

PURCHASE ORDER
DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES

Supplier: LEYTE PAPERWORLD	P.O. No: <u>2020-11-0145</u>	Date: <u>Nov. 13, 2020</u>
Address: 168 MH DEL PILAR STREET, TACLOBAN CITY	PR No. 2020-07-0015	Date: August 11, 2020
TIN No. :	Mode of Procurement:	Small Value Procurement

Gentlemen:
Please furnish this office the following articles subject to the terms and conditions contained herein:


Place of Delivery: <u>DENR8 - TS-NGP</u>	Delivery Term: <u>thirty (30) days</u>
Date of Delivery: _____	Payment Term: _____
Sales Invoice No./DR No./Date: _____	

Stock/ Property No.	Unit	Item/ Description	Quantity	Unit Price	Total Amount
1	box	FOLDER, PRESSBOARD, size: 240mm x 370mm (-5mm)	2	1,400.00	2,800.00
2	box	PAPER CLIP, vinyl/plastic coat, length: 32mm min	35	10.00	350.00
3	bundle	Ring Binder, 80 rings, plastic, 32mm x 1.12m	2	55.00	110.00
4	btl.	Dishwashing liquid	10	55.00	550.00

Total Amount	Three Thousand Eight Hundred Ten Pesos and 00/100	Php	<u>3,810.00</u>
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In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme: Ermelinda Martinez
11/20/20
Date

Very truly yours,

TIRSO P. PARIAN, JR., CESO IV
OIC-Regional Executive Director

Fund Cluster: _____	OBRs/BURS No: _____
Funds Available: _____	Date of the ORS/BURS: _____
<u>CD</u> CANDICE DIANNE B. PARENA Chief, Accounting Section	Amount: _____