

Republic of the Philippines
DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES
Eastern Visayas-Region VIII
 Sto. Niño Extension, Tacloban City, Leyte
REGIONAL BIDS AND AWARDS COMMITTEE

SUPPLEMENTAL BID BULLETIN NO. 02
PROCUREMENT OF OFFICE SUPPLIES & CONSUMABLES, EQUIPMENT & DEVICES, IT
PERIPHERALS, AND COMMON ELECTRICAL, HEALTH & SAFETY & JANITORIAL SUPPLIES
P.R No. 2021-05-0001 (Consolidated)

This **Supplemental/Bid Bulletin No. 02** is being issued to amend in the Bidding Document the Technical Specifications and clarification on the payment and submission of bid proposals for the information and compliance of all prospective bidders, to wit:

A. AMENDMENTS/REVISIONS TO THE TECHNICAL SPECIFICATIONS IN SECTION VIII. TECHNICAL SPECIFICATIONS AS HEREUNDER ENUMERATED TO FORM PART OF THE BID DOCUMENT:

No.	Unit	Specifications/Description	Qty	Statement of Compliance
<p style="text-align: center;">LOT I - OFFICE SUPPLIES & CONSUMABLES</p>				
1.	Pack	Acetate Film PVC Binding Cover 200Mic Clear, Letter Size	5	Bidders must state here either "Comply" or "Not Comply" against each of the individual parameters of each Specification stating the corresponding performance parameter of the equipment offered. Statements of "Comply" or "Not Comply" must be supported by evidence in a Bidders Bid and cross-referenced to that evidence.
2.	Pack	Acetate Film PVC Binding Cover 200Mic, A4 Size	5	
3.	Pack	Acetate Film PVC Binding Cover 200Mic, Legal Size	5	
4.	Roll	Acetate, Thickness:0.075Mm Min (Gauge #3)	1	
5.	Gallon	Alcohol, Ethyl, 68%-72%, Scented, 3.785 Liters	6	
6.	Bottle	Alcohol, Isopropyl, 68%-72%, 500ML (-5MI)	12	
7.	Gallon	Alcohol, Isopropyl, 68%-72%, Scented, 3.785 Liters	68	
8.	Piece	Ballpen (0.5Mm) Black, 12 pieces per box	312	
9.	Piece	Ballpen (0.5Mm) Blue, 12 pieces per box	212	
10.	Piece	Ballpen (0.5Mm) Red, 12 pieces per box	38	
11.	Pack	Battery, Dry Cell, AA, 2 Piece Per Blister Pack	52	
12.	Pack	Battery, Dry Cell, AAA, 2 Pieces Per Blister Pack	50	
13.	Ream	Book Paper, A4, 70 gsm	35	
14.	Ream	Book Paper, Long, 70 gsm	60	

15.	Ream	Book Paper, Short, 70 gsm	55	
16.	Piece	Box Filer with Cover	25	
17.	Piece	Brown Envelope, Long	100	
18.	Piece	Brown Envelope, Short	100	
19.	Piece	Clearbook, 20 Transparent Pockets, For Legal Size	8	
20.	Box	Clip, Backfold, All Metal, Clamping: 19MM (-1MM)	15	
21.	Box	Clip, Backfold, All Metal, Clamping: 32MM	15	
22.	Box	Clip, Backfold, All Metal, Clamping:50MM (-1Mm)	15	
23.	Piece	Correction Tape, Film Base Type, UI 6M Min	99	
24.	Piece	Data File Box, Made of Chipboard, With Closed Ends	35	
25.	Roll	Double Sided Tape, 2"	5	
26.	Box	Envelope, Documentary, For A4 Size Document	10	
27.	Box	Envelope, Documentary, For Legal Size Document	10	
28.	Piece	Envelope, Expanding, Plastic, 0.50Mm Thickness Min, Long	30	
29.	Box	Envelope, Mailing, White with Window, Long	1	
30.	Box	Envelope, Mailing, White, Long	7	
31.	Box	Envelope, Mailing, Long, with DENR Logo (Customized)	10	
32.	Piece	Envelope, Plastic, Long	100	
33.	Pack	Expanding Folder, Long, 100/pack	5	
34.	Box	Fastener, Metal, 70MM Between Prongs	11	
35.	Piece	File Organizer, Expanding, Plastic, 12 Pockets	15	
36.	Set	File Tab Divider, Bristol Board for A4	2	
37.	Set	File Tab Divider, Bristol Board for Legal	2	
38.	Bundle	Folder, A4 Size Documents (100 pcs/bundle)	1	
39.	Bundle	Folder, Fancy for A4 Size Documents, (100 pcs/bundle)	2	
40.	Bundle	Folder, Fancy for Legal Size Documents, (100 pcs/bundle)	5	
41.	Bundle	Folder, for Legal Size Documents, (100 pcs/bundle)	1	
42.	Box	Folder, Pressboard, Size: 240MM X 370MM	2	
43.	Pack	Folder, Tagboard for A4 Size Documents, 100/pack	4	
44.	Pack	Folder, Tagboard for Legal Size Documents, 100/pack	4	
45.	Piece	Frosted Glass Adhesive Privacy Film for Office Use, 8-10 Meters	2	
46.	Piece	HP Deskjet Ink Advantage, Tri-Color, LC3535XL	3	
47.	Piece	HP 680, Black (Ink)	10	
48.	Piece	HP 680, Tricolor (Ink)	10	
49.	Box	Index Tab, Self-Adhesive, Transparent	9	
50.	Cart	Ink Cart Epson C13T664100 (T6641), Black	26	
51.	Cart	Ink Cart, Epson C13T664200 (T6642), Cyan	25	
52.	Cart	Ink Cart, Epson C13T664300 (T6643), Magenta	25	
53.	Cart	Ink Cart, Epson C13T664400 (T6644), Yellow	25	
54.	Cart	Ink Cart, HP CH561WA, (HP61), Black	2	

55.	Cart	Ink Cart, HP CH562WA, (HP61), Tricolor	2	
56.	Cart	Ink Cart, HP CZ107AA, (HP678) Black	5	
57.	Cart	Ink Cart, HP CZ108AA, (HP678), Tricolor	1	
58.	Cart	Ink Cart, HP 61, Black	5	
59.	Cart	Ink Cart, HP 61, Tricolor	4	
60.	Piece	Ink Cartridge, Brother, LC539XL, Black	35	
61.	Piece	Ink Cartridge, Brother, LC535XL, Yellow	35	
62.	Piece	Ink Cartridge, Brother, LC535XL, Cyan	35	
63.	Piece	Ink Cartridge, Brother, LC535XL, Magenta	35	
64.	Cart	Ink, Brother, LC3617, Black	2	
65.	Cart	Ink, Brother, LC3617, Cyan	2	
66.	Cart	Ink, Brother, LC3617, Magenta	2	
67.	Cart	Ink, Brother, LC3617, Yellow	2	
68.	Piece	Ink Refill, Epson 673 Bk	3	
69.	Piece	Ink Refill, Epson 673 C	3	
70.	Piece	Ink Refill, Epson 673 Lc	3	
71.	Piece	Ink Refill, Epson 673 Lm	3	
72.	Piece	Ink Refill, Epson 673 M	3	
73.	Piece	Ink Refill, Epson 673 Y	3	
74.	Piece	Ink Refill, Epson L550 Bk	3	
75.	Piece	Ink Refill, Epson L550, Cyan	3	
76.	Piece	Ink Refill, Epson L550, Magenta	3	
77.	Piece	Ink Refill, Epson L550, Yellow	3	
78.	Set	Marker, Fluorescent, 3 Assorted Colors Per Set	23	
79.	Piece	Marker, Permanent, Bullet Type, Black	26	
80.	Piece	Marker, Permanent, Bullet Type, Blue	26	
81.	Piece	Marker, Permanent, Bullet Type, Red	5	
82.	Piece	Marker, Whiteboard, Black, Felt Tip, Bullet Type	25	
83.	Piece	Marker, Whiteboard, Blue, Felt Tip, Bullet Type	30	
84.	Piece	Marker, Whiteboard, Red, Felt Tip, Bullet Type	5	
85.	Piece	Notebook, Stenographer, Spiral, 40 Leaves	30	
86.	Pad	Note Pad, Stick On, 50MM X 76MM (2"X3")	51	
87.	Pad	Note Pad, Stick On, 76MM X 100MM (3"X4")	61	
88.	Pad	Note Pad, Stick On, 76MM X 76MM (3" X 3") Min	61	
89.	Pack	Paper Binding Cover, Embossed, Color Blue, Letter, 100 Sheets/Pack	1	
90.	Pack	Paper Binding Cover, Plastic, Clear, Letter, 100 Sheets/Pack	1	
91.	Box	Paper Clip, Vinyl/ Plastic Coat, Length: 32MM Min	46	
92.	Box	Paper Clip, Vinyl/ Plastic Coat, Length: 48MM Min	10	
93.	Box	Paper Clip, Vinyl/ Plastic Coat, Length: 50MM Min	31	
94.	Box	Paper Fastener, Plastic, 8Cm, 2 Inch Capacity	3	
95.	Pad	Paper Pad, Ruled, Size: 216MM X 330MM	1	
96.	Ream	Paper, Multicopy, 80 GSM, Letter Size	20	
97.	Ream	Paper, Multicopy, 80 GSM, Size 210MM X 297MM	75	
98.	Ream	Paper, Multicopy, 80 GSM, Size: 216MM X 330MM	75	
99.	Ream	Paper, Multi-Purpose (Copy) A4, 70 GSM	125	

100.	Ream	Paper, Multi-Purpose (Copy) Legal, 70 GSM	185	
101.	Ream	Paper, Multi-Purpose (Copy) Short, 70 GSM	30	
102.	Ream	Paper, Parchment, Size: 210 X 297 MM, Multi-Purpose	3	
103.	Box	Pencil, Lead, w/ Eraser, Wood Cased, Hardness: HB	17	
104.	Piece	Pencil Sharpener, Manual, Single Cutter Head	1	
105.	Book	Record Book, 300 Pages, Size 214Mm X 278Mm Min	12	
106.	Book	Record Book, 500 Pages, Size: 241Mm X 278Mm Min	7	
107.	Cart	Ribbon Cart, Epson C13S015632, Black For LX-310	6	
108.	Piece	Ring Binder, 1 ½ Inch, Plastic, Black 80 Rings	5	
109.	Piece	Ring Binder, 1 Inch, Plastic, Black, 80 Rings	5	
110.	Piece	Ring Binder, 2 Inch, Plastic, Black, 80 Rings	5	
111.	Bundle	Ring Binder, 80 Rings, Plastic, 32M X 1.12M	1	
112.	Bundle	Ring Binder, Large Size, 2"	15	
113.	Bundle	Ring Binder, Medium Size, 1"	6	
114.	Bundle	Ring Binder, Plastic, 32Mm, 84 Rings	1	
115.	Box	Rubber Band, 70Mm Min Lay Flat Length (#18)	2	
116.	Piece	Scissors, Symmetrical, Blade Length: 65Mm Min	1	
117.	Box	Sign Pen, Black, 0.5, Black	6	
118.	Piece	Sign Pen, Black, 0.7, Black	30	
119.	Piece	Sign Pen, Black, 1.0, C4	20	
120.	Piece	Sign Pen, Black, Liquid/Gel Ink, 0.5MM Needle Tip	151	
121.	Piece	Sign Pen, Blue, Liquid/Gel Ink, 0.5Mm Needle Tip	71	
122.	Piece	Sign Pen, Red, Liquid/Gel Ink, 0.5Mm Needle Tip	49	
123.	Piece	Sign Pen, Black, Liquid/Gel Ink, 1.00Mm Needle Tip	15	
124.	Pack	Sliding Folder (Long) 12/Pack	5	
125.	Pack	Specialty Paper, Letter Size	10	
126.	Bottle	Stamp Pad Ink, Purple Or Violet, 50ML (Min)	4	
127.	Piece	Stamp Pad, Dimension, 60Mm X 100Mm	1	
128.	Box	Staple Wire, For Heavy Duty Staplers, (23/13)	6	
129.	Box	Staple Wire, Standard (26/6)	15	
130.	Roll	Tape, Masking, Width: 24Mm (±1Mm)	36	
131.	Roll	Tape, Masking, Width: 48Mm (±1Mm)	26	
132.	Roll	Tape, Packaging, Width: 48Mm (±1Mm)	16	
133.	Roll	Tape, Transparent, Width: 24Mm	20	
134.	Roll	Tape, Transparent, Width:48Mm	5	
135.	Piece	Technical Pen Ink (<i>Refill</i> for Rotring)	30	
136.	Pack	Tissue, Interfold Paper Towel	15	
137.	Cart	Toner Cart, Canon #325, Black for LBP 6000	87	
138.	Piece	Toner, Cartridge, for HP Laserjet P1102	1	
139.	Cart	Toner, for Dialta Di2510 (Photocopier)	4	
140.	Piece	Toner, Black No. 664	9	
141.	Set	Toner, for Epson Printer No.673	1	
142.	Piece	Toner, Photocopy Machine: Sharp Mx-B200	2	
143.	Cart	Toner/Ink S2520 (Fuji Photocopier)	3	

LOT II - OFFICE EQUIPMENT & DEVICES				
144.	Unit	Industrial Fan (Drum Fan); 26 inches, 230 watts power, 220m ³ per minute air volume, 3 speed mode, wheels for mobility	3	
145.	Unit	Industrial Fan (Stand Fan); 30 inches industrial stand fan, 4 bladed-fan with volume control for wide range of fan speed 285 watts power	3	
146.	Unit	Steel Rack, 5 Layer, 3ftW x 5ftH (approx.)	10	
147.	Unit	Binding And Punching Machine, Binding Cap: 50MM	1	
148.	Piece	Staple Remover, Plier-Type	13	
149.	Unit	Stapler, Binder Type, Heavy Duty, desktop	1	
150.	Piece	Stapler, Standard Type, Load Cap: 200 Staples Min	4	
151.	Unit	Calculator, Compact, 12 Digits	1	
152.	Unit	Scientific Calculator (fx-9860GII SD)	10	
LOT III - IT PERIPHERALS & SOFTWARE				
153.	Piece	Anti-Virus, 3 In 1	8	
154.	Piece	External Hard Drive, 1Tb, 2.5" Hdd, USB 3.0	20	
155.	Piece	Flash Drive, 128GB Capacity	22	
156.	Piece	Flash Drive, 16GB Capacity	30	
157.	Unit	Mouse, Optical, USB Connection Type, 1 Unit In Ind	28	
158.	Unit	Mouse, Wireless, USB	10	
159.	Piece	TP Link Wifi (Wireless) Adapter, 300mbps	8	
160.	Piece	Usb Port Auto Sharing for Printer, 4 ports	1	
161.	Unit	Prepaid Load Card, (100s)	20	
LOT IV – COMMON ELECTRICAL, HEALTH & SAFETY & JANITORIAL SUPPLIES				
A. Common Janitorial Supplies				
162.	Piece	Absorbent Cleaning Cloth	6	
163.	Can	Air Freshener, Aerosol, 280ML/150G Min	18	
164.	Piece	Air Freshener, Deodizer Cake for Comfort Room, 100grams	8	
165.	Piece	Broom, Soft (Tambo)	4	
166.	Piece	Broom, Stick (Ting-Ting), Usable Length: 760MM	4	
167.	Piece	Brush, With Handle (For Comfort Rooms)	3	
168.	Bottle	Cleaner, Toilet Bowl and Urinal, 900ML-1000ML Cap	3	
169.	Can	Cleanser, Scouring Powder, 350G. Min/Can	3	
170.	Bar	Detergent Bar, 140Grams as Packed	3	
171.	Pack	Detergent Powder, All Purpose, 1Kg.	3	
172.	Bottle	Dishwashing Liquid, 790ml	25	
173.	Piece	Dust Pan, Non-Rigid Plastic, with Detachable Handle	2	
174.	Unit	Mop Bucket, Heavy Duty, Hard Plastic	10	
175.	Piece	Mop Head, for Spin Mop	1	
176.	Piece	Mophead, Made of Rayon, Weight: 400 Grams Min	12	
177.	Bundle	Rags, All Cotton, 32 Pieces Per Kilogram Min	2	

178.	Pack	Scouring Pad, Made of Synthetic Nylon, 140 X 220Mm	2	
179.	Pack	Scouring Pad, With Foam	10	
180.	Gallon	Sodium Hypochlorite	32	
181.	Unit	Spin Mop, 360 With Mop Bucket, Large Size, Heavy Duty	1	
182.	Pack	Trashbag, GPP Specs, Black, 940Mm X 1016Mm	125	
183.	Roll	Trashbag, Plastic, Transparent, 10 pcs/roll, XXL	5	
184.	Piece	Water Dipper, Medium Size	2	
B. Common Electrical Supplies				
185.	Roll	Tape, Electrical, 18MM X 16M Min	11	
186.	Piece	Light Bulb, Light Emitting Diode (LED), 6W	50	
187.	Piece	Plug/Universal Adapter	1	
C. Health and Safety Supplies				
188.	Piece	Face Shield, Direct Splash Protection	141	
189.	Unit	Hand Dryer, Automatic Sensor	1	
190.	Piece	Hand Gloves, Rubber, Free Size	10	
191.	Piece	Kn95 Face Mask	252	
192.	Piece	Premium Latex Gloves, Free Size	200	
193.	Unit	Sanitizer Dispenser, Hands Free	1	
194.	Box	Surgical Mask, 3Ply	36	
196.	Bottle	Hand Sanitizer, Gel Type, 500ML	25	
197.	Can	Disinfectant Spray, Aerosol Type, 400-550 Grams	25	
198.	Bottle	Hand Soap, Liquid, 500ML	8	

B. CLARIFICATION ON SUBMISSION OF BID PROPOSALS.

Submission of Bid Proposal shall be done thru sealed envelope wherein each bidder shall submit **one [1]** original and **two [2]** copies of the first and second components of its bid as stated in BDS ITB Clause 20.3. On-line submission is not accepted.

C. AMOUNT AND PAYMENT OF BID DOCUMENT

Payment of bid document may be deposit through DENR Regional Office 8 Bank Account with herein details:

Bank : **Veterans' Bank**
 Payee : **Bureau of the Treasury**
 Account Name: **National Treasury Clearing Account**
DENR-CENRO
 Account No. : **0001-009618-100**

The Bidders shall pay the non-refundable fee for the Bidding Documents not later than the submission of their bids. Copy/ies of bank deposits slips or Receipt/s shall be sent to the BAC Secretariat for issuance of Official Receipt or emailed thru psdenr08@gmail.com. The amount of bid document per Lot are as follows:

Lot No.	Item/Description	ABC (Php)	Bid Document Amount
LOT I	OFFICE SUPPLIES & CONSUMABLES	869,816.30	1,000.00
LOT II	OFFICE EQUIPMENT & DEVICES	208,925.09	500.00
LOT III	IT PERIPHERALS & SOFTWARE	128,010.00	500.00
LOT IV	COMMON ELECTRICAL, HEALTH & SAFETY, & JANITORIAL SUPPLIES	144,724.24	500.00

This Supplemental Bid Bulletin No. 02 shall form part of the Bidding Documents. Any provisions in the Bidding Documents inconsistent herewith is hereby amended, modified and superseded accordingly.

For the guidance and information of all concerned.

Approved by:



ARTURO N. SALAZAR, DM, CESO IV

Chairperson, RBAC

Assistant Regional Director for Management Services

May 27, 2021