

PURCHASE ORDER

Supplier: MAASIN UNION TRADING
 Address: Tunga-tunga, Maasin City
 TIN: _____

P.O. No.: 7070-10-072
 Date: 10-28-7070
 Mode of Procurement: _____

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: PENRO Southern Leyte
 Date of Delivery: _____


Delivery Term: COD
 Payment Term: COD

Stock No.	Unit	Description	Quantity	Unit Cost	Amount
1	Jar	Glue	6.0	65.00	390.00
2	Piece	Clip backfold 32MM	24	9.00	216.00
3	Pack	Folder, legal size	20	650.00	13,000.00
4	Piece	Correction tape	12	32.00	384.00
6	Piece	Ballpen, black	60	7.00	420.00
7	Bottle	Ink, EPSON 003 Black	10	375.00	3,750.00
8	Pack	Index card 4x6 XXXXXXXXXXXXXXXXXXXX	1	65.00	65.00

(Total Amount in Words) Eighteen thousand two hundred twenty five pesos only... P 18,225.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

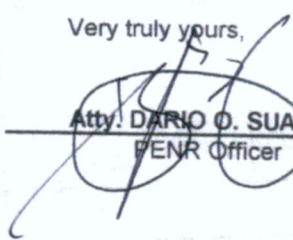
Conforme:



 MAASIN UNION TRADING
 Signature over Printed Name of Supplier

 Date

Very truly yours,



 Atty. DARIO O. SUAREZ
 ENR Officer

Funds Available: ₱18,225

 LEONIL S. LIGAD
 Accountant III

A/OBS No.: 02-10107-2020-10-1235

Amount: ₱18,225

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