

18-1074

PURCHASE ORDER
DENR-PENRO Southern Leyte
 Entity Name

Supplier : <u>MAASIN UNION TRADING</u>		P.O. No. : <u>2020-12-084</u>			
Address : <u>Maasin City</u>		Date : <u>12-9-2020</u>			
TIN : _____		Mode of Procurement : <u>Shopping</u>			
Gentlemen: Please furnish this Office the following articles subject to the terms and conditions contained herein:					
Place of Delivery : <u>DENR-PENRO Southern Leyte</u>		Delivery Term : <u>25 days</u>			
Date of Delivery : _____		Payment Term : _____			
Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	piece	Light Bulb Led 18 Watts	6	450.00	2,700.00
2	btl.	Muriatic	21	38.00	798.00
3	reams	Paper Multi Purpose(copy)A4.70gsm	40	240.00	9,600.00
4	pieces	Sign Pen, gel Ink, 0.5 needle tip	50	30.00	1,500.00
TOTAL					
(Total Amount in Words)					
<p>In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.</p> <p>Conforme: _____ Very truly yours, _____</p>					
<u>MAASIN UNION TRADING</u> Signature over Printed Name of Supplier			<u>ATTY. DARIO O. SUAREZ</u> Signature over Printed Name of Authorized Official PENR Officer Designation		
Date			Designation		
Fund Cluster : _____ Funds Available : _____			ORS/BURS No. : _____ Date of the ORS/BURS: _____ Amount : _____		
<u>LEGUIS LIGAD</u> Signature over Printed Name of Chief Accountant/Head of Accounting Division/Unit					

2020122449