

**PURCHASE ORDER**  
**DENR-PENRO Southern Leyte**  
**Entity Name**

Supplier : <b>MARVIN COMMERCIAL</b>	P.O. No. : <b>2021-05-052</b>
Address : <b>Tunga-tunga, Maasin City, So. Leyte</b>	Date : <b>5-11-2021</b>
TIN : <b>106-089-668-000</b>	Mode of Procurement : <b>Shipping</b>

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : _____		Delivery Term : <b>15 working days</b>			
Date of Delivery : _____		Payment Term : _____			
Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
1.	pcs.	Shirts for Month of the Ocean Celebration CY 2021			
		Shortsleeves	<b>44</b>	<b>120.00</b>	<b>5,280.00</b>
		Longsleeves	<b>1</b>	<b>210.00</b>	<b>210.00</b>
		"Nothing Follows"			
<b>2021050903</b>					
<b>TOTAL</b>					<b>5,490.00</b>

**(Total Amount in Words) Five Thousand Four Hundred Ninety Pesos Only**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

Very truly yours,

**MARVIN COMMERCIAL**  
 Signature over Printed Name of Supplier

**ATTY DAVID O. SUAREZ**  
 Signature over Printed Name of Authorized Official  
 OIC-PENR Officer  
 Designation

Date

Fund Cluster : 101  
 Funds Available : ₱ 5,490.00

ORS/BURS No. : 02-101101-201-05-0737  
 Date of the ORS/BURS : 5/20/2021  
 Amount : ₱ 5,490.00

**LEONH.S. LIGAD**

Signature over Printed Name of Chief Accountant/Head of  
 Accounting Division/Unit