
DENR-PENRO Southern Leyte  
 Entity Name

|  |                               |
|--|-------------------------------|
| Supplier : <b>TOYOTA TACLOBAN, LEYTE, INC.</b> | P.O. No. : <u>2021-11-128</u> |
| Address : <b>Tacloban City</b>                 | Date : <u>11/24/2021</u>      |
| TIN : <u>058-305-556</u>                       | Mode of Procurement :         |

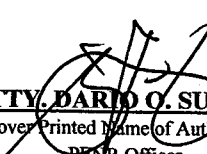
Gentlemen:  
 Please furnish this Office the following articles subject to the terms and conditions contained herein:

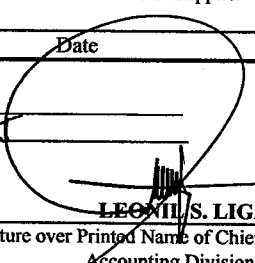
|                           |  |
|---------------------------|--|
| Place of Delivery : _____ | Delivery Term : <u>15 working days</u> |
| Date of Delivery : _____  | Payment Term : _____                   |

| Stock/<br>Property<br>No.   | Unit | Description  | Quantity | Unit Cost | Amount             |
|---|------|--|----------|-----------|--------------------|
| <b>REPAIR &amp; MAINTENANCE OF PENRO OFFICIAL VEHICLE (TOYOTA INNOVA)</b> |      |  |          |           |                    |
| 1   | PC.  | ABSORBER ASSY SHOCK LH/RH                              | 2        | 1,308.71  | 2,617.42           |
| 2   | PC.  | MVP WIPER BLADE  | 1        | 516.74    | 516.74             |
| 3   | PC.  | MVP WIPER BLADE  | 1        | 456.92    | 456.92             |
| 4   | PC.  | RAGS PMS   | 5        | 5.08      | 25.40              |
| 5   | PC.  | TTL BRAKE CLEANER                                      | 1        | 214.55    | 214.55             |
| 6   | UNIT | LABOR SERVICES:<br>*REPLACE REAR SHOCK ABSORBER<br>VAT | 2        | 500.00    | 1,000.00<br>579.72 |
| "Nothing Follows"   |      |  |          |           |                    |
| <b>TOTAL</b>  |      |  |          |           | <b>5,410.75</b>    |

(Total Amount in Words) *Five Thousand Four Hundred Ten Pesos & Seventy Five Cents Only*

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

|  |  |
|--|--|
| Conforme:<br><br><u><b>TOYOTA TACLOBAN, LEYTE, INC.</b></u><br>Signature over Printed Name of Supplier | Very truly yours,<br><br><br><u><b>ATTY. DARIO O. SUAREZ</b></u><br>Signature over Printed Name of Authorized Official<br>PENR Officer<br>Designation |
| _____<br>Date  |  |

|  |   |
|--|---|
| Fund Cluster : <u>101</u><br>Funds Available : <u>₱ 5,410.75</u>   | ORS/BURS No. : <u>02-101101-2021-11-1727</u><br>Date of the ORS/BURS: <u>11/17/2021</u><br>Amount : <u>₱ 5,410.75</u> |
| <br><u><b>LEONIL S. LIGAD</b></u><br>Signature over Printed Name of Chief Accountant/Head of Accounting Division/Unit |   |

**2021112619**