

PURCHASE ORDER

DENR-PENRO Southern Leyte

Entity Name

Supplier : KOJAC ENTERPRISES AND GENERAL SERVICES	P.O. No. : <u>2021-04-041</u>
Address : <u>Maasin City</u>	Date : <u>4-5-2021</u>
TIN : <u>923-471-611-000</u>	Mode of Procurement : <u>Shopping</u>

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : <u>DENR-PENRO Southern Leyte</u>	Delivery Term : <u>25 working days</u>
Date of Delivery :	Payment Term :

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
		Repair of TOYOTA INNOVA			
1)	assy	Evaporator assembly front & rear	1	P13,500.00	P13,500.0
2)	assy	Aircon clutch pullet assembly	1	P7,000.00	P7,000.0
3)	pc	Alternator pulley	1	P4,250.00	P4,250.0
4)	kls	Freon B4A	3	P1,200.00	P3,600.0
5)	btl	Capella Oil	1	P600.00	P600.0
		LABOR/Services			
1	lot	Aircon repair/cleaning/leaktest	1	P7,500.00	P7,500.0
2	jo	Replace Evaporator assy. F&R	2	P1,700.00	P3,400.0
3	jo	Replace aircon clutch pulley assy.	1	P1,500.00	P1,500.0
4	jo	Replace Alternator pulley	1	P1,000.00	P1,000.0
5	jo	Allignment Toe in/Toe out	1	P1,500.00	P1,500.0
6	jo	Servicing Brakes	4	P200.00	P800.0
					P44,650.

(Total Amount in Words) **FORTY FOUR THOUSAND SIX HUNDRED FIFTY PESOS**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

Very truly yours,

KOJAC ENTERPRISES AND GENERAL SERVICES

Signature over Printed Name of Supplier

ATTY. DARIO O. SUAREZSignature over Printed Name of Authorized Official
PENR Officer
Designation

Date

Fund Cluster : 101Funds Available : P 44,650.00ORS/BURS No. : 62-10101-2021-04-0529Date of the ORS/BURS: 4/5/2021Amount : P 44,650.00**LEONIL S. LIGAD**Signature over Printed Name of Chief Accountant/Head of Accounting
Division/Unit