NOTICE OF HIRING

POSITION TITLE : CONTRACTUAL IT TECHNICAL SUPPORT
                (counterpart Regional & PENRO ICT)
NO OF VACANCY : One per Office
WORK ASSIGNMENT : PENRO Leyte, CENRO Palo, CENRO Baybay &
                    CENRO Ormoc

JOB QUALIFICATION STANDARDS

Education : Graduate of any IT related course
Eligibility : None Required
Training : With relevant trainings or with NC2 Certificate on
          Computer System Servicing
Preference : Male

DUTIES & RESPONSIBILITIES

1. Maintenance of ICT hardware and facilities in the CENRO such as desktops, laptops,
   network infrastructure and CCTV system;
2. Installation and configuration of new ICT hardware and software;
3. Troubleshooting of system and network related problems;
4. Conduct ICT inventory;
5. Troubleshooting of information systems deployed by Central Office or Regional
   Office;
6. Assist in the deployment of information systems.

Interested applicants should submit their applications to the DENR PENRO, Leyte at
Government Center, Brgy. Baras Palo, Leyte not later than May 12, 2023. For more details
please send queries thru email at penroleyte@yahoo.com / penroleyte@denr.gov.ph or
call tel. 053-832-4283.

ALEJANDRO K. BAUTISTA
OIC PENR Officer