

**PURCHASE ORDER**

DENR-PENRO Southern Leyte

Entity Name

Supplier : <u>MAASIN AIRCON AND REFRIGERATION PARTS TRADING</u>	P.O. No. : <u>2021-03-033</u>
Address : <u>Maasin City</u>	Date : <u>0-22-2021</u>
TIN : <u>99-00-982-01</u>	Mode of Procurement : <u>Shopping</u>

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : <u>DENR-PENRO Southern Leyte</u>	Delivery Term : <u>25 working days</u>
Date of Delivery :	Payment Term :

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
1)	unit	<b>Aircondition Maintenance (Cleaning)</b> Window Type AC <i>(PENRO office PENRO rm/Supply rm/ Cottage rm/COA rm)</i>	5	P450.00	P2,250.00
2)	unit	Split Type AC <i>(Planning/Records/Cashier/Conference room)</i>	5	P900.00	P4,500.00
3)	unit	Tower Type AC <i>(Management Div. &amp; Technical Div.)</i>	2	P1,300.00	P2,600.00
<b>(Total Amount in Words) NINE THOUSAND THREE HUNDRED FIFTY PESOS ONLY</b>					<b>P9,350.00</b>

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

Very truly yours,

**MAASIN AIRCON AND REFRIGERATION PARTS TRADING**

Signature over Printed Name of Supplier

**ATTY. DARIO O. SUAREZ**

Signature over Printed Name of Authorized Official  
PENR Officer  
Designation

Date

Fund Cluster : 101

Funds Available : P 9,350.00

**LEONIL S. LIGAD**

Signature over Printed Name of Chief Accountant/Head of Accounting  
Division/Unit

ORS/BURS No. : 02-10101-2021-03-0300

Date of the ORS/BURS: 3/17/2021

Amount : P 9,350.00

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