



Republic of the Philippines  
Department of Environment and Natural Resources  
**COMMUNITY ENVIRONMENT AND NATURAL RESOURCES OFFICE**  
San Juan, Southern Leyte  
**PURCHASE ORDER**

Supplier : M AND K MERCHANDISING  
ST. BERNARD SO. LEYTE

139-669-117

Purchase Order No. 2021-110-22  
Date: JUNE 22, 2021

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: \_\_\_\_\_ Date of Delivery : \_\_\_\_\_

Delivery Term: \_\_\_\_\_  
Payment Term: \_\_\_\_\_

Stock No.	Unit	Description	Quantity	Unit Cost	Amount
	RMS	BOND PAPER F4	60	215.00	<b>12,900.00</b>
	RMS..	BOND PAPER A4	60	200.00	<b>12,000.00</b>
	BTLS.	RUBBING ALCOHOL 500 ML	30	110.00	<b>3,300.00</b>
					<b>P28,200.00</b>

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one Percent for every day of delay shall be imposed.

Conform

Very truly yours,

M & K MERCHANDISING  
Signature over Printed Name of Supplier

  
ALEXANDER R. CASCO.  
OIC, CNR OFFICER

Date

Fund Cluster: 101  
Funds Available: ₱ 28,200.00

  
LEONIL S. LIGAD  
Chief Accountant

ORS/BURS NO. 02-101101-2021-07-111  
Date of the ORS/BURS 7/12/2021  
Amount: ₱ 28,200.00

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