



Republic of the Philippines  
Department of Environment and Natural Resources  
**OFFICE PROVINCIAL ENVIRONMENT AND NATURAL RESOURCES OFFICER (PENRO)**  
Brgy. Baras Palo, Leyte Tel. No. & Telefax No. (053) 323-7485

**MEMORANDUM**

**FOR :** The Regional Director  
DENR, Region 8  
Tacloban City

**THRU :** VICENTE T. BELEÑA, JR.  
Head, Procurement Section

**FROM :** The PENR Officer  
Leyte Province

**SUBJECT :** SUBMISSION OF ANNUAL PROCUREMENT PLAN FOR NON-COMMON USE SUPPLIES AND EQUIPMENT (APP NON-CSE) GPPB FORMAT OF PENRO, LEYTE FOR C.Y. 2020.

**DATE :** SEPTEMBER 30, 2019

RECEIVED  
DATE: 9-30-2019  
BY: H. KAMAS  
PENRO-LEYTE

Respectfully forwarded herewith is the Annual Procurement Plan for Common Use Supplies and Equipment (APP NON-CSE) GPPB FORMANT of PENRO, Leyte for C. Y. 2020, following the Guidelines of Government Procurement Policy Board Technical Support Office (GPBB-TSO) and per Sec. 7.3.5 of the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act No. 9184.

For information and record.

pm: *[Signature]* 9-30-19  
**MOISES B. dela CRUZ**  
PENR Officer

Copy furnished:

- DENR-COA  
Sto. Niño Extention, Tac. City
- PS DENR-R8  
Sto. Niño Extention, Tac. City
- PENRO, LEYTE ACCOUNTING *[Signature]* 9/30/19
- PENRO LEYTE SUPPLY AND PROPERTY UNIT
- PENRO LEYTE FILE COPY

**DENR PENRO LEYTE Annual Procurement Plan for FY 2020 (GPPB FORMAT)**

Code (PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PHP)			Remarks (brief description of Program/Activity/Project)
				Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	<b>DENR CENRO BAYBAY</b>											
Fund 101	Building Repair and Maintain including Labor and construction materials	Regular Operations CENRO BAYBAY	NP-53.5 Agency-to-Agency	As per approved schedule of procurement process	N/A	As per approved schedule of procurement process	As per approved schedule of procurement process	GoP	400,000.00	400,000.00		Repair of Buildings and other structure of CENRO BAYBAY
Fund 101	Office Furniture and Fixtures Repairs	Regular Operations CENRO BAYBAY	NP-53.9 - Small Value Procurement	As per approved schedule of procurement process	N/A	As per approved schedule of procurement process	As per approved schedule of procurement process	GoP	400,000.00	400,000.00		Office Furniture and Fixture repair of CENRO BAYBAY
Fund 101	Job Order repair Aircon Cleaning Inside CENRO BAYBAY Buildings	Regular Operations CENRO BAYBAY	NP-53.9 - Small Value Procurement	As per approved schedule of procurement process	N/A	As per approved schedule of procurement process	As per approved schedule of procurement process	GoP	100,000.00	100,000.00		Job Order repair Aircon Cleaning Inside CENRO BAYBAY Buildings
Fund 101	Job Order Labor, Materials for photo copier machine	Regular Operations CENRO BAYBAY	Direct Contracting	N/A	N/A	N/A	N/A	GoP	50,000.00	50,000.00		Job Order Labor, Materials for photo copier machine
Fund 101	Job Order Labor, Materials for T Shirt Printing	Regular Operations CENRO BAYBAY	Direct Contracting	N/A	N/A	N/A	N/A	GoP	200,000.00	200,000.00		Job Order Labor, Materials for T Shirt Printing
Fund 101	Repair and Maintenance of PA Facilities	Regular Operations CENRO BAYBAY	NP-53.12 Community Participation	N/A	N/A	As per approved schedule of procurement process	As per approved schedule of procurement process	GoP	400,000.00	400,000.00		Repair and Maintenance of PA Facilities
Fund 101	Job Order repair and maintenance of Vehicles 2 Units Isuzu Crosswind	Regular Operations CENRO BAYBAY	NP-53.9 - Small Value Procurement	As per approved schedule of procurement process	N/A	As per approved schedule of procurement process	As per approved schedule of procurement process	GoP	400,000.00	400,000.00		Job Order repair and maintenance of Vehicles 2 Units Isuzu Crosswind
Fund 101	Job Oder repair and maintenace of Main and Records Building	Regular Operations CENRO BAYBAY	NP-53.9 - Small Value Procurement	As per approved schedule of procurement process	N/A	As per approved schedule of procurement process	As per approved schedule of procurement process	GoP	300,000.00	300,000.00		Job Oder repair and maintenace of Main and Records Building

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				Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
Fund 101	Training/Workshop CENRO BAYBAY PERSONNEL	Regular Operations CENRO BAYBAY	NP-53.9 - Small Value Procurement	As per approved schedule of procurement process	N/A	As per approved schedule of procurement process	As per approved schedule of procurement process	GoP	400,000.00	400,000.00		Training/Workshop CENRO BAYBAY PERSONNEL
Fund 101	Training/Workshop for PENRO HRMO	Regular Operations CENRO BAYBAY	NP-53.9 - Small Value Procurement	As per approved schedule of procurement process	N/A	As per approved schedule of procurement process	As per approved schedule of procurement process	GoP	100,000.00	100,000.00		Training/Workshop for PENRO HRMO
Fund 101	4 Quarterly Report Preparation	Regular Operations CENRO BAYBAY	NP-53.9 - Small Value Procurement	As per approved schedule of procurement process	N/A	As per approved schedule of procurement process	As per approved schedule of procurement process	GoP	80,000.00	80,000.00		4 Quarterly Report Preparation
Fund 101	1 CENRO BAYBAY Annual Assesment	Regular Operations CENRO BAYBAY	NP-53.9 - Small Value Procurement	As per approved schedule of procurement process	N/A	As per approved schedule of procurement process	As per approved schedule of procurement process	GoP	75,000.00	75,000.00		1 CENRO BAYBAY Annual Assesment
Fund 101	4 Quarterly Consultation Meeting with Beneficiaries	Regular Operations CENRO BAYBAY	NP-53.9 - Small Value Procurement	As per approved schedule of procurement process	N/A	As per approved schedule of procurement process	As per approved schedule of procurement process	GoP	100,000.00	100,000.00		4 Quarterly Consultation Meeting with Beneficiaries
Fund 101	PAMBI Meetings CIPLS	Regular Operations CENRO BAYBAY	NP-53.9 - Small Value Procurement	As per approved schedule of procurement process	N/A	As per approved schedule of procurement process	As per approved schedule of procurement process	GoP	180,000.00	180,000.00		PAMBI Meetings CIPLS
Fund 101	Teambuilding CENRO BAYBAY	Regular Operations CENRO BAYBAY	NP-53.9 - Small Value Procurement	As per approved schedule of procurement process	N/A	As per approved schedule of procurement process	As per approved schedule of procurement process	GoP	60,000.00	60,000.00		Teambuilding CENRO BAYBAY
Fund 101	Job Contract Service @ 10,000 per month	Regular Operations CENRO BAYBAY	Direct Contracting	N/A	N/A	N/A	N/A	GoP	1,800,000.00	1,800,000.00		Job Contract Service @ 10,000 per month
Fund 101	Drinking Water Mineral@4,500	Regular Operations CENRO BAYBAY	Direct Contracting	N/A	N/A	N/A	N/A	GoP	54,000.00	54,000.00		Drinking Water Mineral@4,500

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				Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
Fund 101	Electricity (leyeco) monthly@ 40000	Regular Operations CENRO BAYBAY	Direct Contracting	N/A	N/A	N/A	N/A	GoP	480,000.00	480,000.00		Electricity (leyeco) monthly@ 40000
Fund 101	GASOLINE/DIESEL	Regular Operations CENRO BAYBAY	Direct Contracting	N/A	N/A	N/A	N/A	GoP	240,000.00	240,000.00		GASOLINE/DIESEL
Fund 101	Internet ISP monthly@10000	Regular Operations CENRO BAYBAY	Direct Contracting	N/A	N/A	N/A	N/A	GoP	240,000.00	240,000.00		Internet ISP monthly@10000
Fund 101	Mailing Services @3000/month	Regular Operations CENRO BAYBAY	Direct Contracting	N/A	N/A	N/A	N/A	GoP	36,000.00	36,000.00		Mailing Services @3000/month
Fund 101	Water Bill (Baybay Water District) monthly @ 1,500	Regular Operations CENRO BAYBAY	Direct Contracting	N/A	N/A	N/A	N/A	GoP	18,000.00	18,000.00		Water Bill (Baybay Water District) monthly @ 1,500
Fund 101	Technician, Maintenance and Repair of Equipment	Regular Operations CENRO BAYBAY	NP-53.9 - Small Value Procurement	As per approved schedule of procurement process	N/A	As per approved schedule of procurement process	As per approved schedule of procurement process	GoP	60,000.00	60,000.00		Technician, Maintenance and Repair of Equipment
Fund 101	Year End Assesment of Accomplishment	Regular Operations CENRO BAYBAY	NP-53.9 - Small Value Procurement	As per approved schedule of procurement process	N/A	As per approved schedule of procurement process	As per approved schedule of procurement process	GoP	100,000.00	100,000.00		Year End Assesment of Accomplishment
Fund 101	Job Order installation of GENERATOR SET	Regular Operations CENRO BAYBAY	Shopping	N/A	N/A	N/A	N/A	GoP	60,000.00	60,000.00		Job Order installation of GENERATOR SET
Fund 101	Trainings, Cenro BAYBAY PAWS IEC	Regular Operations CENRO BAYBAY	NP-53.9 - Small Value Procurement	As per approved schedule of procurement process	N/A	As per approved schedule of procurement process	As per approved schedule of procurement process	GoP	240,000.00	240,000.00		Trainings, Cenro BAYBAY PAWS IEC
	<b>DENR CENRO ORMOC</b>											
Fund 101	Maintenance of IT Equipments	Regular Operations CENRO ORMOC	Shopping	N/A	N/A	N/A	N/A	GoP	40,000.00	40,000.00		Maintenance of IT Equipments
Fund 101	Maintenance of Technical Repair	Regular Operations CENRO ORMOC	Shopping	N/A	N/A	N/A	N/A	GoP	18,000.00	18,000.00		Maintenance of Technical Repair

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				Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
Fund 101	Contract of Services E.O @ 15,000 per month for 7 personnels NGP	Regular Operations CENRO ORMOC	Direct Contracting	N/A	N/A	N/A	N/A	GoP	1,344,000.00	1,344,000.00		NGP Project of CENRO ORMOC
Fund 101	Construction of Archive Room (Records Extension)	Regular Operations CENRO ORMOC	NP-53.9 - Small Value Procurement	As per approved schedule of procurement process	N/A	As per approved schedule of procurement process	As per approved schedule of procurement process	GoP	600,000.00		600,000.00	Construction of Archive Room (Records Extension)
Fund 101	Contract of Services Admin Aide @ 10,000 per month	Regular Operations CENRO ORMOC	Direct Contracting	N/A	N/A	N/A	N/A	GoP	240,000.00	240,000.00		Contract of Services Admin Aide @ 10,000 per month
Fund 101	Mailing Services @3000/month CENRO ORMOC	Regular Operations CENRO ORMOC	Direct Contracting	N/A	N/A	N/A	N/A	GoP	36,000.00	36,000.00		Mailing Services @3000/month CENRO ORMOC
Fund 101	Training Workshop on Record Management	Regular Operations CENRO ORMOC	NP-53.9 - Small Value Procurement	As per approved schedule of procurement process	N/A	As per approved schedule of procurement process	As per approved schedule of procurement process	GoP	60,000.00	60,000.00		Training Workshop on Record Management
Fund 101	Maintenance of IT Equipments	Regular Operations CENRO ORMOC	Shopping	N/A	N/A	N/A	N/A	GoP	30,000.00	30,000.00		Maintenance of IT Equipments
Fund 101	Maintenance of Photo Copier	Regular Operations CENRO ORMOC	Shopping	N/A	N/A	N/A	N/A	GoP	60,000.00	60,000.00		Maintenance of Photo Copier
Fund 101	Maintenance and Repair of Records Office	Regular Operations CENRO ORMOC	NP-53.9 - Small Value Procurement	As per approved schedule of procurement process	N/A	As per approved schedule of procurement process	As per approved schedule of procurement process	GoP	850,000.00	400,000.00	450,000.00	Maintenance and Repair of Records Office
Fund 101	Communication Services and Maintenance (Internet and Landline)	Regular Operations CENRO ORMOC	NP-53.9 - Small Value Procurement	As per approved schedule of procurement process	N/A	As per approved schedule of procurement process	As per approved schedule of procurement process	GoP	216,000.00	216,000.00		Communication Services and Maintenance (Internet and Landline)
Fund 101	Maintenance of Electric and Water Services, Plumbing/Electrical/Septic & other Works	Regular Operations CENRO ORMOC	NP-53.9 - Small Value Procurement	As per approved schedule of procurement process	N/A	As per approved schedule of procurement process	As per approved schedule of procurement process	GoP	150,000.00	150,000.00		Maintenance of Electric and Water Services, Plumbing/Electrical/Septic & other Works

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				Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
Fund 101	Repair & Maintenance Services of Office Property, Plant and Equipment & Related accessories including material and replacement	Regular Operations CENRO ORMOC	NP-53.9 - Small Value Procurement	As per approved schedule of procurement process	N/A	As per approved schedule of procurement process	As per approved schedule of procurement process	GoP	1,080,000.00	540,000.00	540,000.00	Repair & Maintenance Services of Office Property, Plant and Equipment & Related accessories including material and replacement
Fund 101	Repair and Maintenance of Airconditioner,	Regular Operations CENRO ORMOC	NP-53.9 - Small Value Procurement	As per approved schedule of procurement process	N/A	As per approved schedule of procurement process	As per approved schedule of procurement process	GoP	108,000.00	108,000.00		Repair and Maintenance of Airconditioner,
Fund 101	Repair and Maintenance Services of Office Motor Vehicles	Regular Operations CENRO ORMOC	NP-53.9 - Small Value Procurement	As per approved schedule of procurement process	N/A	As per approved schedule of procurement process	As per approved schedule of procurement process	GoP	432,000.00	432,000.00		Repair and Maintenance Services of Office Motor Vehicles
Fund 101	Repair and Rehabilitation & Maintenance Services of Office Buildings & Other Structure	Regular Operations CENRO ORMOC	NP-53.9 - Small Value Procurement	As per approved schedule of procurement process	N/A	As per approved schedule of procurement process	As per approved schedule of procurement process	GoP	960,000.00	500,000.00	460,000.00	Repair and Rehabilitation & Maintenance Services of Office Buildings & Other Structure
Fund 101	Technician, Maintenance and Repair of Equipment	Regular Operations CENRO ORMOC	NP-53.9 - Small Value Procurement	As per approved schedule of procurement process	N/A	As per approved schedule of procurement process	As per approved schedule of procurement process	GoP	120,000.00	120,000.00		Technician, Maintenance and Repair of Equipment
Fund 101	Job order Maintenance of Cenro Ormoc Equipments	Regular Operations CENRO ORMOC	NP-53.9 - Small Value Procurement	As per approved schedule of procurement process	N/A	As per approved schedule of procurement process	As per approved schedule of procurement process	GoP	180,000.00	180,000.00		Job order Maintenance of Cenro Ormoc Equipments
Fund 101	Contractual Services	Regular Operations CENRO ORMOC	Direct Contracting	N/A	N/A	N/A	N/A	GoP	1,200,000.00	1,200,000.00		Contractual Services
Fund 101	Catering Services	Regular Operations CENRO ORMOC	NP-53.9 - Small Value Procurement	As per approved schedule of procurement process	N/A	As per approved schedule of procurement process	As per approved schedule of procurement process	GoP	240,000.00	240,000.00		Catering Services

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				Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
Fund 101	Seminars	Regular Operations CENRO ORMOC	NP-53.9 - Small Value Procurement	As per approved schedule of procurement process	N/A	As per approved schedule of procurement process	As per approved schedule of procurement process	GoP	240,000.00	240,000.00		Seminars
Fund 101	Trainings Workshops/Catering Services	Regular Operations CENRO ORMOC	NP-53.9 - Small Value Procurement	As per approved schedule of procurement process	N/A	As per approved schedule of procurement process	As per approved schedule of procurement process	GoP	320,000.00	320,000.00		Trainings Workshops/Catering Services
Fund 101	Maintenance and Repair of Generator	Regular Operations CENRO ORMOC	NP-53.9 - Small Value Procurement	As per approved schedule of procurement process	N/A	As per approved schedule of procurement process	As per approved schedule of procurement process	GoP	120,000.00	120,000.00		Maintenance and Repair of Generator
Fund 101	Construction Project Fencing of CENRO ORMOC Office Bldg	Regular Operations CENRO ORMOC	NP-53.9 - Small Value Procurement	As per approved schedule of procurement process	N/A	As per approved schedule of procurement process	As per approved schedule of procurement process	GoP	750,000.00	300,000.00	450,000.00	Construction Project Fencing of CENRO ORMOC Office Bldg
Fund 101	Construction Project Landscaping of CENRO ORMOC Office Bldg	Regular Operations CENRO ORMOC	NP-53.9 - Small Value Procurement	As per approved schedule of procurement process	N/A	As per approved schedule of procurement process	As per approved schedule of procurement process	GoP	750,000.00	450,000.00	300,000.00	Construction Project Landscaping of CENRO ORMOC Office Bldg
Fund 101	maintenance and Repair of Old CENRO Albuera Office as Storage and Seedling Facility	Regular Operations CENRO ORMOC	NP-53.9 - Small Value Procurement	As per approved schedule of procurement process	N/A	As per approved schedule of procurement process	As per approved schedule of procurement process	GoP	500,000.00		500,000.00	maintenance and Repair of Old CENRO Albuera Office as Storage and Seedling Facility
Fund 101	Maintenance of IT Equipments	Regular Operations CENRO ORMOC	NP-53.9 - Small Value Procurement	As per approved schedule of procurement process	N/A	As per approved schedule of procurement process	As per approved schedule of procurement process	GoP	300,000.00	300,000.00		Maintenance of IT Equipments
Fund 101	Maintenance and repair of Citizens Charter & SECSIME	Regular Operations CENRO ORMOC	NP-53.9 - Small Value Procurement	As per approved schedule of procurement process	N/A	As per approved schedule of procurement process	As per approved schedule of procurement process	GoP	90,000.00	90,000.00		Maintenance and repair of Citizens Charter & SECSIME

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Fund 101	Teambuilding	Regular Operations CENRO ORMOC	NP-53.9 - Small Value Procurement	As per approved schedule of procurement process	N/A	As per approved schedule of procurement process	As per approved schedule of procurement process	GoP	60,000.00	60,000.00		Teambuilding
Fund 101	Tarpaulins	Regular Operations CENRO ORMOC	NP-53.9 - Small Value Procurement	As per approved schedule of procurement process	N/A	As per approved schedule of procurement process	As per approved schedule of procurement process	GoP	75,000.00	75,000.00		Tarpaulins
Fund 101	Drinking Water Mineral@4,500	Regular Operations CENRO ORMOC	Direct Contracting	N/A	N/A	N/A	N/A	GoP	64,000.00	64,000.00		Drinking Water Mineral@4,500
Fund 101	Electricity (leyeco V) monthly@ 40000	Regular Operations CENRO ORMOC	Direct Contracting	N/A	N/A	N/A	N/A	GoP	480,000.00	480,000.00		Electricity (leyeco V) monthly@ 40000
Fund 101	GASOLINE/DIESEL	Regular Operations CENRO ORMOC	Direct Contracting	N/A	N/A	N/A	N/A	GoP	240,000.00	240,000.00		GASOLINE/DIESEL
Fund 101	Internet ISP monthly@10000	Regular Operations CENRO ORMOC	Direct Contracting	N/A	N/A	N/A	N/A	GoP	240,000.00	240,000.00		Internet ISP monthly@10000
Fund 101	Water (Water Works Albuera and ORWASA Ormoc City) monthly @ 1,500	Regular Operations CENRO ORMOC	Direct Contracting	N/A	N/A	N/A	N/A	GoP	18,000.00	18,000.00		Water (Water Works Albuera and ORWASA Ormoc City) monthly @ 1,500
	<b>ENFORCEMENT MONITORING SECTION</b> CENR ORMOC											
Fund 101	Contract of Services	Regular Operations CENRO ORMOC	NP-53.9 - Small Value Procurement	As per approved schedule of procurement process	N/A	As per approved schedule of procurement process	As per approved schedule of procurement process	GoP	720,000.00	720,000.00		Contract of Services
Fund 101	Mailing Services	Regular Operations CENRO ORMOC	Shopping	N/A	N/A	N/A	N/A	GoP	7,200.00	7,200.00		Mailing Services



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Fund 101	Training Workshop/Conventions	Regular Operations CENRO ORMOC	NP-53.9 - Small Value Procurement	As per approved schedule of procurement process	N/A	As per approved schedule of procurement process	As per approved schedule of procurement process	GoP	120,000.00	120,000.00		Training Workshop/Conventions
Fund 101	Repair & Maintenance of IT Equipments	Regular Operations CENRO ORMOC	NP-53.9 - Small Value Procurement	As per approved schedule of procurement process	N/A	As per approved schedule of procurement process	As per approved schedule of procurement process	GoP	120,000.00	120,000.00		Repair & Maintenance of IT Equipments
Fund 101	Catering Services	Regular Operations CENRO ORMOC	NP-53.9 - Small Value Procurement	As per approved schedule of procurement process	N/A	As per approved schedule of procurement process	As per approved schedule of procurement process	GoP	150,000.00	150,000.00		Catering Services
Fund 101	Official Travelling Expenses	Regular Operations CENRO ORMOC	NP-53.9 - Small Value Procurement	As per approved schedule of procurement process	N/A	As per approved schedule of procurement process	As per approved schedule of procurement process	GoP	480,000.00	480,000.00		Official Travelling Expenses
Fund 101	Repair and Maintenance of Service motor vehicles (Procurement of parts, change oil, tires and etc.	Regular Operations CENRO ORMOC	NP-53.9 - Small Value Procurement	As per approved schedule of procurement process	N/A	As per approved schedule of procurement process	As per approved schedule of procurement process	GoP	180,000.00	180,000.00		Repair and Maintenance of Service motor vehicles (Procurement of parts, change oil, tires and etc.
	<b>SURVEY &amp; MAPPING UNIT CENRO ORMOC</b>											
Fund 101	Contract of Services	Regular Operations CENRO ORMOC	NP-53.9 - Small Value Procurement	As per approved schedule of procurement process	N/A	As per approved schedule of procurement process	As per approved schedule of procurement process	GoP	240,000.00	240,000.00		Contract of Services
Fund 101	Training Workshop/Conventions	Regular Operations CENRO ORMOC	Shopping	N/A	N/A	N/A	N/A	GoP	40,000.00	40,000.00		Training Workshop/Conventions
Fund 101	Maintenance of Survey Instruments and Accessories	Regular Operations CENRO ORMOC	NP-53.9 - Small Value Procurement	As per approved schedule of procurement process	N/A	As per approved schedule of procurement process	As per approved schedule of procurement process	GoP	75,000.00	75,000.00		Maintenance of Survey Instruments and Accessories

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Fund 101	Maintenance of IT Equipments	Regular Operations CENRO ORMOC	NP-53.9 - Small Value Procurement	As per approved schedule of procurement process	N/A	As per approved schedule of procurement process	As per approved schedule of procurement process	GoP	60,000.00	60,000.00		Maintenance of IT Equipments
	<b>REGULATION AND PERMITTING SECTION CENRO ORMOC</b>											
Fund 101	Contract of Services Admin Aide @ 10,000 per month	Regular Operations CENRO ORMOC	NP-53.9 - Small Value Procurement	As per approved schedule of procurement process	N/A	As per approved schedule of procurement process	As per approved schedule of procurement process	GoP	120,000.00	120,000.00		Contract of Services Admin Aide @ 10,000 per month
Fund 101	catering services for title distribution	Regular Operations CENRO ORMOC	NP-53.9 - Small Value Procurement	As per approved schedule of procurement process	N/A	As per approved schedule of procurement process	As per approved schedule of procurement process	GoP	250,000.00	250,000.00		catering services for title distribution
Fund 101	Maintenance of desktop and printers	Regular Operations CENRO ORMOC	NP-53.9 - Small Value Procurement	As per approved schedule of procurement process	N/A	As per approved schedule of procurement process	As per approved schedule of procurement process	GoP	80,000.00	80,000.00		Maintenance of desktop and printers
	<b>CONSERVATION DEVELOPMENT SECTION (CDS) CENRO ORMOC</b>											
Fund 101	Office Staff	Regular Operations CENRO ORMOC	NP-53.9 - Small Value Procurement	As per approved schedule of procurement process	N/A	As per approved schedule of procurement process	As per approved schedule of procurement process	GoP	216,000.00	216,000.00		Office Staff
Fund 101	Park Maintenance/Protection Officer	Regular Operations CENRO ORMOC	NP-53.9 - Small Value Procurement	As per approved schedule of procurement process	N/A	As per approved schedule of procurement process	As per approved schedule of procurement process	GoP	648,000.00	648,000.00		Park Maintenance/Protection Officer

**DENR PENRO LEYTE Annual Procurement Plan for FY 2020 (GPPB FORMAT)**

Code (PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program/Activity/Project)
				Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
Fund 101	Laborer	Regular Operations CENRO ORMOC	NP-53.9 - Small Value Procurement	As per approved schedule of procurement process	N/A	As per approved schedule of procurement process	As per approved schedule of procurement process	GoP	504,000.00	504,000.00		Laborer
Fund 101	Park Utility Officer	Regular Operations CENRO ORMOC	NP-53.9 - Small Value Procurement	As per approved schedule of procurement process	N/A	As per approved schedule of procurement process	As per approved schedule of procurement process	GoP	60,000.00	60,000.00		Park Utility Officer
Fund 101	Maintenance and Repair of Buildings	Regular Operations CENRO ORMOC	NP-53.9 - Small Value Procurement	As per approved schedule of procurement process	N/A	As per approved schedule of procurement process	As per approved schedule of procurement process	GoP	600,000.00	600,000.00		Maintenance and Repair of Buildings
Fund 101	Maintenance and Repair of Office Equipments	Regular Operations CENRO ORMOC	NP-53.9 - Small Value Procurement	As per approved schedule of procurement process	N/A	As per approved schedule of procurement process	As per approved schedule of procurement process	GoP	500,000.00	500,000.00		Maintenance and Repair of Office Equipments
Fund 101	Maintenance of Technical Equipment	Regular Operations CENRO ORMOC	NP-53.9 - Small Value Procurement	As per approved schedule of procurement process	N/A	As per approved schedule of procurement process	As per approved schedule of procurement process	GoP	500,000.00	500,000.00		Maintenance of Technical Equipment
Fund 101	Maintenance of I.T Equipment	Regular Operations CENRO ORMOC	NP-53.9 - Small Value Procurement	As per approved schedule of procurement process	N/A	As per approved schedule of procurement process	As per approved schedule of procurement process	GoP	100,000.00	100,000.00		Maintenance of I.T Equipment
Fund 101	catering services Trainings, Workshops, Meetings	Regular Operations CENRO ORMOC	NP-53.9 - Small Value Procurement	As per approved schedule of procurement process	N/A	As per approved schedule of procurement process	As per approved schedule of procurement process	GoP	660,000.00	660,000.00		catering services Trainings, Workshops, Meetings
	<b>DENR CENRO PALO</b>											
Fund 101	Job order Cenro Palo PAWS contractual Services	Regular Operations CENRO PALO	Direct Contracting	N/A	N/A	N/A	N/A	GoP	120,000.00	120,000.00		Hiring of Personnel Admin Aides CENRO PALO

**DENR PENRO LEYTE Annual Procurement Plan for FY 2020 (GPPB FORMAT)**

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				Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
Fund 101	Job order Cenro Palo Watershed contractual Services @ 12,000 per person	Regular Operations CENRO PALO	Direct Contracting	N/A	N/A	N/A	N/A	GoP	1,440,000.00	1,440,000.00		Hiring of Personnel Admin Aides CENRO PALO
Fund 101	Job order Cenro Palo Watershed contractual Services Data Collection WMP	Regular Operations CENRO PALO	Direct Contracting	N/A	N/A	N/A	N/A	GoP	50,000.00	50,000.00		Hiring of Personnel Admin Aides CENRO PALO
Fund 101	Job order Maintenance of Cenro Palo Hauling Services	Regular Operations CENRO PALO	Direct Contracting	N/A	N/A	N/A	N/A	GoP	80,000.00	80,000.00		Job order Maintenance of Cenro Palo Hauling Services
Fund 101	Job order Maintenance of Cenro Palo Building	Regular Operations CENRO PALO	Direct Contracting	N/A	N/A	N/A	N/A	GoP	120,000.00	120,000.00		Job order Maintenance of Cenro Palo Building
Fund 101	Trainings, Cenro Palo Admin Related Matters	Regular Operations CENRO PALO	NP-53.9 - Small Value Procurement	As per approved schedule of procurement process	N/A	As per approved schedule of procurement process	As per approved schedule of procurement process	GoP	120,000.00	120,000.00		Trainings, Cenro Palo Admin Related Matters
Fund 101	Trainings, Cenro Palo Womens Month Celebration	Regular Operations CENRO PALO	Shopping	N/A	N/A	N/A	N/A	GoP	50,000.00	50,000.00		Trainings, Cenro Palo Womens Month Celebration
Fund 101	Trainings, Cenro Palo Admin Annual Assessment	Regular Operations CENRO PALO	Shopping	N/A	N/A	N/A	N/A	GoP	50,000.00	50,000.00		Trainings, Cenro Palo Admin Annual Assessment
Fund 101	Trainings, Cenro Palo Admin Related Matters	Regular Operations CENRO PALO	NP-53.9 - Small Value Procurement	As per approved schedule of procurement process	N/A	As per approved schedule of procurement process	As per approved schedule of procurement process	GoP	500,000.00	500,000.00		Trainings, Cenro Palo Admin Related Matters
Fund 101	Trainings, Annual Assessment Cenro Palo	Regular Operations CENRO PALO	NP-53.9 - Small Value Procurement	As per approved schedule of procurement process	N/A	As per approved schedule of procurement process	As per approved schedule of procurement process	GoP	95,000.00	95,000.00		Trainings, Annual Assessment Cenro Palo
Fund 101	Trainings, Cenro Palo PAWS IEC	Regular Operations CENRO PALO	NP-53.9 - Small Value Procurement	As per approved schedule of procurement process	N/A	As per approved schedule of procurement process	As per approved schedule of procurement process	GoP	240,000.00	240,000.00		Trainings, Cenro Palo PAWS IEC

**DENR PENRO LEYTE Annual Procurement Plan for FY 2020 (GPPB FORMAT)**

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				Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
Fund 101	Trainings, Cenro Palo Watershed IEC	Regular Operations CENRO PALO	NP-53.9 - Small Value Procurement	As per approved schedule of procurement process	N/A	As per approved schedule of procurement process	As per approved schedule of procurement process	GoP	90,000.00	90,000.00		Trainings, Cenro Palo Watershed IEC
Fund 101	Trainings, Cenro Palo Watershed Presentation of Output	Regular Operations CENRO PALO	NP-53.9 - Small Value Procurement	As per approved schedule of procurement process	N/A	As per approved schedule of procurement process	As per approved schedule of procurement process	GoP	75,000.00	75,000.00		Trainings, Cenro Palo Watershed Presentation of Output
Fund 101	Trainings, Cenro Palo Watershed Presentation of Report	Regular Operations CENRO PALO	NP-53.9 - Small Value Procurement	As per approved schedule of procurement process	N/A	As per approved schedule of procurement process	As per approved schedule of procurement process	GoP	75,000.00	75,000.00		Trainings, Cenro Palo Watershed Presentation of Report
Fund 101	Trainings, Quarterly assessment	Regular Operations CENRO PALO	NP-53.9 - Small Value Procurement	As per approved schedule of procurement process	N/A	As per approved schedule of procurement process	As per approved schedule of procurement process	GoP	180,000.00	180,000.00		Trainings, Quarterly assessment
Fund 101	Trainings, Seminar and Workshops	Regular Operations CENRO PALO	NP-53.9 - Small Value Procurement	As per approved schedule of procurement process	N/A	As per approved schedule of procurement process	As per approved schedule of procurement process	GoP	120,000.00	120,000.00		Trainings, Seminar and Workshops
Fund 101	Trainings, Seminar and Workshops for Planning	Regular Operations CENRO PALO	NP-53.9 - Small Value Procurement	As per approved schedule of procurement process	N/A	As per approved schedule of procurement process	As per approved schedule of procurement process	GoP	60,000.00	60,000.00		Trainings, Seminar and Workshops for Planning
	<b>DENR PENRO LEYTE</b>											
Fund 101	Seminars, Foods, Snacks/Honorarium	Regular Operations PENRO LEYTE	NP-53.9 - Small Value Procurement	As per approved schedule of procurement process	N/A	As per approved schedule of procurement process	As per approved schedule of procurement process	GoP	180,000.00	180,000.00		Seminars, Foods, Snacks/Honorarium
Fund 101	Job Order repair Aircon Cleaning inside Penro Leyte Buildings	Regular Operations PENRO LEYTE	NP-53.9 - Small Value Procurement	As per approved schedule of procurement process	N/A	As per approved schedule of procurement process	As per approved schedule of procurement process	GoP	250,000.00	250,000.00		Job Order repair Aircon Cleaning inside Penro Leyte Buildings

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				Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
Fund 101	Job Order Labor, Materials for photo copier machine penro leyte	Regular Operations PENRO LEYTE	Direct Contracting	N/A	N/A	N/A	N/A	GoP	100,000.00	100,000.00		Job Order Labor, Materials for photo copier machine penro leyte
Fund 101	Job Order Labor, Materials for T Shirt Printing	Regular Operations PENRO LEYTE	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	105,000.00	105,000.00		Job Order Labor, Materials for T Shirt Printing
Fund 101	Job Order Repair Labor and Materials for Concrete Fencing of Penro Leyte	Regular Operations PENRO LEYTE	Direct Contracting	N/A	N/A	N/A	N/A	GoP	600,000.00		500,000.00	Job Order Repair Labor and Materials for Concrete Fencing of Penro Leyte
Fund 101	Installation of Communication Facility for Security purposes	Regular Operations PENRO LEYTE	NP-53.9 - Small Value Procurement	As per approved schedule of procurement process	N/A	As per approved schedule of procurement process	As per approved schedule of procurement process	GoP	600,000.00	250,000.00	250,000.00	Installation of Communication Facility for Security purposes
Fund 101	Job Order repair and maintenance of PENRO LEYTE Vehicles	Regular Operations PENRO LEYTE	NP-53.9 - Small Value Procurement	As per approved schedule of procurement process	N/A	As per approved schedule of procurement process	As per approved schedule of procurement process	GoP	750,000.00	750,000.00		Job Order repair and maintenance of PENRO LEYTE Vehicles
Fund 101	Job Oder repair and maintenace of PENRO LEYTE Buildings	Regular Operations PENRO LEYTE	NP-53.9 - Small Value Procurement	As per approved schedule of procurement process	N/A	As per approved schedule of procurement process	As per approved schedule of procurement process	GoP	850,000.00	400,000.00	450,000.00	Job Oder repair and maintenace of PENRO LEYTE Buildings
Fund 101	Training/Workshop	Regular Operations PENRO LEYTE	NP-53.9 - Small Value Procurement	As per approved schedule of procurement process	N/A	As per approved schedule of procurement process	As per approved schedule of procurement process	GoP	300,000.00	300,000.00		Training/Workshop
Fund 101	Training/Workshop for PENRO HRMO	Regular Operations PENRO LEYTE	NP-53.9 - Small Value Procurement	As per approved schedule of procurement process	N/A	As per approved schedule of procurement process	As per approved schedule of procurement process	GoP	60,000.00	60,000.00		Training/Workshop for PENRO HRMO
Fund 101	Training/Workshop for PENRO RECORDS	Regular Operations PENRO LEYTE	NP-53.9 - Small Value Procurement	As per approved schedule of procurement process	N/A	As per approved schedule of procurement process	As per approved schedule of procurement process	GoP	60,000.00	60,000.00		Training/Workshop for PENRO RECORDS

**DENR PENRO LEYTE Annual Procurement Plan for FY 2020 (GPPB FORMAT)**

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				Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
Fund 101	4 Quarterly Assessment	Regular Operations PENRO LEYTE	NP-53.9 - Small Value Procurement	As per approved schedule of procurement process	N/A	As per approved schedule of procurement process	As per approved schedule of procurement process	GoP	100,000.00	100,000.00		4 Quarterly Assessment
Fund 101	12 Montly Consolidation Accom.	Regular Operations PENRO LEYTE	NP-53.9 - Small Value Procurement	As per approved schedule of procurement process	N/A	As per approved schedule of procurement process	As per approved schedule of procurement process	GoP	60,000.00	60,000.00		12 Montly Consolidation Accom.
Fund 101	2 Semester Performance Evaluation of PENRO LEYTE EMPLOYEES	Regular Operations PENRO LEYTE	NP-53.9 - Small Value Procurement	As per approved schedule of procurement process	N/A	As per approved schedule of procurement process	As per approved schedule of procurement process	GoP	100,000.00	100,000.00		2 Semester Performance Evaluation of PENRO LEYTE EMPLOYEES
Fund 101	4 Quarterly Report Preparation	Regular Operations PENRO LEYTE	NP-53.9 - Small Value Procurement	As per approved schedule of procurement process	N/A	As per approved schedule of procurement process	As per approved schedule of procurement process	GoP	80,000.00	80,000.00		4 Quarterly Report Preparation
Fund 101	1 Provincial Annual Assesment	Regular Operations PENRO LEYTE	NP-53.9 - Small Value Procurement	As per approved schedule of procurement process	N/A	As per approved schedule of procurement process	As per approved schedule of procurement process	GoP	75,000.00	75,000.00		1 Provincial Annual Assesment
Fund 101	4 Quarterly Consultation Meeting with Beneficiaries	Regular Operations PENRO LEYTE	NP-53.9 - Small Value Procurement	As per approved schedule of procurement process	N/A	As per approved schedule of procurement process	As per approved schedule of procurement process	GoP	100,000.00	100,000.00		4 Quarterly Consultation Meeting with Beneficiaries
Fund 101	Job Order Repair IT Equip.	Regular Operations PENRO LEYTE	NP-53.9 - Small Value Procurement	As per approved schedule of procurement process	N/A	As per approved schedule of procurement process	As per approved schedule of procurement process	GoP	400,000.00	200,000.00	200,000.00	Job Order Repair IT Equip.
Fund 101	Job Order Repair Office Equip.	Regular Operations PENRO LEYTE	NP-53.9 - Small Value Procurement	As per approved schedule of procurement process	N/A	As per approved schedule of procurement process	As per approved schedule of procurement process	GoP	625,000.00	300,000.00	325,000.00	Job Order Repair Office Equip.

**DENR PENRO LEYTE Annual Procurement Plan for FY 2020 (GPPB FORMAT)**

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Fund 101	Job Order Repair Aircons. PENRO LEYTE BUILDINGS	Regular Operations PENRO LEYTE	NP-53.9 - Small Value Procurement	As per approved schedule of procurement process	N/A	As per approved schedule of procurement process	As per approved schedule of procurement process	GoP	600,000.00	500,000.00		Job Order Repair Aircons. PENRO LEYTE BUILDINGS
Fund 101	Communication Services and Maintenance (Internet and Landline)	Regular Operations PENRO LEYTE	Direct Contracting	As per approved schedule of procurement process	N/A	As per approved schedule of procurement process	As per approved schedule of procurement process	GoP	96,000.00	96,000.00		Communication Services and Maintenance (Internet and Landline)
Fund 101	GASOLINE/DIESEL	Regular Operations PENRO LEYTE	Direct Contracting	N/A	N/A	N/A	N/A	GoP	540,000.00	540,000.00		GASOLINE/DIESEL
Fund 101	Electricity (Iyeco II) monthly@ 40000	Regular Operations PENRO LEYTE	Direct Contracting	N/A	N/A	N/A	N/A	GoP	900,000.00	900,000.00		Electricity (Iyeco II) monthly@ 40000
Fund 101	Water (LMWD) monthly	Regular Operations PENRO LEYTE	Direct Contracting	N/A	N/A	N/A	N/A	GoP	180,000.00	180,000.00		Water (LMWD) monthly
Fund 101	Mineral Water Drinking monthly @ 1,500	Regular Operations PENRO LEYTE	Direct Contracting	N/A	N/A	N/A	N/A	GoP	18,000.00	18,000.00		Mineral Water Drinking monthly @ 1,500
Fund 101	Mailing Services monthly @ 2,000.00	Regular Operations PENRO LEYTE	Direct Contracting	N/A	N/A	N/A	N/A	GoP	24,000.00	24,000.00		Mailing Services monthly @ 2,000.00
Fund 101	Teambuilding PENRP LEYTE	Regular Operations PENRO LEYTE	NP-53.9 - Small Value Procurement	As per approved schedule of procurement process	N/A	As per approved schedule of procurement process	As per approved schedule of procurement process	GoP	60,000.00	60,000.00		Teambuilding PENRP LEYTE
Fund 101	CELL CARD ALLOWANCE	Regular Operations PENRO LEYTE	NP-53.9 - Small Value Procurement	As per approved schedule of procurement process	N/A	As per approved schedule of procurement process	As per approved schedule of procurement process	GoP	84,000.00	84,000.00		CELL CARD ALLOWANCE
	<b>NGP TARGETS YEAR 2020 AREAS IS IN HECTARS</b>											




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Fund 101	<b>CENRO PALO 1245 Has</b>	Regular Operations PENRO LEYTE	NP-53.12 Community Participation	As per approved schedule of procurement process	As per approved schedule of procurement process	As per approved schedule of procurement process	As per approved schedule of procurement process	GoP	7,710,036.00		7,710,036.00	NGP Project for C.Y. 2020 for the Province of Leyte
Fund 101	<b>CENRO BAYBAY 1130 Has.</b>	Regular Operations PENRO LEYTE	NP-53.12 Community Participation	As per approved schedule of procurement process	As per approved schedule of procurement process	As per approved schedule of procurement process	As per approved schedule of procurement process	GoP	6,899,994.70		6,899,994.70	NGP Project for C.Y. 2020 for the Province of Leyte
Fund 101	<b>CENRO ORMOC 1093 Has.</b>	Regular Operations PENRO LEYTE	NP-53.12 Community Participation	As per approved schedule of procurement process	As per approved schedule of procurement process	As per approved schedule of procurement process	As per approved schedule of procurement process	GoP	6,714,998.52		6,714,998.52	NGP Project for C.Y. 2020 for the Province of Leyte
Fund 101	<b>Construction of Storage Facility for Confiscated Forest Products (Lumbers)</b>	Regular Operations PENRO LEYTE	Competitive Bidding	As per approved schedule of procurement process	As per approved schedule of procurement process	As per approved schedule of procurement process	As per approved schedule of procurement process	GoP	3,000,000.00		3,000,000.00	Storage for Confiscated Lumber for CENRO PALO, BAYBAY and ORMOC

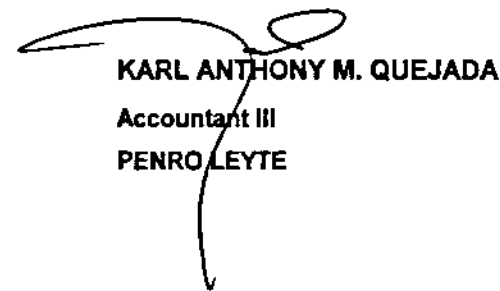
*Prepared by:*

  
**RENATO B. MILITANTE**  
 Supply and Property Officer  
 PENRO LEYTE

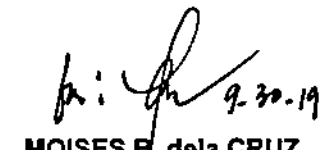
*Recommending Approval:*

  
**Engr. WINSTON N. SOLITE**  
 BAC Chairman  
 PENRO LEYTE

*Certified Funds Available*

  
**KARL ANTHONY M. QUEJADA**  
 Accountant III  
 PENRO LEYTE

*Approved by:*

  
**MOISES E. dela CRUZ**  
 PENR Officer  
 PENRO LEYTE