



## Bid Notice Abstract

### Request for Quotation (RFQ)

**Reference Number** 8586159  
**Procuring Entity** DEPARTMENT OF ENVIRONMENT AND NATURAL RES. - PENRO, SAMAR  
**Title** Office Supplies for PENRO Samar  
**Area of Delivery** Samar

<b>Solicitation Number:</b>	2022-03-0094	<b>Status</b>	<b>Pending</b>
<b>Trade Agreement:</b>	Implementing Rules and Regulations	<b>Associated Components</b>	1
<b>Procurement Mode:</b>	Shopping - Ordinary/Regular Office Supplies & Equipment (Sec. 52.1.b)	<b>Bid Supplements</b>	0
<b>Classification:</b>	Goods	<b>Document Request List</b>	0
<b>Category:</b>	Office Equipment Supplies and Consumables	<b>Date Published</b>	07/04/2022
<b>Approved Budget for the Contract:</b>	PHP 380,000.00	<b>Last Updated / Time</b>	05/04/2022 21:05 PM
<b>Delivery Period:</b>	5 Day/s	<b>Closing Date / Time</b>	11/04/2022 10:00 AM
<b>Client Agency:</b>			
<b>Contact Person:</b>	Arleen Calderon Tan BAC Secretariat guindapunan Catbalogan Samar Philippines 6700 63-55-5438954 63-55-2516220 catbpenro@yahoo.com		

#### Description

300 REAMS BOND (LEGAL)  
 10 REAMS BOND PAPER (LETTER)  
 15 PAD YELLOW PAPER  
 20 PACK/10PCS PHOTO PAPER  
 50 PACK STICKER PAPER A4  
 120 PCS. SIGN PEN BLACK  
 24 PCS. SIGN PEN BLUE  
 24 PCS SIGN PEN BLACK .04 ball point  
 24 PCS SIGN PEN BLUE .04 BALL point  
 120 PCS. PEN (BLACK)  
 60 PCS. PEN (BLUE)  
 24 PCS. PEN (RED)  
 5 PCS. RAINBOW PEN  
 10 PCS. PARKER REFILL/ SIGNPEN .7 M  
 12 PCS. SIGN PEN RED  
 10 BOX PENCIL  
 10 PCS PENCIL SHARPENER / Ordinary  
 100 PCS CORRECTION TAPE  
 20 PCS CORRECTION PEN  
 10 PCS ERASER FELT (BLACKBOARD/WHITEBOARD)

10 PCS ERASER RUBBER  
30 PCS SCOTCH TAPE 1/2"  
15 PCS PACKING TAPE 2"  
30 UNIT DOUBLE SIDED TAPE  
20 PCS MASKING TAPE 1"  
20 PCS MASKING TAPE 1/2"  
12 PCS WHITEBOARD MARKER (RED)  
12 PCS WHITEBOARD MARKER (BLUE)  
15 PACK/100PCS FOLDER-PAPER (LONG)  
5 REAMS FOLDER-PAPER (A4)  
100 PCS EXPANDING FOLDER LONG  
50 BOX #35 STAPLE WIRE  
5 UNIT STAPLER WITH REMOVER  
200 ROLL TISSUE PAPER  
30 KILO COTTON RAG  
24 CAN AIR FRESHENER  
50 PCS TOILET DEODORIZER BIG  
50 BOX PAPER CLIPS ( BIG)  
50 BOX PAPER CLIPS (SMALL)  
40 BOX/12PCS METAL BINDER ( 1 1/4 ")  
40 BOX/12PCS METAL BINDER (1/2 ")  
20 BOX METAL BINDER (2")  
50 BOX PAPER FASTENER (PLASTIC)  
100 BOT ALCOHOL 500 ML  
30 BOOK RECORD BOOK 300 PAGES  
30 BOOK RECORD BOOK 500 PAGES  
12 PACK/2PCS AA  
12 PACK/2PCS AAA  
10 JAR WATER BASED PASTE  
10 PCS PASTE STICK  
30 PCS GLUE  
5 PCS CANON PIXMA G2020 INK (790) - BLACK  
5 PCS CANON PIXMA G2020 INK (790) - MAGENTA  
5 PCS CANON PIXMA G2020 INK (790) - CYAN  
5 PCS CANON PIXMA G2020 INK (790) - YELLOW  
10 PCS STAMP PAD  
10 PCS STAMP PAD INK  
5 PCS HP LASERJET INK 85A  
15 PCS BROTHER INK T-T700 W BLACK BT 6000  
15 PCS EPSON 003 BLACK  
10 PCS INK EPSON 003 YELLOW  
10 PCS INK EPSON 003 CYAN  
10 PCS INK ESPSON 003 MAGENTA  
20 PCS BROTHER INK - DCP-T710W -D60BK  
15 PCS BROTHER INK - DCP-T710W YELLOW  
15 PCS BROTHER INK - DCP-T710W MAGENTA  
15 PCS BROTHER INK - DCP-T710W CYAN  
250 PCS BOX FILER (DARK BLUE)  
50 PCS BOX FILER ( BLACK)  
100 BINDERS DATA FILE FOLDER (LONG) (Blue)  
100 BINDERS DATA FILE FOLDER (LONG) (Black)  
10 PCS 12"  
10 BOX RUBBER BOND  
10 PCS SCISSORS  
10 UNIT CUTTER KNIFE/CUTTER BLADE  
10 PCS PUNCHER  
30 PCS NOTEBOOK STENOGRAPHER  
10 PCS NOTEBOOK REGULAR 80LVS  
5 UNIT FILE ORGANIZER 3 LAYER  
50 PCS CARTOLINA assorted  
1 BOX CARBON FILM (BIG)  
10 PCS FLOURESCENT TUBE LIGHT 18w  
20 PCS LIGHT BULB LED(18 WATTS)  
100 PAD BANKERS BOX (MERIT BOX)  
50 PAD STICKY NOTE 3X5  
50 PAD STICKY NOTE 2X4  
5 UNIT COMPUTER KEYBOARD  
2 UNIT MECHANICAL COMPUTER KEYBOARD (PHILIPS SPK6313)  
5 UNIT COMPUTER MOUSE  
3 UNIT HARDRIVE 500GB  
6 UNIT USB 16GB  
10 UNIT USB 8GB  
10 UNIT USB 32GB  
10 UNIT USB 64GB  
3 UNIT OTG 32GB

3 UNIT OTG 64GB  
5 UNIT WIRELESS MOUSE  
10 UNIT MOUSE PAD  
5 UNIT ANTI VIRUS  
1 UNIT ANTI VIRUS (5-in-1, 2 years)  
2 UNIT MICROSOFT 2019 INSTALLER  
3 UNIT USB PORT HUB (Type C)  
2 UNIT SCIENTIFIC CALCULATOR  
5 UNIT ORDINARY CALCULATOR  
25 PACK DTR  
25 PACK POWDER SOAP  
4 PCS TORNADO MOP  
20 PCS DOORMAT/ FOOT RAG (ordinary)  
10 PCS HARD BROOM  
24 PCS TOILET BOWL CLEANER  
25 PCS SOFT BROOM  
5 PCS DUSTPAN  
10 PCS MICROFIBER CLOTH  
1 UNIT UV LIGHT DISINFECTANT  
100 BOX SURGICAL MASK (50PCS/BOX)  
20 BOT HAND SOAP (500ML)  
36 CAN DISINFECTANT SPRAY  
36 CAN INSECTICIDE SPRAY

**Other Information**

Prospective bidders may send their quotation to catbpenro@yahoo.com provided that documentary requirements as required by RA 9184 are attached.

**Created by** Arleen Calderon Tan

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