



Republic of the Philippines  
Department of Environment and Natural Resources  
**PROVINCIAL ENVIRONMENT AND NATURAL RESOURCES OFFICE**  
Borongan City, Eastern Samar  
Tel. No. (055) 560-9374/0343 Email Add: penroe.samar@denr.gov.ph

**MEMORANDUM**

**FOR** : The Regional Executive Director  
DENR, Regional Office 8, Tacloban City

**THRU** : The Assistant Regional Director for Management Services  
DENR, Regional Office 8, Tacloban City

**ATT'N** : Administrative Division - Procurement Section  
DENR, Regional Office 8, Tacloban City

**FROM** : The PENR Officer  
DENR, PENRO, Borongan City, Eastern Samar

**SUBJECT** : **SUBMISSION OF FY 2021 ANNUAL PROCUREMENT PLAN (APP)  
OF DENR EASTERN SAMAR**

**DATE** : January 27, 2021



Respectfully submitting herewith the FY 2021 Annual Procurement Plan (APP) of DENR Eastern Samar based on the approved General Appropriations Act (GAA).

For his information and appropriate action.

**Forester DELIA ABOBO-BENITEZ**  
OIC-PENR Officer

FOR THE OIC, PENR OFFICER, BY:

  
**MYRON O. GARCIA**  
Officer-in-Charge, Chief Technical Services Division  
In Concurrent Capacity



## DENR-PENRO Eastern Samar Annual Procurement Plan for FY 2021

Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program/ Activity/ Project)
					Advertisement/ Posting of IB/ REI	Submission/ Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
SUPPLIES, MATERIALS, TOOLS AND EQUIPMENT EXPENSES													
200000000	ICT Equipment (10 Units Computer Laptop & 10 Units Computer Desktop)	DENR E. Samar	Yes	Public Bidding	23-Nov-20	14-Dec-20	1st Qtr CY 2021		GoP	1,450,000.00		1,450,000.00	Official use of DENR Eastern Samar
303010000	Technical and Scientific Equipment	CENRO Borongan & CENRO Dolores	No	NP-53.9 - Small Value Procurement	2nd Qtr CY 2021				GoP	180,000.00		180,000.00	Official use of CENRO Borongan & CENRO Dolores
303010000	Motor Vehicles (4 units)	CENRO Borongan & CENRO Dolores	No	NP-53.9 - Small Value Procurement	2nd Qtr CY 2021				GoP	440,000.00		440,000.00	Official use of CENRO Borongan & CENRO Dolores
303010000	Procurement of Drone and Ipad	CENRO Borongan & CENRO Dolores	No	NP-53.9 - Small Value Procurement	1st Qtr CY 2021				GoP	480,000.00		480,000.00	Official use of CENRO Borongan & CENRO Dolores
303010000	Maintenance of vehicles	DENR E. Samar	No	NP-53.9 - Small Value Procurement	Quarterly				GoP	80,000.00	80,000.00		Official use of DENR Eastern Samar
303010000	Procurement of 47 Units Bouy for Communication, Education and Public Awareness (CEPA)	CENRO Borongan	No	NP-53.9 - Small Value Procurement	Quarterly				GoP	1,170,000.00	1,170,000.00		Communication, Education and Public Awareness (CEPA) of GMRPLS
100010001	Supply and delivery of various Common-use Supplies and Equipment	DENR E. Samar	No	NP-53.9 - Small Value Procurement	Quarterly				GoP	1,560,000.00	1,560,000.00		Undertaken through shopping of Office Supplies and Materials Not available at PS-DBM
100010000	Provision of Meals/Catering Services	DENR E. Samar	No	NP-53.9 - Small Value Procurement	Monthly				GoP	100,000.00	100,000.00		Conduct of official meetings/seminars of DENR Eastern Samar
100010000	Common-use Supplies and Equipment available at PS	AS	No	NP-Agency to Agency	Quarterly				GoP	70,000.00	70,000.00		Office Supplies and Materials available at PS-DBM
SUPPORT TO OPERATIONS													
200000000	Data Management (Internet Maintenance)	AS	No	-	Monthly				GoP	226,000.00	226,000.00		Support to operations of DENR Eastern Samar
UTILITIES													
100010000	Water Supply/Expenses	AS	No	Direct Contracting	Monthly				GoP	97,000.00	97,000.00		DENR E. Samar Water Supply/Consumption
100010000	Electric Supply/Expenses	AS	No	Direct Contracting	Monthly				GoP	639,000.00	639,000.00		DENR E. Samar Power Supply/Consumption
TELECOMMUNICATIONS SERVICES													
100010000	Landline	AS	No	Direct Contracting	Monthly				GoP	97,000.00	97,000.00		DENR E. Samar Landline/Telephone services
SUBSCRIPTION EXPENSES													
100010000	Internet Subscription	AS	No	Direct Contracting	Monthly				GoP	100,000.00	100,000.00		DENR E. Samar Internet services
INSURANCE PREMIUMS AND OTHER FEES													
100010000	Registration and Insurance of Office Vehicles	AS	No	NP-Agency to Agency	4th Quarter				GoP	100,000.00	100,000.00		Registration and Insurance of Office vehicles



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100010000	Insurance of Office Building	AS	No	NP-Agency to Agency	4th Quarter				GoP	100,000.00	100,000.00		Insurance of Office Building
100010000	Postage and Communication Services	AS	No	NP-Agency to Agency	-				GoP	22,000.00	22,000.00		Delivery of official letters/ communications
OTHER CATEGORIES													
100010000	Training (Seminars & Conferences)	AS	No	NP-53.9 - Small Value Procurement	-				GoP	100,000.00	100,000.00		
100010000	Gasoline, Oil and Lubricants	AS	No	NP-53.9 - Small Value Procurement	Quarterly				GoP	200,000.00	200,000.00		
PLANS, PROGRAMS AND PROJECTS													
Enhanced National Greening Program (eNGP)													
302010000	Survey, Mapping and Planning	DENR E. Samar	No	NP-Community Participation	1st Quarter				GoP	1,889,000.00		1,889,000.00	Implementation of eNGP of DENR E. Samar
302010000	Maintenance and Protection 1st Year (2021)	DENR E. Samar	No	NP-Community Participation	1st Quarter				GoP	9,720,000.00		9,720,000.00	Implementation of eNGP of DENR E. Samar
302010000	Maintenance and Protection 2nd Year (2020)	DENR E. Samar	No	NP-Community Participation	1st Quarter				GoP	4,525,000.00		4,525,000.00	Implementation of eNGP of DENR E. Samar
302010000	Seedling Production - Fruit Trees	DENR E. Samar	No	NP-Community Participation	1st Quarter				GoP	26,095,000.00		26,095,000.00	Implementation of eNGP of DENR E. Samar
302010000	Seedling Production - Timber	DENR E. Samar	No	NP-Community Participation	1st Quarter				GoP	1,453,000.00		1,453,000.00	Implementation of eNGP of DENR E. Samar
302010000	Seedling Production - Rattan	DENR E. Samar	No	NP-Community Participation	1st Quarter				GoP	4,901,000.00		4,901,000.00	Implementation of eNGP of DENR E. Samar
302010000	Seedling Production - Bamboo	DENR E. Samar	No	NP-Community Participation	1st Quarter				GoP	2,335,000.00		2,335,000.00	Implementation of eNGP of DENR E. Samar
302010000	Seedling Production - Nipa	DENR E. Samar	No	NP-Community Participation	1st Quarter				GoP	3,001,000.00		3,001,000.00	Implementation of eNGP of DENR E. Samar
302010000	Seedling Production - Indigenous	DENR E. Samar	No	NP-Community Participation	1st Quarter				GoP	900,000.00		900,000.00	Implementation of eNGP of DENR E. Samar
302010000	Plantation Establishment (Regular & RRP)	DENR E. Samar	No	NP-Community Participation	1st Quarter				GoP	46,306,000.00		46,306,000.00	Implementation of eNGP of DENR E. Samar
302010000	Maintenance of Seed Production Area	DENR E. Samar	No	NP-Community Participation	1st Quarter				GoP	500,000.00		500,000.00	Implementation of eNGP of DENR E. Samar
302010000	Seedling Production (RRP)	DENR E. Samar	No	NP-Community Participation	1st Quarter				GoP	22,761,000.00		22,761,000.00	Implementation of eNGP of DENR E. Samar
302010000	Hiring of Extension Officers (30)	DENR E. Samar	No	-	Biannually				GoP	7,346,000.00		7,346,000.00	Hiring of Extension Officers
Forest Management Service													
303010000	Hiring of Legal Officers (2)	DENR E. Samar	No	-	Biannually				GoP	666,000.00			Hiring of Legal Officers for 2 CENROs



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Coastal and Marine Management													
302030003	Hiring of CMEMP Extension Officer	DENR E. Samar	No	-	Biannually				GoP	295,000.00			Hiring of Coastal Extension Officer for Monitoring & Evaluation of GMRPLS
303010000	Hiring of PAMO Staff/JOs (5)	DENR E. Samar	No	-	Biannually				GoP	1,250,000.00			Hiring of PAMO Staff
Financial Management													
	Hiring of Adminisitrative Assistant (3)	DENR E. Samar	No	-	Biannually				GoP	498,000.00			Hiring of Adminisitrative Assistant for Budget and Accounting Section
TOTAL										141,652,000.00			

Prepared by:

  
**ARIEL P. BALANON**  
 Administrative Aide VI/  
 Member, BAC Secretariat

Certified Funds Available/

Certified Appropriate Funds Available:

  
**ERIC P. LAGUNZAD**  
 Budget Officer II

Recommending Approval:

  
**FEDERICO C. BRITON**  
 Chief, Management Services Division

Approved:

**Forester DELIA ABOBO-BENITEZ**  
 OIC-PENR Officer

FOR THE OIC, PENR OFFICER, BY:

  
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