



**INVITATION TO BID**  
**SUPPLY AND DELIVERY OF Information Technology (IT) EQUIPMENTS**  
**(Desktop Computers and Laptops) FOR OFFICIAL USE OF PENRO**  
**LEYTE and 3 CENROS**

PR No. 2020-10-153 NCB under Early Procurement Activity

1. The *Department of Environment and Natural Resources, Provincial Environment and Natural Resources Office-Leyte (DENR PENRO-Leyte)*, through the *DENR PENRO LEYTE Early Procurement Activity* intends to apply the sum of *One Million Eight Hundred Eighty Five Thousand pesos & 00/100 (Php 1,885,000.00)* being the Approved Budget for the Contract (ABC) to payments under the contract for *Supply and Delivery of Information Technology (IT) Equipment's with the following descriptions and specifications indicated below:*

Quantity	Unit	Item/ Description	Specifications
13	Units	Desktop Computer	<ul style="list-style-type: none"><li>Operating system: Windows 10 Pro 64</li><li>Processor, graphics &amp; memory: 9th Generation Intel® Core™ i5-9600 Processor (3.1 GHz, up to 4.6 GHz w/Boost, 9 MB Cache, 2666 MHz, 6 core, 65W) + Intel® UHD Graphics 630</li><li>Chipset: Intel® Q370 Chipset</li><li>Intel® Optane™ memory 16 GB Intel® Optane™ Memory</li><li>Memory: 16 GB (1 x 16 GB) DDR4-2666 DIMM</li><li>Internal M.2 storage and HDD: 2 TB 5400 RPM SATA 2.5" HDD 1 TB M.2 PCIe NVMe TLC SSD</li><li>Graphics/Video Processor: AMD® Radeon™ RX560 Graphics (4 GB GDDR5)</li><li>Display Screen: 23.8" diagonal FHD IPS widescreen WLED-backlit anti-glare (1920 x 1080)</li><li>Keyboard and Mouse: USB Business Slim Wired Keyboard and HP Optical USB Mouse</li><li>External I/O Ports: Side:1 headphone; 1 headset connector, Bottom:1 audio-out; 1 DisplayPort™ 1.2; 1 HDMI; 1 power connector; 1 RJ-45; 1 SuperSpeed USB Type-C® 10Gbps signaling rate; 2 SuperSpeed USB 5Gbps signaling rate; 4 SuperSpeed USB 10Gbps signaling rate and Optional:1 SD 4 card reader</li><li>Warranty: Three (3) years on parts and 3 years labor only (3-3-0)</li><li>Software included: Kaspersky Anti Virus</li></ul>
13	Units	Laptop Computer	<ul style="list-style-type: none"><li>Operating system: Windows 10 Pro 64</li><li>Processor, graphics &amp; memory: 10th Generation Intel® Core™ i7-1165G7 (up to 4.7 GHz, 12 MB L3 cache, 4 cores) +</li><li>Memory: 16 GB (onboard) +Intel® Iris® Xe Graphics</li><li>Display Screen: 15.6" diagonal 4K UHD, IPS, micro-edge, WLED-backlit, multitouch-enabled, edge-to-edge, 340 nits (3840 x 2160)</li><li>Storage: 1 TB PCIe® NVMe™ M.2 SSD</li><li>Primary Battery: 6-cell, 72.9 Wh Li-ion polymer</li><li>Keyboard Full-size, island-style, backlit, nightfall black keyboard with numeric keypad</li><li>Personalization: 720p HD IR camera with camera shutter and integrated dual array digital microphones</li><li>Webcam: Wide Vision 720p HD camera with integrated dual array digital microphones</li><li>Audio: Audio by Bang &amp; Olufsen; HP Audio Boost</li><li>Dimensions (W X D X H): 14.17 x 8.91 x 0.79 in</li><li>Power Supply: 90 W Smart AC power adapter (models with integrated graphics) 135 W Smart AC power adapter (models with discrete graphics)</li><li>Wireless technology: Intel® Wi-Fi 6 AX 201 (2x2) and Bluetooth® 5 combo (Supporting Gigabit file transfer speeds)</li><li>Pointing device: Precision Touchpad Support</li><li>Expansion slots: 1 microSD media card reader</li></ul>



			<ul style="list-style-type: none"> <li>▪ External I/O Ports: Side: 2 Thunderbolt™ 4 with USB4™ Type-C® 40Gbps signaling rate (USB Power Delivery, DisplayPort™ 1.4, HP Sleep and Charge); 1 SuperSpeed USB Type-A 10Gbps signaling rate (HP Sleep and Charge); 1 Mini DisplayPort™ via Type-C®; 1 HDMI 2.0b via Type-C®; 1 headphone/microphone combo</li> <li>▪ Software included: Kaspersky Anti Virus</li> <li>▪ Warranty: 1-year hardware warranty</li> <li>▪ Weight: Starting at 4.23 lbs.</li> </ul>
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**Note to all bidders:** *bidders must bid/quote there bid price in PER ITEM/DESCRIPTION or CATEGORY and not in-bulk or total sum of the bid submitted. The lowest bidder PER ITEM/DESCRIPTION OR CATEGORY is being considered so there is a possibility of SPLIT AWARD with the Lowest Calculated Bid PER ITEM/DESCRIPTION.*

**For Official Use of PENRO LEYTE and 3 CENROS (P.R. No. 2020-10-153 NCB).** Bids received in excess of the ABC shall be automatically rejected at bid opening.

2. The **DENR PENRO LEYTE** now invites bids for **Supply and Delivery of Information Technology (IT) Equipment's for PENRO LEYTE and 3 CENROS**. Delivery of the Goods is required **within 45 calendar day's period**. Bidders should have completed within **2 years** from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II. Instructions to Bidders.
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary "pass/fail" criterion as specified in the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184, otherwise known as the "Government Procurement Reform Act".
  - (i) Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA 5183.
4. Interested bidders may obtain further information from **PENRO LEYTE - Procurement and Supply Unit** and inspect the Bidding Documents at the address given below during **8:00 a.m. – 5:00 p.m. – Monday to Friday**.
5. A complete set of Bidding Documents may be acquired by interested Bidders on **October 26, 2020 to November 16, 2020** from the address below and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of **Five Thousand Pesos [Ph5,000.00]**.

It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and the website of the Procuring Entity, provided that Bidders shall pay the applicable fee for the Bidding Documents not later than the submission of their bids.

6. The **Department of Environment and Natural Resources Leyte Province (PENRO-LEYTE OFFICE)** will hold a **Pre-Bid Conference** on **November 03, 2020 9:00 a.m.** at **PENRO LEYTE COA ROOM Brgy. Baras, Palo, Leyte** which shall be open to prospective bidders. Considering the current COVID-2019 Pandemic the office will be providing a link via **ZOOM Teleconference** to those bidders who buy the bidding documents in order to participate the **Pre-Bid Conference** without necessarily be present physically during the said conference.



7. Bids must be duly received by the BAC Secretariat at ***PENRO LEYTE, Brgy. Baras, Palo, Leyte*** on or before ***November 16, 2020 at 1:00 in the afternoon***. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in ITB Clause 18.1 Bid Data Sheet.

***Bid opening*** shall be on ***November 16, 2020, at 2:00 p.m. in the afternoon*** at ***PENRO LEYTE COA ROOM, Brgy. Baras, Palo, Leyte***. Bids will be opened in the presence of the bidders' representatives who choose to attend at the address below. Late bids shall not be accepted.

8. The ***Department of Environment and Natural Resources Leyte Province (PENRO-LEYTE)*** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 41 of RA 9184 and its IRR, without thereby incurring any liability to the affected bidder or bidders.
9. For further information, please refer to:

**RAQUEL E. DABUET**  
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