



PR No.:

2024-03-0053

REQUEST FOR QUOTATION

RFQ Deadline of submission: 10 AM, 03-08-2024

Sir / Madam

Please quote your lowest price for the following items enumerated below, taking into consideration to the following:

TERMS AND CONDITIONS

- 1. The Approved Budget for the purchase is **Php 60,000.00**
- 2. Price Quotation should be inclusive of the 5% Final VAT and expanded withholding tax (EWT) of 1%.
- 3. Price Quotation shall be valid within thirty calendar days from the deadline of the RFQ.
- 4. Delivery period is within fifteen (15) calendar days from the receipt of the Purchase Order
- 5. If awarded the contract, processing and payment shall be made after the complete delivery of the services/supplies and final acceptance.
- 6. Refusal to accept an award maybe ground for the imposition of administrative sanctions under Rule XXII of the Revised IRR of RA 9184
- 7. FOB-DESTINATION
- 8. The procuring entity may terminate the contract, in whole or in part, at any time for unsatisfactory service.
- 9. Bids shall be evaluated per item indicated in the RFQ.
- 10. This RFQ must be recieved by the procuring entity on or before the time and date of submission of RFQs indicated above.

ITEM NO.	ITEM AND DESCRIPTION/ SPECIFICATIONS	QNTY	UNIT	UNIT PRICE	TOTAL AMOUNT
1	Procurement of T-shirt for Women's Month Celebration	145	PCS		
*****	*****	Total Amount			

DATE: _____
I have read aned understood the TERMS AND CONDITIONS stated above.

Signature Over Printed Name: _____
Position in firm: _____
Business Address: _____
Telephone No.: _____

ZENAIDA R. BAISA
OIC, Chief, Management Services Division

JACKYLINE E. SILLA
Canvasser