



Republic of the Philippines  
Department of Environment and Natural Resources  
**PROVINCIAL ENVIRONMENT AND NATURAL RESOURCES OFFICE**  
Catbalogan City  
Tel. No (055) 251-6220

**RFQ NO.: 2022-04-0132**

**REQUEST FOR QUOTATION**

**Closing Date: APRIL 25, 2022, 10 AM**

**SIR/MADAM:**

Please quote your lowest price for the following items enumerated below, taking into consideration to the following:

**TERMS AND CONDITIONS**

1. The Approved Budget for the purchase is **P 100,000.00**.
2. Price Quotation should be inclusive of the 5% Final VAT and expanded withholding tax (EWT) of 1%.
3. Price Quotation shall be valid within thirty calendar days from the deadline of the RFQ.
4. Delivery period is within fifteen (15) calendar days from the receipt of the Purchase Order
5. If awarded the contract, processing and payment shall be made after the complete delivery of the services/supplies and final acceptance.
6. Refusal to accept an award maybe ground for the imposition of administrative sanctions under Rule XXII of the Revised IRR of RA 9184.
7. FOB-DESTINATION
8. The procuring entity may terminate the contract, in whole or in part, at any time for unsatisfactory service.
9. All quotation must be submitted to [catbpenro@yahoo.com](mailto:catbpenro@yahoo.com) on or before the closing date indicated above.

QTY	UNIT	DESCRIPTION	UNIT PRICE	TOTAL
1	UNIT	One Unit Laptop OS: Windows 10 Home Processor: Intel Core i7-10750H processor hexa-core 2.60 Ghz Screen: 15.6" Full HD (1920X1080) 16:9 IPS 144 Hz RAM: 16GB DDR4 SDRAM Storage : 1TB SSD		

Date

I have read and understood the TERMS & CONDITIONS stated above.  
By signing this quote, I hereby agree and bind myself to the TERMS & CONDITIONS.

**MELYN E. GODIN**  
OIC Chief, Management Services Division

Signature Over Printed Name: \_\_\_\_\_  
Position in firm: \_\_\_\_\_  
Business Address: \_\_\_\_\_  
Telephone No.: \_\_\_\_\_

**JELMA UYKIENG**  
Canvasser