



Republic of the Philippines
Department of Environment and Natural Resources
PROVINCIAL ENVIRONMENT AND NATURAL RESOURCES OFFICE
Maasin City, Southern Leyte
Email Address: denrpenrosouthernleyte@ymail.com
Telephone No.: 053-5710899

INVITATION TO BID
FOR THE PUBLIC BIDDING FOR THE PURCHASE OF VARIOUS INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) EQUIPMENT FOR OFFICIAL USE OF DENR – PENRO SOUTHERN LEYTE.
(CY 2021 EARLY PROCUREMENT)

PR No. 2020-11-072 & 073

1. The Department of Environment, PENRO, Southern Leyte, Maasin City through the NEP FOR CY 2021 Early Procurement Activity (EPA) CY 2021 intends to apply the sum of **ONE MILLION NINE HUNDRED THIRTY THOUSAND PESOS (Ph1,930,000.00)** being the Approved Budget for the Contract (ABC) to payments under the contract for the **purchased of various Information and Communication Technology (ICT) Equipment** with the following breakdown:

<u>Lot NO.</u>	<u>Particulars/Item</u>	<u>Quantity</u>	<u>Unit Price (In PhP)</u>	<u>ABC for Required Qty.(PhP)</u>
I.	Desktop Computers	10	70,000.00	700,000.00
II.	Laptop	10	75,000.00	750,000.00
III.	Geotagging Equipment	12	40,000.00	480,000.00

Bids received in excess of the ABC for each lot shall be automatically rejected at bid opening.

- 4 The **DENR-PENRO Maasin City, Southern Leyte** now invites bids for purchase of various Information and Communication Technology (ICT) Equipment under the early procurement;
- 3 Bidding will be conducted through open competitive bidding procedures using a non-discretionary "pass/fail" criterion as specified in the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184, otherwise known as the "Government Procurement Reform Act".

Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA 5183.

4. Interested bidders may obtain further information from DENR-PENRO Southern Leyte, Maasin City and inspect the Bidding Documents at the address given below during 8:00-12:00am to 1:00-5:00pm from Mondays to Fridays.

A complete set of Bidding Documents may be acquired by interested Bidders on **November 25, 2020** from the address below *and upon payment of a none refundable fee for the Bidding Documents pursuant to the latest guidelines issued by the GPPB, in the amount as follows by lot:*

LOT No.	Particular/Item	Total Amount	Bid Docs Fee
I	Desktop Computer	700,000.00	1,000.00
II	Laptop	750,000.00	1,000.00
III	Geotagging Equipment.	480,000.00	500.00

It may also be downloaded free of charge from the website of the Philippine Electronic Procurement System (PhilGEPS) and the website of the Procuring Entity, provided that Bidders shall pay the non-refundable fee for the Bidding Documents not later than the submission of their bids.

5. The DENR-PENRO, Maasin City, Southern Leyte will hold a Pre-Bid Conference¹ on December 3 , 2020, **1:00 PM** at DENR-PENRO, Maasin City, Southern Leyte, which shall be open to prospective bidders.
6. Bids must be duly received by the BAC Secretariat at the address below on or before December 15 , 2020 at **1:00PM**. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in ITB Clause 18.

Bid opening shall be December 15 , 2020, **2:00PM** at **DENR-PENRO, Maasin City, Southern Leyte**. Bids will be opened in the presence of the bidder's representatives who choose to attend at the address below. Late bids shall not be accepted.

7. The bid security required and the amount of the bid document shall be in conformity with Section II for the ITB and Section III for the BDS of the bid document which shall be in the following amount:
 - a. The amount of or equivalent of **2% of ABC**, if bid security is in cash, cashier's/manager's check, bank draft/guarantee or irrevocable letter of credit;

LOT No.	Particular/Item	Total Amount	2% of ABC
I	Desktop Computer	700,000.00	14,000.00
II	Laptop	750,000.00	15,000.00
III	Geotagging Equipment.	480,000.00	9,600.00

or

- b. The amount of equivalent of **5% of ABC**, if bid security is in Surety Bond;

LOT No.	Particular/Item	Total Amount	5% of ABC
I	Desktop Computer	700,000.00	35,000.00
II	Laptop	750,000.00	37,500.00
III	Geotagging Equipt.	480,000.00	24,000.00

or

- c. Any combination of the foregoing proportionate to the share of form with respect to total amount of security; or
- d. Notarized Bid Security Declaration.

8. The DENR-PENRO Southern Leyte, Maasin City reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 41 of RA 9184 and its IRR, without thereby incurring any liability to the affected bidder or bidders.
9. For further information, please refer to:

LORNA N. SALAZAR-LONGCOP
BAC Chairwoman
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LORNA N. SALAZAR-LONGCOP