



Republic of the Philippines
Department of Environment and Natural Resources
PROVINCIAL ENVIRONMENT AND NATURAL RESOURCES OFFICE
Catbalogan City
Tel. No (055) 251-6220

Annual Procurement Plan for FY 2022
PENRO Samar

Procurement Program/ Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/ Activity/ Project)	
			Advertisement/ Posting of IB/ REI	Submission/ Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO		
GASS												
Procurement of Common Office Supplies Available at Procurement Services	PENRO Samar CENRO Catbalogan CENRO Sta. Rita SINP	NP-53.5 Agency-to-Agency	Quarterly	Quarterly	Quarterly	Quarterly	GOP	400,000.00	400,000.00	-		
Procurement of other Items Not Available in Procurement Services	PENRO Samar CENRO Catbalogan CENRO Sta. Rita SINP	NP-53.9 - Small Value Procurement	Quarterly	Quarterly	Quarterly	Quarterly	GOP	900,000.00	900,000.00	-		
Procurement of Services for water Expense	PENRO Samar CENRO Catbalogan CENRO Sta. Rita SINP	NP-53.9 - Small Value Procurement	Monthly	Monthly	Monthly	Monthly	GOP	400,000.00	400,000.00	-		
Electricity Bill (including sub offices)	PENRO Samar CENRO Catbalogan CENRO Sta. Rita SINP	Shopping	Monthly	Monthly	Monthly	Monthly	GOP	850,000.00	850,000.00	-		
Procurement of Postage and Courier Services	PENRO Samar CENRO Catbalogan CENRO Sta. Rita SINP	Shopping	Monthly	Monthly	Monthly	Monthly	GOP	50,000.00	50,000.00	-		
Procurement of Telephone Expenses (Mobile)	PENRO Samar CENRO Catbalogan CENRO Sta. Rita SINP	Shopping	Monthly	Monthly	Monthly	Monthly	GOP	50,000.00	50,000.00	-		
Procurement of Telephone Expenses (Landline)	PENRO Samar CENRO Catbalogan	Shopping	Monthly	Monthly	Monthly	Monthly	GOP	100,000.00	100,000.00	-		
Procurement of Internet Subscription	PENRO Samar CENRO Catbalogan CENRO Sta. Rita SINP	Shopping	Monthly	Monthly	Monthly	Monthly	GOP	400,000.00	400,000.00	-		
Procurement of Cable, Satellite, Telegraph and Radio expenses	PENRO Samar CENRO Catbalogan CENRO Sta. Rita SINP	Shopping	Monthly	Monthly	Monthly	Monthly	GOP	150,000.00	15,000.00	-		
Procurement of Janitorial Services	PENRO Samar CENRO Catbalogan CENRO Sta. Rita SINP	NP-53.9 - Small Value Procurement	Monthly	Monthly	Monthly	Monthly	GOP	200,000.00	200,000.00	-		
Procurement of Fidelity Bond Premiums	PENRO Samar CENRO Catbalogan CENRO Sta. Rita SINP	NP-53.5 Agency-to-Agency	Annually	Annually	Annually	Annually	GOP	200,000.00	200,000.00	-		
Procurement of Documentary stamp	PENRO Samar CENRO Catbalogan CENRO Sta. Rita SINP	Shopping	Monthly	Monthly	Monthly	Monthly	GOP	20,000.00	20,000.00	-		
Refill of Fire extinguisher	PENRO Samar CENRO Catbalogan CENRO Sta. Rita SINP	Shopping	Annually	Annually	Annually	Annually	GOP	50,000.00	50,000.00	-		
Subscription of Newspaper and Cable	PENRO Samar CENRO Catbalogan CENRO Sta. Rita SINP	Shopping	Monthly	Monthly	Monthly	Monthly	GOP	20,000.00	20,000.00	-		
Implementation of Health & Wellness Activities/Programs (Procurement of COVID-19 Medicines/Vitamins and other medical supplies to include engagement with consulting physicians and clinics)	PENRO Samar CENRO Catbalogan CENRO Sta. Rita SINP	Shopping	Monthly	Monthly	Monthly	Monthly	GOP	800,000.00	800,000.00	-		



Republic of the Philippines
Department of Environment and Natural Resources
PROVINCIAL ENVIRONMENT AND NATURAL RESOURCES OFFICE
Catbalogan City
Tel. No (055) 251-6220

Annual Procurement Plan for FY 2022
PENRO Samar

Procurement Program/ Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/ Activity/ Project)
			Advertisement/ Posting of IB/ REI	Submission/ Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
Insurance of Office Building	PENRO Samar CENRO Catbalogan CENRO Sta. Rita SINP	NP-53.5 Agency-to-Agency	Annually	Annually	Annually	Annually	GOP	650,000.00	650,000.00	-	
Repair and Maintenance of Office Building (supplies for repainting of façade)	CENRO Catbalogan CENRO Sta. Rita SINP	NP-53.9 - Small Value Procurement	Semestral	Semestral	Semestral	Semestral	GOP	300,000.00	300,000.00	-	
Registration of Office Service Vehicle	PENRO Samar CENRO Catbalogan CENRO Sta. Rita SINP	NP-53.5 Agency-to-Agency	Annually	Annually	Annually	Annually	GOP	50,000.00	50,000.00	-	
Insurance of Office Service Vehicle	PENRO Samar CENRO Catbalogan CENRO Sta. Rita SINP	NP-53.5 Agency-to-Agency	Annually	Annually	Annually	Annually	GOP	100,000.00	100,000.00	-	
Procurement, repair and maintenance of Furniture and Fixtures	PENRO Samar CENRO Catbalogan CENRO Sta. Rita SINP	NP-53.9 - Small Value Procurement	Quarterly	Quarterly	Quarterly	Quarterly	GOP	200,000.00	200,000.00	-	
Procurement of Spare parts, vehicle accessories, Maintenance, labor of Motorcycle and service vehicle	PENRO Samar CENRO Catbalogan CENRO Sta. Rita SINP	Shopping	Quarterly	Quarterly	Quarterly	Quarterly	GOP	600,000.00	600,000.00	-	
Procurement of Repair of Airconditioning unit	PENRO Samar CENRO Catbalogan CENRO Sta. Rita SINP	NP-53.9 - Small Value Procurement	Quarterly	Quarterly	Quarterly	Quarterly	GOP	100,000.00		-	
Procurement of Gasoline	PENRO Samar CENRO Catbalogan CENRO Sta. Rita SINP	NP-53.9 - Small Value Procurement	Monthly	Monthly	Monthly	Monthly	GOP	900,000.00	900,000.00	-	
Procurement of Purified Water	PENRO Samar CENRO Catbalogan CENRO Sta. Rita SINP	Shopping	Monthly	Monthly	Monthly	Monthly	GOP	50,000.00	50,000.00	-	
Catering Services for Monthly Staff Meeting	PENRO Samar CENRO Catbalogan CENRO Sta. Rita SINP	NP-53.9 - Small Value Procurement	Monthly	Monthly	Monthly	Monthly	GOP	800,000.00	800,000.00	-	
Hiring of office Carpenter	PENRO Samar CENRO Catbalogan CENRO Sta. Rita SINP	NP-53.9 - Small Value Procurement	Monthly	Monthly	Monthly	Monthly	GOP	500,000.00	500,000.00	-	
Hiring of utility personnel	PENRO Samar CENRO Catbalogan CENRO Sta. Rita SINP	NP-53.9 - Small Value Procurement	Monthly	Monthly	Monthly	Monthly	GOP	500,000.00	500,000.00	-	
Hiring of Office Driver	PENRO Samar CENRO Catbalogan CENRO Sta. Rita SINP	NP-53.9 - Small Value Procurement	Monthly	Monthly	Monthly	Monthly	GOP	500,000.00	800,000.00	-	
Procurement of Security Service	PENRO Samar CENRO Catbalogan CENRO Sta. Rita SINP	NP-53.9 - Small Value Procurement	Quarterly	Quarterly	Quarterly	Quarterly	GOP	200,000.00	200,000.00	-	
Hiring of Data Management Officer	CENRO Sta. Rita	NP-53.9 - Small Value Procurement	Monthly	Monthly	Monthly	Monthly	GOP	72,000.00	72,000.00	-	



Republic of the Philippines
 Department of Environment and Natural Resources
 PROVINCIAL ENVIRONMENT AND NATURAL RESOURCES OFFICE
 Catbalogan City
 Tel. No (055) 251-6220

Annual Procurement Plan for FY 2022
PENRO Samar

Procurement Program/ Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/ Activity/ Project)
			Advertisement/ Posting of IB/ REI	Submission/ Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
Supplies for the Repainting of office façade	PENRO Samar CENRO Catbalogan CENRO Sta. Rita SINP	NP-53.9 - Small Value Procurement	2nd Quarter	2nd Quarter	2nd Quarter	2nd Quarter	2nd Quarter	120,000.00	120,000.00	-	
Emmision Testing for Service Vehicles	PENRO Samar CENRO Catbalogan CENRO Sta. Rita SINP	NP-53.9 - Small Value Procurement	2nd Quarter	2nd Quarter	2nd Quarter	2nd Quarter	2nd Quarter	50,000.00	50,000.00	-	
Procurement of catering services for staff meeting	PENRO Samar CENRO Catbalogan CENRO Sta. Rita SINP	NP-53.9 - Small Value Procurement	Monthly	Monthly	Monthly	Monthly	GOP	800,000.00	800,000.00	-	
Catering Services for Year End Assessment	PENRO Samar CENRO Catbalogan CENRO Sta. Rita SINP	NP-53.9 - Small Value Procurement	4th quarter	4th quarter	4th quarter	4th quarter	GOP	400,000.00	400,000.00	-	
Catering Services for the Conduct of Third Quarter Assesment	PENRO Samar CENRO Catbalogan CENRO Sta. Rita SINP	NP-53.9 - Small Value Procurement	4th quarter	4th quarter	4th quarter	4th quarter	GOP	400,000.00	400,000.00	-	
Rental Of Service Vehicle	PENRO Samar	NP-53.9 - Small Value Procurement	3rd Quarter	3rd Quarter	3rd Quarter	3rd Quarter	GOP	80,000.00	80,000.00	-	
Procurement of Supplies and Services for LAN and Internet connectivity	PENRO Samar CENRO Catbalogan CENRO Sta. Rita SINP	NP-53.9 - Small Value Procurement	Quarterly	Quarterly	Quarterly	Quarterly	GOP	198,000.00	198,000.00	-	
Catering Services for Mid Year Asseement	PENRO Samar CENRO Catbalogan CENRO Sta. Rita SINP	NP-53.9 - Small Value Procurement	2nd Quarter	2nd Quarter	2nd Quarter	2nd Quarter	GOP	350,000.00	350,000.00	-	
Catering Services for the Preparation of Annual Report	PENRO Samar CENRO Catbalogan CENRO Sta. Rita SINP	NP-53.9 - Small Value Procurement	4th quarter	4th quarter	4th quarter	4th quarter	GOP	75,000.00	75,000.00	-	
Catering Services for the Conduct of Orientation of the Newly-Hired Forest Protection Officers	PENRO Samar	NP-53.9 - Small Value Procurement	3rd Quarter	3rd Quarter	3rd Quarter	3rd Quarter	GOP	33,000.00	33,000.00	-	
Catering Services for the Conduct of PENRO Samar Interface Cum Salamat, Mabuhay Program	PENRO Samar	NP-53.9 - Small Value Procurement	2nd Quarter	2nd Quarter	2nd Quarter	2nd Quarter	GOP	42,500.00	42,500.00	-	
Catering Services for the Conduct of PENRO SAMAR: "Baktas, Baklas, Bandilyo" Activity	PENRO Samar	NP-53.9 - Small Value Procurement	2nd Quarter	2nd Quarter	2nd Quarter	2nd Quarter	GOP	9,000.00	9,000.00	-	
Catering Services for Authorizing the Attendance to the Levelling-Off Cum Strategic Planning for ENGP Implementation for CY 2022	PENRO Samar	NP-53.9 - Small Value Procurement	2nd Quarter	2nd Quarter	2nd Quarter	2nd Quarter	GOP	64,500.00	64,500.00	-	
Catering Services for the Conduct of Women's Forum and Sending-Off of Would-be Retirees	PENRO Samar	NP-53.9 - Small Value Procurement	2nd Quarter	2nd Quarter	2nd Quarter	2nd Quarter	GOP	16,625.00	16,625.00	-	
Catering Services for the Conduct of 1st Quarter PENRO Samar Provincial Management Conference (PMC)	PENRO Samar	NP-53.9 - Small Value Procurement	1st Quarter	1st Quarter	1st Quarter	1st Quarter	GOP	42,500.00	42,500.00	-	
Catering Services for the Conduct of the Field-Visit	PENRO Samar	NP-53.9 - Small Value Procurement	Monthly	Monthly	Monthly	Monthly	GOP	20,000.00	20,000.00	-	
Catering Services for the Conduct of Lawin Forest and Biodiversity Protection System Training	PENRO Samar	NP-53.9 - Small Value Procurement	3rd Quarter	3rd Quarter	3rd Quarter	3rd Quarter	GOP	20,000.00	20,000.00	-	
Catering Services for Full-Time Delivery Unit Meeting	PENRO Samar	NP-53.9 - Small Value Procurement	Monthly	Monthly	Monthly	Monthly	GOP	30,000.00	30,000.00	-	
Catering Services for Quarterly PMC	PENRO Samar	NP-53.9 - Small Value Procurement	Quarterly	Quarterly	Quarterly	Quarterly	GOP	50,000.00	50,000.00	-	
Catering Services for Staff Meeting	PENRO Samar	NP-53.9 - Small Value Procurement	Monthly	Monthly	Monthly	Monthly	GOP	50,000.00	50,000.00	-	
Catering Services for IEC	PENRO Samar	NP-53.9 - Small Value Procurement	Monthly	Monthly	Monthly	Monthly	GOP	50,000.00	50,000.00	-	
Catering Services for BAC Meeting	PENRO Samar	NP-53.9 - Small Value Procurement	Monthly	Monthly	Monthly	Monthly	GOP	50,000.00	50,000.00	-	
Catering Services for FDU Monthly Meeting	PENRO Samar	NP-53.9 - Small Value Procurement	Monthly	Monthly	Monthly	Monthly	GOP	50,000.00	50,000.00	-	



Republic of the Philippines
Department of Environment and Natural Resources
PROVINCIAL ENVIRONMENT AND NATURAL RESOURCES OFFICE
Catbalogan City
Tel. No (055) 251-6220

Annual Procurement Plan for FY 2022
PENRO Samar

Procurement Program/Project	PMO/End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/Activity/Project)
			Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
Catering Services for the Conduct of Arbor Day	PENRO Samar	NP-53.9 - Small Value Procurement	2nd Quarter	2nd Quarter	2nd Quarter	2nd Quarter	GOP	13,000.00	13,000.00	-	
Catering Services for the Conduct of 1-Day Team Building Activity	PENRO Samar	NP-53.9 - Small Value Procurement	2nd Quarter	2nd Quarter	2nd Quarter	2nd Quarter	GOP	110,000.00	110,000.00	-	
Catering Services for Mid-year Assessment	PENRO Samar	NP-53.9 - Small Value Procurement	2nd Quarter	2nd Quarter	2nd Quarter	2nd Quarter	GOP	80,000.00	80,000.00	-	
Catering Services for Year End Assessment	PENRO Samar	NP-53.9 - Small Value Procurement	4th quarter	4th quarter	4th quarter	4th quarter	GOP	135,000.00	135,000.00	-	
Repair & Maintenance of Service Vehicles	PENRO Samar	Shopping	Quarterly	Quarterly	Quarterly	Quarterly	GOP	125,000.00	125,000.00	-	
Procurement of ICT Equipment (UPS, HDD, etc.)	PENRO Samar	Shopping	3rd Quarter	3rd Quarter	3rd Quarter	3rd Quarter	GOP	50,000.00	50,000.00	-	
Procurement of Supplies and Services for Lan and Internet connectivity	PENRO Samar	Shopping	2nd Quarter	2nd Quarter	2nd Quarter	2nd Quarter	GOP	120,000.00	120,000.00	-	
Procurement for Computer Laser Jet Print Cartridge	PENRO Samar	Shopping	3rd Quarter	3rd Quarter	3rd Quarter	3rd Quarter	GOP	50,000.00	50,000.00	-	
Procurement of ICT equipment and device	CENRO Catbalogan	Shopping	Quarterly	Quarterly	Quarterly	Quarterly	GOP	85,000.00	85,000.00	-	
Procurement of Office Equipment	CENRO Catbalogan	Shopping	Quarterly	Quarterly	Quarterly	Quarterly	GOP	350,000.00	350,000.00	-	
Hiring of Green Brigade	SINP	NP-53.9 - Small Value Procurement	Annually	Annually	Annually	Annually	GOP	381,000.00	381,000.00	-	
Procurement of Six unit Steel Rack	CENRO Sta. Rita	NP-53.9 - Small Value Procurement	3rd quarter	3rd quarter	3rd quarter	3rd quarter	GOP	60,000.00	60,000.00	-	
Hiring of Data Management Officer	CENRO Sta. Rita	NP-53.9 - Small Value Procurement	Monthly	Monthly	Monthly	Monthly	GOP	72,000.00	72,000.00	-	

Support to Operations

Procurement of Supplies and materials fo FLUP	CENRO Catbalogan	Administration; NP-53.9 - Small Value Procurement	annually	annually	annually	annually	GOP	25,500.00	25,500.00	-	
Repair & Maintenance of ICT Equipment (Software and Hardware)	CENRO Sta. Rita	Administration; NP-53.9 - Small Value Procurement	Monthly	Monthly	Monthly	Monthly	GOP	50,000.00	50,000.00	-	
Procurement of Printing of Polo shirts	CENRO Sta. Rita	Shopping	3rd quarter	3rd quarter	3rd quarter	3rd quarter	GOP	50,000.00	50,000.00	-	
Data management including Systems Development and Maintenance	CENRO Sta. Rita	NP-53.9 - Small Value Procurement	Annually	Annually	Annually	Annually	GOP	613,000.00	613,000.00	-	
Catering Services for the conduct of Mi-year Assessment	CENRO Sta. Rita	NP-53.9 - Small Value Procurement	Annually	Annually	Annually	Annually	GOP	60,000.00	60,000.00	-	
Catering Services for the conduct of 3rd Quarter Assessment	CENRO Sta. Rita	NP-53.9 - Small Value Procurement	3rd quarter	3rd quarter	3rd quarter	3rd quarter	GOP	50,000.00	50,000.00	-	
Procurement of Venetian Blinds	CENRO Sta. Rita	Shopping	3rd quarter	3rd quarter	3rd quarter	3rd quarter	GOP	49,000.00	49,000.00	-	
Renovation of Office Comfort Rooms (including Materials and Labor Services)	CENRO Sta. Rita	NP-53.9 - Small Value Procurement	3rd quarter	3rd quarter	3rd quarter	3rd quarter	GOP	200,000.00	200,000.00	-	
Procurement of IT supplies (Hardrive, Flashdrive, Rechargeable Digital Voice Recorder)	CENRO Catbalogan	Shopping	Quarterly	Quarterly	Quarterly	Quarterly	GOP	20,000.00	20,000.00	-	
Procurement of Two (2) units Laptop	CENRO Catbalogan	Shopping	Quarterly	Quarterly	Quarterly	Quarterly	GOP	160,000.00		160,000.00	
Procurement of One (1) unit Cellphone	CENRO Catbalogan	Shopping	Quarterly	Quarterly	Quarterly	Quarterly	GOP	15,000.00		15,000.00	
Procurement of One (1) unit GPS	CENRO Catbalogan	Shopping	Annually	s	Annually	Annually	GOP	35,000.00		35,000.00	
Procurement of Field supplies and equipment (Steel Tape Measure, Plastic Caliper, Spray paint, Plastic Twine/String, Flashlight)	CENRO Catbalogan	Shopping	Quarterly	Quarterly	Quarterly	Quarterly	GOP	10,000.00		10,000.00	
Procurement of One (1) unit Binocular	CENRO Catbalogan	Shopping	Quarterly	Quarterly	Quarterly	Quarterly	GOP	20,000.00		20,000.00	
Procurement of One (1) unit Densitometer	CENRO Catbalogan	Shopping	Quarterly	Quarterly	Quarterly	Quarterly	GOP	10,000.00		10,000.00	
Installation of CCTV Cameras (PENRO, CENROs Sta. Rita and Catbalogan)	PENRO Samar CENRO Sta. Rita	Shopping	4th quarter	4th quarter	4th quarter	4th quarter	GOP	100,000.00	100,000.00		
Turn-over Ceremony	CENRO Sta. Rita	NP-53.9 - Small Value Procurement	2nd Quarter	2nd Quarter	2nd Quarter	2nd Quarter	GOP	50,000.00	50,000.00		



Republic of the Philippines
Department of Environment and Natural Resources
PROVINCIAL ENVIRONMENT AND NATURAL RESOURCES OFFICE
Catbalogan City
Tel. No (055) 251-6220

Annual Procurement Plan for FY 2022
PENRO Samar

Procurement Program/ Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/ Activity/ Project)
			Advertisement/ Posting of IB/ REI	Submission/ Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
Hiring of Project Support staff	CENRO Catbalogan	NP-53.7 Highly Technical Consultants	semi-quarterly	semi-quarterly	semi-quarterly	semi-quarterly	GOP	220,000.00	220,000.00		
Hiring of technical writer to write up preparation	CENRO Catbalogan	NP-53.7 Highly Technical Consultants	annually	annually	annually	annually	GOP	240,000.00	240,000.00		
Catering Services for the conduct of thematic Maps Preparation, situational analysis, allocation of FFLA and presentation to MDC	CENRO Catbalogan	Competitive Bidding	1st & 4th Quarter	1st & 4th Quarter	1st & 4th Quarter	1st & 4th Quarter	GOP	90,000.00	90,000.00		
Procurement of Android Cellphone and Tablet	CENRO Catbalogan	Shopping	Quarterly	Quarterly	Quarterly	Quarterly	GOP	30,000.00	30,000.00		
Hiring of Project Documentation Specialist	CENRO Catbalogan	NP-53.7 Highly Technical Consultants	Quarterly	Quarterly	Quarterly	Quarterly	GOP	216,000.00	216,000.00		
Hiring of Driver	CENRO Catbalogan	NP-53.7 Highly Technical Consultants	Quarterly	Quarterly	Quarterly	Quarterly	GOP	180,000.00	180,000.00		
Procurement of CCTV Wires, Connectors and Wire Molders	CENRO Sta. Rita	Shopping	3rd & 4th quarter	3rd & 4th quarter	3rd & 4th quarter	3rd & 4th quarter	GOP	40,000.00	40,000.00		
Installation of CCTV Cameras	CENRO Sta. Rita	NP-53.5 Agency-to-Agency	3rd & 4th quarter	3rd & 4th quarter	3rd & 4th quarter	3rd & 4th quarter	GOP	40,000.00	40,000.00		
Installation of Broadband Internet	CENRO Sta. Rita	NP-53.9 - Small Value Procurement	3rd quarter	3rd quarter	3rd quarter	3rd quarter	GOP	50,000.00	50,000.00		
Conference with LGUs, NGOs, Pos, OGAs, etc.	CENRO Sta. Rita	NP-53.5 Agency-to-Agency	Monthly	Monthly	Monthly	Monthly	Monthly	7,000.00	7,000.00		
Catering Services for 1st Quarter Assessment	CENRO Sta. Rita	NP-53.9 - Small Value Procurement	1st Quarter	1st Quarter	1st Quarter	1st Quarter	GOP	50,000.00	50,000.00		
Catering Services for Mid-year Assessment	PENRO Samar CENRO Sta. Rita SINP	NP-53.9 - Small Value Procurement	2nd Quarter	2nd Quarter	2nd Quarter	2nd Quarter	GOP	240,000.00	240,000.00		
Procurement of Web Cam	PENRO Samar	Shopping	4th quarter	4th quarter	4th quarter	4th quarter	GOP	20,000.00	20,000.00		
Catering Services for the conduct of IEC campaigns, seminar and assesment	CENRO Catbalogan	NP-53.9 - Small Value Procurement	semi-quarterly	semi-quarterly	semi-quarterly	semi-quarterly	GOP	60,000.00	60,000.00		
Signal Booster	CENRO Catbalogan SINP	NP-53.9 - Small Value Procurement	4th quarter	4th quarter	4th quarter	4th quarter	GOP	5,000.00	5,000.00		
Procurement of One (1) unit Scanner	CENRO Sta. Rita	Shopping	3rd & 4th quarter	3rd & 4th quarter	3rd & 4th quarter	3rd & 4th quarter	GOP	30,000.00	30,000.00		
Procurement of Two (2) units Laptop	CENRO Sta. Rita	Shopping	2nd Quarter	2nd Quarter	2nd Quarter	2nd Quarter	GOP	150,000.00	150,000.00		
Procurement of Two (2) units Printer	CENRO Sta. Rita	Shopping	2nd Quarter	2nd Quarter	2nd Quarter	2nd Quarter	GOP	18,000.00	18,000.00		
Procurement of Two (2) units Desktop Computer	CENRO Sta. Rita	Shopping	2nd Quarter	2nd Quarter	2nd Quarter	2nd Quarter	GOP	140,000.00	140,000.00		
Procurement of Outdoor Projector	CENRO Sta. Rita	Shopping	3rd quarter	3rd quarter	3rd quarter	3rd quarter	GOP	15,000.00	15,000.00		
Procurement of Portable Speaker and Microphone	CENRO Sta. Rita	Shopping	3rd quarter	3rd quarter	3rd quarter	3rd quarter	GOP	20,000.00	20,000.00		

Law Enforcement

Lease of Warehouse for confiscated forest products	CENRO Catbalogan	NP-53.10 Lease of Real Property and Venue	monthly	monthly	monthly	monthly	GOP	120,000.00	120,000.00		
----------------------------------------------------	------------------	-------------------------------------------	---------	---------	---------	---------	-----	------------	------------	--	--



Republic of the Philippines
Department of Environment and Natural Resources
PROVINCIAL ENVIRONMENT AND NATURAL RESOURCES OFFICE
Catbalogan City
Tel. No (055) 251-6220

Annual Procurement Plan for FY 2022
PENRO Samar

Procurement Program/ Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/ Activity/ Project)
			Advertisement/ Posting of IB/ REI	Submission/ Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
Procurement of mapping equipment and surveillance software	CENRO Sta. Rita	Shopping	3rd & 4th quarter	3rd & 4th quarter	3rd & 4th quarter	3rd & 4th quarter	GOP	40,000.00	40,000.00		
Procurement of One (2) Unit Handheld GPS	CENRO Catbalogan	Shopping	4th quarter	4th quarter	4th quarter	4th quarter	GOP	50,000.00	50,000.00		
Hiring of Laborer	CENRO Catbalogan	NP-53.7 Highly Technical Consultants	monthly	monthly	monthly	monthly	GOP	60,000.00	60,000.00		
Catering services for the conduct of Involvement of forest communities in Forest Protection Works (Meals, Snacks, Venue)	CENRO Sta. Rita	NP-53.9 - Small Value Procurement	3rd quarter	3rd quarter	1st quarter	1st quarter	GOP	120,000.00	120,000.00		
Catering services for Active/revitalized MFPCs (orientation/training)	CENRO Sta. Rita	NP-53.9 - Small Value Procurement	3rd quarter	3rd quarter	1st quarter	1st quarter	GOP	120,000.00	120,000.00		
Hiring of Lawyers/ legal researchers	CENRO Catbalogan	NP-53.7 Highly Technical Consultants	2nd Quarter	2nd Quarter	2nd Quarter	2nd Quarter	GOP	333,600.00	666,000.00	-	
Hiring of FPOS	CENRO Catbalogan	NP-53.7 Highly Technical Consultants	Monthly	Monthly	Monthly	Monthly	GOP	51,000.00	240,000.00	-	
Hiring of Technical Witer for W rite-up preparation	CENRO Catbalogan	NP-53.7 Highly Technical Consultants	Monthly	Monthly	Monthly	Monthly	GOP	480,000.00	480,000.00		
Hiring of Office Support Staff	CENRO Catbalogan	NP-53.7 Highly Technical Consultants	Monthly	Monthly	Monthly	Monthly	GOP	60,000.00	60,000.00		
Hiring of Office Support Staff	CENRO Sta. Rita	NP-53.7 Highly Technical Consultants	Monthly	Monthly	Monthly	Monthly	GOP	204,000.00	204,000.00		
Hiring of Project Documentation Specialist	CENRO Catbalogan	NP-53.7 Highly Technical Consultants	Monthly	Monthly	Monthly	Monthly	GOP	216,000.00	216,000.00		
TV Circuits	CENRO Sta. Rita	Shopping	3rd & 4th quarter	3rd & 4th quarter	3rd & 4th quarter	3rd & 4th quarter	GOP	50,000.00	50,000.00		
Procurement of Motor Vehicles	CENRO Sta. Rita	Shopping	3rd & 4th quarter	3rd & 4th quarter	3rd & 4th quarter	3rd & 4th quarter	GOP	110,000.00		110,000.00	
Procurement of Three (3) units Cellphone	CENRO Sta. Rita	Shopping	3rd quarter	3rd quarter	3rd quarter	3rd quarter	GOP	45,000.00	45,000.00		
Procurement of One (1) unit GPS	CENRO Sta. Rita	Shopping	3rd quarter	3rd quarter	3rd quarter	3rd quarter	GOP	48,000.00	48,000.00		
Procurement of Two (2) units Body camera	CENRO Sta. Rita	Shopping	3rd quarter	3rd quarter	3rd quarter	3rd quarter	GOP	30,000.00	30,000.00		
Procurement of Hiking Shoes	CENRO Sta. Rita	Shopping	3rd quarter	3rd quarter	3rd quarter	3rd quarter	GOP	130,000.00	130,000.00		
Procurment of Field equipments (Raincoats, Hammocks, Flashlight (pin light), Heavy duty Flashlight)	CENRO Sta. Rita	Shopping	3rd quarter	3rd quarter	3rd quarter	3rd quarter	GOP	40,000.00	40,000.00		
Procurement of Airconditioner unit	CENRO Sta. Rita	Shopping	3rd quarter	3rd quarter	3rd quarter	3rd quarter	GOP	45,000.00	45,000.00		
Repair and maintenance including purchase of spare parts with labor	CENRO Sta. Rita	NP-53.9 - Small Value Procurement	Monthly	Monthly	Monthly	Monthly	GOP	30,000.00	30,000.00		



Annual Procurement Plan for FY 2022
PENRO Samar

Procurement Program/Project	PMO/End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/Activity/Project)
			Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
Procurement for Lease of Warehouse for Confiscated Forest Products	CENRO Catbalogan	NP-53.10 Lease of Real Property and Venue	Monthly	Monthly	Monthly	Monthly	GOP	120,000.00	120,000.00		
Procurement of Office Gadgets (Android Cellphone and Tablet)	CENRO Catbalogan	Shopping	annually	annually	annually	annually	GOP	75,000.00	75,000.00		
Procurement of Field supplies and equipment	CENRO Catbalogan	Shopping	annually	annually	annually	annually	GOP	350,000.00	350,000.00		
Catering Services for the conduct of IEC campaigns, seminars, and symposium	CENRO Catbalogan	NP-53.9 - Small Value Procurement	annually	annually	annually	annually	GOP	100,000.00	100,000.00		
Catering Services for Sustained a well-planned Information, Education and Communication (IEC) campaign region-wide down to CENRO level	CENRO Sta. Rita	NP-53.9 - Small Value Procurement	3rd quarter	3rd quarter	3rd quarter	3rd quarter	GOP	150,000.00	150,000.00		

PROTECTED AREA (PA)

Installation of Interpretative Signages as part of CEPA	CENRO Catbalogan	NP-53.7 Highly Technical Consultants	1st quarter	1st quarter	1st quarter	1st quarter	GOP	72,000.00	72,000.00		
Production of CEPA materials	CENRO Catbalogan	NP-53.9 - Small Value Procurement	1st quarter	1st quarter	1st quarter	1st quarter	GOP	150,000.00	600,000.00		
Printing of CEPA Materials	SINP	NP-53.9 - Small Value Procurement	3rd quarter	3rd quarter	3rd quarter	3rd quarter	GOP	30,000.00	30,000.00		
Tarpaulin Printing	SINP	Shopping	Monthly	Monthly	Monthly	Monthly	GOP	15,000.00	15,000.00		
Compressor for SINP Swimming Pool	SINP	Shopping	3rd quarter	3rd quarter	3rd quarter	3rd quarter	GOP	70,000.00	70,000.00		
Publication of REI	SINP	NP-53.9 - Small Value Procurement	3rd quarter	3rd quarter	3rd quarter	3rd quarter	GOP	18,000.00	18,000.00		
Electric Consumption of SINP and Sohoton Admin.	SINP	NP-53.5 Agency-to-Agency	Monthly	Monthly	Monthly	Monthly	GOP	250,000.00			
Procurement of Supplies for construction of Demarcation of Boundaries for CPHPL	CENRO Catbalogan	NP-53.9 - Small Value Procurement	3rd quarter	3rd quarter	3rd quarter	3rd quarter	GOP	250,000.00	688,000.00		
Procurement of Materials for the construction of signages with hauling	CENRO Catbalogan	NP-53.9 - Small Value Procurement	3rd quarter	3rd quarter	3rd quarter	3rd quarter	GOP	150,000.00	798,000.00		
Procurement of Riso Services	CENRO Catbalogan	NP-53.9 - Small Value Procurement	3rd quarter	3rd quarter	3rd quarter	3rd quarter	GOP	50,000.00	50,000.00		
Catering and Services for PAMB, TWG, CEPA & Workshop	CENRO Catbalogan	NP-53.9 - Small Value Procurement	3rd quarter	3rd quarter	3rd quarter	3rd quarter	GOP	496,000.00	496,000.00		
Procurement of Supplies for CPHPL Admin Office (see attached PPMP)	CENRO Catbalogan	NP-53.9 - Small Value Procurement	3rd quarter	3rd quarter	3rd quarter	3rd quarter	GOP	240,000.00	240,000.00		
Lease of RTK Equipment	CENRO Catbalogan	NP-53.10 Lease of Real Property and Venue	3rd quarter	3rd quarter	3rd quarter	3rd quarter	GOP	700,000.00	700,000.00		
Riprapping at Sohoton Admin. Building	SINP	NP-53.9 - Small Value Procurement	3rd quarter	3rd quarter	3rd quarter	3rd quarter	GOP	998,000.00	998,000.00		
Rehabilitation & Improvement of Water Line System at Sohoton Admin Building	SINP	NP-53.9 - Small Value Procurement	3rd quarter	3rd quarter	3rd quarter	3rd quarter	GOP	430,000.00	430,000.00		
Motor vehicle/ Pick Up/ Motorcycle	CENRO Catbalogan	Shopping	Quarterly	Quarterly	Quarterly	Quarterly	GOP	110,000.00	110,000.00		
Implementation Plan of Langon-Gobingob Cave	CENRO Sta. Rita	Administration: Small value	2nd & 3rd Quarter	2nd & 3rd Quarter	2nd & 3rd Quarter	2nd & 3rd Quarter	GOP	250,000.00	250,000.00		
Management plan of Naparaan cave	CENRO Sta. Rita	Administration: Small value	2nd & 3rd Quarter	2nd & 3rd Quarter	2nd & 3rd Quarter	2nd & 3rd Quarter	GOP	250,000.00	250,000.00		
Establishment/Management of wildlife rescue center	CENRO Sta. Rita	Administration: Small value	Quarterly	Quarterly	Quarterly	Quarterly	GOP	97,000.00	97,000.00		
Survey, Mapping and Mapping of Enhanced National Greening program	CENRO Sta. Rita	Administration	1st & 2nd quarter	1st & 2nd quarter	1st & 2nd quarter	1st & 2nd quarter	GOP	412,500.00	412,500.00		
Hiring of Project Documentation Specialist	CENRO Sta. Rita	Contract of Service	Monthly	Monthly	Monthly	Monthly	GOP	500,000.00	500,000.00		
Change oil of SINP Twelve (12) Motorcycle	SINP	NP-53.9 - Small Value Procurement	Quarterly	Quarterly	Quarterly	Quarterly	GOP	13,200.00	13,200.00		
Change oil of SINP Service Vehicle (Navarra and Strada)	SINP	NP-53.9 - Small Value Procurement	Quarterly	Quarterly	Quarterly	Quarterly	GOP	60,000.00	80,000.00		
Interior and Exterior Tire of SINP twelve (12) Motorcycle	SINP	Shopping	3rd quarter	3rd quarter	3rd quarter	3rd quarter	GOP	55,000.00	100,000.00		
Tire of SINP Service Vehicle (Navarra and Strada)	SINP	Shopping	Quarterly	Quarterly	Quarterly	Quarterly	GOP	216,000.00	400,000.00		
transportation Expense for the conduct of CEPA	SINP	NP-53.9 - Small Value Procurement	Monthly	Monthly	Monthly	Monthly	GOP	300,000.00	300,000.00		
Catering Services for the conduct of PAMB	SINP	NP-53.9 - Small Value Procurement	Quarterly	Quarterly	Quarterly	Quarterly	GOP	400,000.00	300,000.00		
Catering Services for the conduct of Delineation	SINP	NP-53.9 - Small Value Procurement	3rd & 4th quarter	3rd & 4th quarter	3rd & 4th quarter	3rd & 4th quarter	GOP	200,000.00	200,000.00		
Catering Services for SINP other Activities	SINP	NP-53.9 - Small Value Procurement	Monthly	Monthly	Monthly	Monthly	GOP	350,000.00	350,000.00		



Republic of the Philippines
Department of Environment and Natural Resources
PROVINCIAL ENVIRONMENT AND NATURAL RESOURCES OFFICE
Catbalogan City
Tel. No (055) 251-6220

Annual Procurement Plan for FY 2022
PENRO Samar

Procurement Program/ Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/ Activity/ Project)
			Advertisement/ Posting of IB/ REI	Submission/ Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
Catering Services for the SEAMS	SINP	NP-53.9 - Small Value Procurement	Quarterly	Quarterly	Quarterly	Quarterly	GOP	160,000.00	160,000.00		
Procurement of printing of SEAMS form and Sticker	SINP	NP-53.9 - Small Value Procurement	Quarterly	Quarterly	Quarterly	Quarterly	GOP	390,000.00	390,000.00		
Catering Services for the conduct of Mid-year and Annual assessment	SINP	NP-53.9 - Small Value Procurement	3rd & 4th quarter	3rd & 4th quarter	3rd & 4th quarter	3rd & 4th quarter	GOP	260,000.00	260,000.00		
Video Clip Production for SINP	SINP	NP-53.9 - Small Value Procurement	3rd quarter	3rd quarter	3rd quarter	3rd quarter	GOP	150,000.00	150,000.00		
Elf Truck (6 wheeler)	SINP	Competitive Bidding	4th quarter	4th quarter	4th quarter	4th quarter	GOP	2,000,000.00			2,000,000.00
Hiking Shoes	SINP	Shopping	4th quarter	4th quarter	4th quarter	4th quarter	GOP	300,000.00	300,000.00		
Hiring of SINP Contract of Service	SINP	NP-53.9 - Small Value Procurement	Semestral	Semestral	Semestral	Semestral	GOP	8,526,276.00	8,526,276.00		
Spotting Scope with tripod (no.)	SINP CENRO Catbalogan	Shopping	Annually	Annually	Annually	Annually	GOP	140,000.00			140,000.00
DSLR Camera with tripod and carry bag	SINP CENRO Catbalogan	Shopping	Annually	Annually	Annually	Annually	GOP	200,000.00			200,000.00
DSLR Lens	SINP CENRO Catbalogan	Shopping	Annually	Annually	Annually	Annually	GOP	140,000.00			140,000.00
DSLR Zoom Lens with Tripod	CENRO Catbalogan	Shopping	Annually	Annually	Annually	Annually	GOP	70,000.00			70,000.00
Ranger Finder	SINP CENRO Catbalogan	Shopping	Annually	Annually	Annually	Annually	GOP	20,000.00			20,000.00
Smart Phone GPS Device (Blackview)/Garmin GPS	SINP CENRO Catbalogan	Shopping	Annually	Annually	Annually	Annually	GOP	80,000.00			80,000.00
Drone Camera	SINP	Shopping	Annually	Annually	Annually	Annually	GOP	50,000.00			50,000.00
Drone Camera	CENRO Catbalogan	Shopping	Annually	Annually	Annually	Annually	GOP	250,000.00			250,000.00
Two (2) units Night Vision Binoculars	CENRO Catbalogan	Shopping	Annually	Annually	Annually	Annually	GOP	60,000.00			60,000.00
Night Vision Binoculars	SINP	Shopping	3rd quarter	3rd quarter	3rd quarter	3rd quarter	GOP	50,000.00			50,000.00
Binoculars and Range Finder	CENRO Catbalogan	Shopping	Annually	Annually	Annually	Annually	GOP	10,000.00			10,000.00
Procurement of One (1) unit Projector with White Screen	CENRO Catbalogan	Shopping	Annually	Annually	Annually	Annually	GOP	50,000.00			50,000.00
Procurement of It Supplies (Flash drive, Mouse Pad, Hard Drive, Memory Card, USB Port Hub, Adaptor, USB type HDMI Cable and etc.)	SINP	Shopping	3rd and 4th quarter	3rd and 4th quarter	3rd and 4th quarter	3rd and 4th quarter	GOP	50,000.00			50,000.00
Television	SINP	Shopping	Annually	Annually	Annually	Annually	GOP	50,000.00			50,000.00
Solar Panel Set	SINP	Shopping	3rd quarter	3rd quarter	3rd quarter	3rd quarter	GOP	150,000.00			150,000.00
Laptop	SINP	Shopping	3rd quarter	3rd quarter	3rd quarter	3rd quarter	GOP	50,000.00			50,000.00
Procurement of Laptop and Printer Scanner	SINP	Shopping	Quarterly	Quarterly	Quarterly	Quarterly	GOP	200,000.00			200,000.00
Procurement of Desktop with A3 Printer Scanner	SINP	Shopping	Quarterly	Quarterly	Quarterly	Quarterly	GOP	100,000.00			100,000.00
Procurement of Audio/visual	SINP	Shopping	Quarterly	Quarterly	Quarterly	Quarterly	GOP	200,000.00			200,000.00
Procurement of Two (2) units Voice recorder	SINP	Shopping	Annually	Annually	Annually	Annually	GOP	7,000.00			7,000.00
Procurement of Three (3) units Portable Bluetooth Speaker	SINP	Shopping	Annually	Annually	Annually	Annually	GOP	70,000.00			70,000.00
Procurement of Handheld GPS	SINP	Shopping	Annually	Annually	Annually	Annually	GOP	162,000.00			162,000.00
Drone Software	SINP	Shopping	Annually	Annually	Annually	Annually	GOP	150,000.00			150,000.00
Drone Accessories, Body Camera	SINP	Shopping	Annually	Annually	Annually	Annually	GOP	150,000.00			150,000.00
Computer Desktop with Printer Scanner	SINP	Shopping	3rd quarter	4th quarter	1st quarter	2nd quarter	GOP	100,000.00			100,000.00
Procurement of One (1) unit Laptop	CENRO Catbalogan	Shopping	Annually	Annually	Annually	Annually	GOP	80,000.00			80,000.00
Solar Panel Set	SINP	Shopping	Annually	Annually	Annually	Annually	GOP	150,000.00			150,000.00
Repair and Maintenance of airconditioner of SINP and Sohoton	SINP	NP-53.9 - Small Value Procurement	Quarterly	Quarterly	Quarterly	Quarterly	GOP	150,000.00			150,000.00
Procurement of Computer Desktop with printer scanner	CENRO Catbalogan	Shopping	Annually	Annually	Annually	Annually	GOP	100,000.00			100,000.00
Scanner	SINP	Shopping	Annually	Annually	Annually	Annually	GOP	80,000.00			80,000.00
Office Supplies	SINP	Shopping	Annually	Annually	Annually	Annually	GOP	250,000.00	250,000.00		
SINP Headquarters TV Signal Repeater	SINP	Shopping	Annually	Annually	Annually	Annually	GOP	50,000.00	50,000.00		
SINP TV Signal Subscription	SINP	NP-53.9 - Small Value Procurement	Monthly	Monthly	Monthly	Monthly	GOP	18,000.00	18,000.00		
Electrical Materials/Supplies	SINP	Shopping	3rd quarter	3rd quarter	3rd quarter	3rd quarter	GOP	30,000.00	30,000.00		
Procurement of Motor Vehicle for CPHPL	CENRO Catbalogan	Shopping	Annually	Annually	Annually	Annually	GOP	110,000.00	110,000.00		
Other Materials or Purchases for SINP Headquarters (Pillow cases, plates, cups, linens, signages, furnitures and fixtures.)	SINP	Shopping	Quarterly	Quarterly	Quarterly	Quarterly	GOP	250,000.00	250,000.00		



Annual Procurement Plan for FY 2022
PENRO Samar

Procurement Program/Project	PMO/End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/Activity/Project)
			Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
Proposed Slab on grade for SINP Parking Area	SINP	NP-53.9 - Small Value Procurement	Annually	Annually	Annually	Annually	GOP	200,000.00	200,000.00		
Computer Desktop with printer scanner (unit)	SINP	Shopping	Annually	Annually	Annually	Annually	GOP	100,000.00	100,000.00		
SINP Vehicle (Light Cargo Truck)	SINP	Shopping	Annually	Annually	Annually	Annually	GOP	1,200,000.00	1,200,000.00		
Rehabilitation of SINP Swimming Pool Comfort Room	SINP	NP-53.9 - Small Value Procurement	Annually	Annually	Annually	Annually	GOP	300,000.00	300,000.00		
Supplies of Toiletries of SINP and Sohoton (Shampoo, Soap, Tissue Paper, Deodorizer, Detergent Powder, Fabric Conditioner and etc.)	SINP	Shopping	Quarterly	Quarterly	Quarterly	Quarterly	GOP	150,000.00	150,000.00		
SINP Eco-Trail Water System	SINP	NP-53.9 - Small Value Procurement	Annually	Annually	Annually	Annually	GOP	350,000.00	350,000.00		
Repair and Maintenance of SINP, Sohoton and Eco-trail	SINP	NP-53.9 - Small Value Procurement	Quarterly	Quarterly	Quarterly	Quarterly	GOP	200,000.00	200,000.00		
SINP Room Air-Conditioning at PENRO	SINP	Shopping	Annually	Annually	Annually	Annually	GOP	25,000.00	25,000.00		
SINP Swimming Pool Hi-Clone and DE Powder	SINP	Shopping	Quarterly	Quarterly	Quarterly	Quarterly	GOP	460,000.00	460,000.00		
Procurement of Four (4) units Handheld Radio	CENRO Catbalogan	Shopping	Annually	Annually	Annually	Annually	GOP	100,000.00	100,000.00		
Repair and Maintenance of SINP Office	SINP	NP-53.9 - Small Value Procurement	Quarterly	Quarterly	Quarterly	Quarterly	GOP	100,000.00	100,000.00		
Repair and Maintenance of Sohoton Admin. Building	SINP	NP-53.9 - Small Value Procurement	Quarterly	Quarterly	Quarterly	Quarterly	GOP	100,000.00	100,000.00		
Repair & Maintenance of 4 Building of SINP HQ	SINP	NP-53.9 - Small Value Procurement	4th quarter	4th quarter	4th quarter	4th quarter	GOP	200,000.00	200,000.00		
Window Blinds for the SINP Room at PENRO and SINP Staff House	SINP	Shopping	2nd Quarter	2nd Quarter	2nd Quarter	2nd Quarter	GOP	50,000.00	50,000.00		
Procurement of Field Supplies for CPHPL Field Personnel	CENRO Catbalogan	Shopping	3rd quarter	3rd quarter	3rd quarter	3rd quarter	GOP	100,000.00	100,000.00		
Stakeholders Meeting for Updating of SINP Management Plan	SINP	NP-53.9 - Small Value Procurement	4th quarter	4th quarter	4th quarter	4th quarter	GOP	48,000.00	48,000.00		
Installation of Interpretative Signages as part of CEPA	CENRO Catbalogan	NP-53.9 - Small Value Procurement	Quarterly	Quarterly	Quarterly	Quarterly	GOP	72,000.00	72,000.00		
Projector with white screen	CENRO Catbalogan	Shopping	Annually	Annually	Annually	Annually	GOP	100,000.00	100,000.00		
Procurement of Field other supplies and equipment	CENRO Catbalogan	Shopping	Semestral	Semestral	Semestral	Semestral	GOP	75,000.00	75,000.00		
Procurement of Telephone Expenses (Mobile)	CENRO Catbalogan	NP-53.9 - Small Value Procurement	Monthly	Monthly	Monthly	Monthly	GOP	15,000.00	15,000.00		
Hiring of PAMO Staff	CENRO Catbalogan	NP-53.7 Highly Technical Consultants	Monthly	Monthly	Monthly	Monthly	GOP	531,960.00	531,960.00		
Hiring of Project Support Officer for BMS	CENRO Catbalogan	NP-53.7 Highly Technical Consultants	Semestral	Semestral	Semestral	Semestral	GOP	110,000.00	110,000.00		
Hiring of Project Support Staff	CENRO Catbalogan	NP-53.7 Highly Technical Consultants	Monthly	Monthly	Monthly	Monthly	GOP	100,000.00	100,000.00		
Procurement of Repair of Furnitures and Fixtures	CENRO Catbalogan	NP-53.9 - Small Value Procurement	Quarterly	Quarterly	Quarterly	Quarterly	GOP	45,000.00	45,000.00		
Hiring of Utility personnel	CENRO Catbalogan SINP	NP-53.7 Highly Technical Consultants	Semestral	Semestral	Semestral	Semestral	GOP	200,000.00	200,000.00		
Hiring of Technical Assistant	CENRO Catbalogan	NP-53.7 Highly Technical Consultants	Monthly	Monthly	Monthly	Monthly	GOP	244,848.00	244,848.00		
Hiring of Technical Support Specialist	CENRO Catbalogan	NP-53.7 Highly Technical Consultants	Monthly	Monthly	Monthly	Monthly	GOP	175,032.00	175,032.00		
Procurement of Service Vehicle	CENRO Catbalogan	Shopping	Quarterly	Quarterly	Quarterly	Quarterly	GOP	250,000.00	250,000.00		
Procurement of GPS	CENRO Catbalogan	Shopping	Quarterly	Quarterly	Quarterly	Quarterly	GOP	100,000.00	100,000.00		
Procurement of Catering Services for the conduct of CEPA, TWG and PAMB	CENRO Catbalogan	NP-53.9 - Small Value Procurement	Quarterly	Quarterly	Quarterly	Quarterly	GOP	316,000.00	316,000.00		
Procurement of Maintenance, repair and labor of office equipment	CENRO Catbalogan	NP-53.9 - Small Value Procurement	Quarterly	Quarterly	Quarterly	Quarterly	GOP	35,000.00	35,000.00		
Procurement of Office Furnitures and Fixtures	CENRO Catbalogan	NP-53.9 - Small Value Procurement	Quarterly	Quarterly	Quarterly	Quarterly	GOP	45,000.00	45,000.00		
Procurement of One (1) unit Air Condition at PENRO Office	SINP	Shopping	Quarterly	Quarterly	Quarterly	Quarterly	GOP	30,000.00	30,000.00		
Procurement of Maintenance of PA Office and Facilities	CENRO Catbalogan	NP-53.9 - Small Value Procurement	Quarterly	Quarterly	Quarterly	Quarterly	GOP	10,000.00	10,000.00		
Procurement of Office Furnitures and Fixtures	CENRO Catbalogan	NP-53.9 - Small Value Procurement	Quarterly	Quarterly	Quarterly	Quarterly	GOP	45,000.00	45,000.00		



Republic of the Philippines
Department of Environment and Natural Resources
PROVINCIAL ENVIRONMENT AND NATURAL RESOURCES OFFICE
Catbalogan City
Tel. No (055) 251-6220

Annual Procurement Plan for FY 2022
PENRO Samar

Procurement Program/ Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/ Activity/ Project)
			Advertisement/ Posting of IB/ REI	Submission/ Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
Mobile expenses	SINP	NP-53.9 - Small Value Procurement	Monthly	Monthly	Monthly	Monthly	GOP	27,000.00	27,000.00		
Rehabilitaion of SINP Swimming Pool Comfort Room	SINP	NP-53.9 - Small Value Procurement	2nd Quarter	2nd Quarter	2nd Quarter	2nd Quarter	GOP	300,000.00	300,000.00		
Rehabilitation of SINP Parking Area	SINP	NP-53.9 - Small Value Procurement	Annually	Annually	Annually	Annually	GOP	300,000.00	300,000.00		
Swimming Pool Watch Tower with Comfort Room	SINP	NP-53.9 - Small Value Procurement	Annually	Annually	Annually	Annually	GOP	600,000.00	600,000.00		
Provision of Consultancy Services of Service Provider for Official use of DENR PENRO Samar-SINP	SINP	Competitive Bidding	Annually	Annually	Annually	Annually	GOP	13,000,000.00		13,000,000.00	
PROTECTION AND CONSERVATION OF WILDLIFE											
Maintenance of Wildlife Rescue Center	CENRO Catbalogan CENRO Sta. Rita	NP-53.9 - Small Value Procurement	Monthly	Monthly	Monthly	Monthly	GOP	97,000.00	97,000.00		
Catering Services for IEC	CENRO Catbalogan CENRO Sta. Rita	NP-53.9 - Small Value Procurement	4th quarter	4th quarter	4th quarter	4th quarter	GOP	45,000.00	45,000.00		
Two Units CP for Geotagging	CENRO Catbalogan	Shopping	4th quarter	4th quarter	4th quarter	4th quarter	GOP	25,000.00	25,000.00		
LAND MANAGEMENT											
Load Allowance	PENRO Samar CENRO Catbalogan CENRO Sta. Rita	Administration	Monthly	Monthly	Monthly	Monthly	GOP	50,000.00	50,000.00		
Land Surveyed and Approved	CENRO Sta. Rita	Administration	2nd & 3rd Quarter	2nd & 3rd Quarter	2nd & 3rd Quarter	2nd & 3rd Quarter	GOP	250,000.00	250,000.00		
Hiring of Technical Support Specialist	CENRO Sta. Rita	Contract of Service	Monthly	Monthly	Monthly	Monthly	GOP	175,000.00	175,000.00		
Residential Free Patent issued under RA 10023	CENRO Sta. Rita	Administration	Quarterly	Quarterly	Quarterly	Quarterly	GOP	204,000.00	204,000.00		
Titling of Government Lands for Public & Quasi-Public use with CSW prepared and submitted to PENRO	CENRO Sta. Rita	Administration	Quarterly	Quarterly	Quarterly	Quarterly	GOP	10,500.00	10,500.00		
Procurement of Colour Inkjet Multifunction Printer	CENRO Sta. Rita	NP-53.9 - Small Value Procurement	Annually	Annually	Annually	Annually	GOP	20,000.00	20,000.00		
Catering Services for the Conduct of Assessment of Accomplishment of Land Survey, Disposition, and Records Management	CENRO Sta. Rita	Administration	Semi-Quarterly	Semi-Quarterly	Semi-Quarterly	Semi-Quarterly	GOP	20,000.00	20,000.00		
Procurement of Electricity Expense	CENRO Catbalogan CENRO Sta. Rita	NP-53.5 Agency-to-Agency	Monthly	Monthly	Monthly	Monthly	GOP	-	-		
Procurement of Supplies and office equipment for the conduct of survey and titling of sites	CENRO Catbalogan	NP-53.9 - Small Value Procurement	Quarterly	Quarterly	Quarterly	Quarterly	GOP	39,492.00	39,492.00		
Procurement of Field supplies and equipment	CENRO Catbalogan	Shopping	Quarterly	Quarterly	Quarterly	Quarterly	GOP	100,000.00	100,000.00		
Procurement of One (1) unit Desktop Computer	CENRO Catbalogan	Shopping	Quarterly	Quarterly	Quarterly	Quarterly	GOP	70,000.00	70,000.00		
Procurement of Four (4) units Technical Pen	CENRO Catbalogan	Shopping	Quarterly	Quarterly	Quarterly	Quarterly	GOP	2,000.00	2,000.00		
Procurement of One (1) unit Laptop	CENRO Catbalogan	Shopping	Quarterly	Quarterly	Quarterly	Quarterly	GOP	80,000.00	80,000.00		
FORESTRY											
Seedling Production-BAMBOO (54,815 culms/seedlings)	CENRO Catbalogan CENRO Sta. Rita	NP-53.12 Community Participation	2nd Quarter	2nd Quarter	2nd Quarter	2nd Quarter	GOP	2,062,500.00	-	2,062,500.00	



Republic of the Philippines
 Department of Environment and Natural Resources
PROVINCIAL ENVIRONMENT AND NATURAL RESOURCES OFFICE
 Catbalogan City
 Tel. No (055) 251-6220

Annual Procurement Plan for FY 2022
PENRO Samar

Procurement Program/ Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/ Activity/ Project)
			Advertisement/ Posting of IB/ REI	Submission/ Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
Seedling Production-INDIGENOUS (262,500 seedlings)	CENRO Catbalogan CENRO Sta. Rita	NP-53.12 Community Participation	2nd Quarter	2nd Quarter	2nd Quarter	2nd Quarter	GOP	1,918,525.00	-	1,918,525.00	
Plantation Establishment (452 has) INDIGENOUS	CENRO Catbalogan CENRO Sta. Rita	NP-53.12 Community Participation	2nd Quarter	2nd Quarter	2nd Quarter	2nd Quarter	GOP	2,112,500.00		2,112,500.00	
Plantation Establishment (268 has) BAMBOO	CENRO Catbalogan CENRO Sta. Rita	NP-53.12 Community Participation	3rd quarter	3rd quarter	3rd quarter	3rd quarter	GOP	1,742,000.00	-	1,742,000.00	
Maintenance and Protection-Year 3 (2,335 has)	CENRO Catbalogan CENRO Sta. Rita	NP-53.12 Community Participation	2nd Quarter	2nd Quarter	2nd Quarter	2nd Quarter	GOP	11,675,000.00		11,675,000.00	
Maintenance and Protection-Year 2 (3,084 has)	CENRO Catbalogan CENRO Sta. Rita	NP-53.12 Community Participation	2nd Quarter	2nd Quarter	2nd Quarter	2nd Quarter	GOP	15,420,000.00		15,420,000.00	
Maintenance and Protection-Year 1 (720 has)	CENRO Catbalogan CENRO Sta. Rita	NP-53.12 Community Participation	1st quarter	1st quarter	1st quarter	1st quarter	GOP	2,458,000.00	-	2,458,000.00	
Hiring of E.O. (Php 20,404.00 per EO)	PENRO Samar CENRO Sta. Rita	NP-53.7 Highly Technical Consultants	1st quarter	1st quarter	1st quarter	1st quarter	GOP	8,000,000.00	8,080,000.00	-	
Hiring of FPOs to support the implementation of LAWIN Forest and Biodiversity protection system	CENRO Sta. Rita	Contract of Service	Monthly	Monthly	Monthly	Monthly	GOP	408,000.00	408,000.00		
Purchase and printing of T-shirts/Long sleeves	CENRO Sta. Rita	Shopping	1st & 2nd Quarter	1st & 2nd Quarter	1st & 2nd Quarter	1st & 2nd Quarter	GOP	50,000.00	50,000.00		
Forest Products Utilization and price Monitoring	CENRO Sta. Rita	NP-53.9 - Small Value Procurement	3rd quarter	3rd quarter	3rd quarter	3rd quarter	GOP	12,500.00	12,500.00		
Repair and Maintenance of Vehicles/motorcycle/Pump boat including procurement of spare parts with labor	CENRO Sta. Rita	NP-53.9 - Small Value Procurement	Monthly	Monthly	Monthly	Monthly	GOP	75,000.00	75,000.00		
Hiring of Office Support Staff	CENRO Catbalogan	Contract of Service	Monthly	Monthly	Monthly	Monthly	GOP	360,000.00	360,000.00		
Hiring of Project Support Staff	CENRO Catbalogan	Contract of Service	Monthly	Monthly	Monthly	Monthly	GOP	720,000.00	720,000.00		
Hiring of Project Support Specialist	CENRO Catbalogan	Contract of Service	Monthly	Monthly	Monthly	Monthly	GOP	360,000.00	360,000.00		
Hiring of Project Documentation Specialist	CENRO Catbalogan	NP-53.7 Highly Technical Consultants	Monthly	Monthly	Monthly	Monthly	GOP	864,000.00	864,000.00		
Procurement of Drone with Tablet	CENRO Catbalogan	Shopping	2nd Quarter	2nd Quarter	2nd Quarter	2nd Quarter	GOP	250,000.00	250,000.00		
Catering Services for the conduct of year end assessment	CENRO Catbalogan	NP-53.9 - Small Value Procurement	4th quarter	4th quarter	4th quarter	4th quarter	GOP	60,000.00	60,000.00		
Nursery Establishment (Potting Bag, Water Hose, Seeds and Propagules)	CENRO Catbalogan	NP-53.9 - Small Value Procurement	Annually	Annually	Annually	Annually	GOP	200,000.00	200,000.00		



Republic of the Philippines
 Department of Environment and Natural Resources
 PROVINCIAL ENVIRONMENT AND NATURAL RESOURCES OFFICE
 Catbalogan City
 Tel. No (055) 251-6220

Annual Procurement Plan for FY 2022
PENRO Samar

Procurement Program/ Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/ Activity/ Project)
			Advertisement/ Posting of IB/ REI	Submission/ Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
Procurement of supplies and materials for Survey, Mapping and Planning	CENRO Catbalogan	NP-53.9 - Small Value Procurement	Monthly	Monthly	Monthly	Monthly	GOP	412,500.00	412,500.00		
Hiring of GIS Specialist	CENRO Catbalogan	NP-53.7 Highly Technical Consultants	Monthly	Monthly	Monthly	Monthly	GOP	144,000.00	144,000.00		
Hiring of Forest Extension Officers	CENRO Catbalogan	NP-53.7 Highly Technical Consultants	Monthly	Monthly	Monthly	Monthly	GOP	2,448,500.00	2,448,500.00		
Procurement of Field other supplies and equipment	CENRO Catbalogan	NP-53.9 - Small Value Procurement	Quarterly	Quarterly	Quarterly	Quarterly	GOP	300,000.00	300,000.00		
Procurement of supplies and materials for soil analysis	CENRO Catbalogan	NP-53.9 - Small Value Procurement	Quarterly	Quarterly	Quarterly	Quarterly	GOP	37,500.00	37,500.00		
Procurement of Office Furnitures and Fixtures	CENRO Catbalogan	NP-53.9 - Small Value Procurement	Quarterly	Quarterly	Quarterly	Quarterly	GOP	45,000.00	45,000.00		
Procurement of Office Maintenance, repair and installation	CENRO Catbalogan	NP-53.9 - Small Value Procurement	Quarterly	Quarterly	Quarterly	Quarterly	GOP	35,000.00	35,000.00		
Procurement of Office Equipment	CENRO Catbalogan	NP-53.9 - Small Value Procurement	Quarterly	Quarterly	Quarterly	Quarterly	GOP	65,000.00	65,000.00		
Procurement of ICT Equipment	CENRO Catbalogan	Shopping	Quarterly	Quarterly	Quarterly	Quarterly	GOP	35,000.00	35,000.00		
Procurement of GPS	CENRO Catbalogan	Shopping	Annually	Annually	Annually	Annually	GOP	60,000.00	60,000.00		
Procurement of Geotagging Equipmet	CENRO Catbalogan	Shopping	Annually	Annually	Annually	Annually	GOP	30,000.00	30,000.00		
Procurement of Catering Services for the conduct of IEC campaigns, seminars, and assessment	CENRO Catbalogan	NP-53.9 - Small Value Procurement	Semestral	Semestral	Semestral	Semestral	GOP	110,000.00	110,000.00		
Procurement of Six units Laptop	PENRO Samar	NP-53.9 - Small Value Procurement	2nd Quarter	2nd Quarter	2nd Quarter	2nd Quarter	GOP	600,000.00		600,000.00	
Procurement of Field Equipment for NGP Personnel	PENRO Samar	Shopping	3rd quarter	3rd quarter	3rd quarter	3rd quarter	GOP	250,000.00	250,000.00		


PREPARED BY:


 ARIEL S. BALTAZAR
 BAC Secretariat

APPROVED BY:


 LEONA M. TUMAMAK
 BAC Chairperson

NOTED BY:


 ANGELITO B. VILLANUEVA
 Head of Procuring Entity